

Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

February 9, 2018

To: *Wachusett Regional School District Committee*

Kenneth Mills, Chair	Linda Long-Bellil
Christina Smith, Vice-chair	Lauren Maldonado
Scott Brown	Amy Michalowski
Thomas Curran	Benjamin Mitchel
Michael Dennis	Jon Edward Novak
Harriet Fradellos	Michael Rivers
Stephen Godbout	Asima Silva
Susan Hitchcock	Robin Van Liew
Robert Imber	Megan Weeks
Sarah LaMountain	Charles Witkes
Matthew Lavoie	Adam Young

From: Darryll McCall, Ed.D., Superintendent of Schools



SUBJECT: Superintendent's Report

Posting

Attached is the updated posting of School Committee, subcommittee, and SEPAC meetings for February, March, and April (attachment 1). You will see on the posting that a special meeting of the full Committee will be held at 6:30 PM Monday evening. Upon convening of the special meeting, the Committee will enter executive session to review four union contracts. Upon adjournment of the executive session, the special meeting will return to public session in anticipation of ratifying union contracts that have been successfully negotiated. Contract ratification will be done in open session. Municipal Representative Sheila Dibb has been invited to the 6:30 PM special meeting (attachment 2). At the conclusion of the special meeting, the Annual Budget Hearing and the regular School Committee meeting will begin (both the Annual Budget Hearing and the regular meeting are posted for 7:00 PM, due to the regular meeting convening immediately upon conclusion of the Budget Hearing). Notice of the Annual Budget Hearing was advertised in the February 1, 2018 edition of *The Landmark* and copies of the FY19 budget proposal are available at the Central Office for those from the public who are interested (attachment 3).

Wachusett Regional School District

Proposed FY19 Appropriation

For your review in advance of the Annual Budget Hearing, attached are the FY19 Budget Narrative and the proposed FY19 Appropriation (attachments 4 & 5). Please note that this budget is based upon the conversations that were held at our January budget retreat as well as the Governor's Budget that was recently released. We will be sharing with you an overview of the proposed budget on Monday evening during our budget hearing. At our first meeting in March, March 12th, the School Committee will be voting on a final budget that will then be shared with Member Towns for approval at May Annual Town Meetings.

Over the next several weeks, I will be meeting with town officials to discuss the proposed budget. As always, your attendance at these meetings is beneficial as your support of the budget assists us as we move forward to town meetings.

Upcoming meetings with town officials are:

Rutland:	Tuesday, February 13 th - 7:00 PM, Rutland Town Library
Sterling:	Wednesday, February 21 st - 6:30 PM, Butterick Building, Selectboard meeting room
Holden:	Thursday, February 22 nd - 7:00 PM, HMLD
Paxton:	Monday, February 26 th - 8:00 PM, White Building
Princeton:	Monday, March 5 th - 7:30 PM, Princeton Town Hall Annex

Project 351

On Sunday, January 28th (postponed from the Saturday of MLK weekend due to weather), eighth-graders from towns across Massachusetts met in Boston for their first "day of service" as the newest Project 351 Ambassadors (attachment 6). As I reported earlier, the Wachusett District's Project 351 ambassadors for this year are

- Mountview Middle School - Caleb Keogh
- Paxton Center School - Jordan Stanley
- Thomas Prince School - Paul Zgurzynski
- Central Tree Middle School - Jayna Schmohl
- Chocksett Middle School - Madelyn Fisher

Project 351 is a statewide youth-driven service organization which was founded in 2011 by then-Governor Deval Patrick. Project 351 is an independent, nonprofit organization that unites eighth grade ambassadors from every city and town in the Commonwealth of Massachusetts for a transformative year of leadership development, enrichment, and impact. Through unique service opportunities, ambassadors gain valuable skills, create positive change, build a statewide network of values-aligned peers, and unite the state in a common purpose. Wachusett Regional School District has participated in this program since its inception in 2011.

These student ambassadors were selected by their principals based on an exemplary ethic of service and values of kindness, compassion, humility, and gratitude. Ambassadors represent

Wachusett Regional School District

their community for a calendar year, from January of eighth grade through December of ninth grade. Over twelve months, ambassadors are invited to develop their leadership skills through engagement at Launch and Service Day in honor of Dr. Martin Luther King, Jr., Spring Service for Cradles to Crayons, the opportunity to represent Governor Baker in home town Memorial Day ceremonies, Leadership Reunion at Gillette Stadium, 911 tribute in support of Massachusetts Military Heroes Fund and Fall Service campaign to end hunger through food drives in support of hometown food pantries.

I wish Caleb, Madelyn, Jordan, Paul, and Jayna a wonderful year serving as Ambassadors and I hope the experience is positive, valuable, and meaningful.

NHS Inductees

Attached is a listing of the 179 high school students (juniors and seniors) recently inducted into the National Honor Society (attachment 7). These students, their parents, and their teachers/mentors should be very proud of their accomplishments. *Congratulations students!*

Follow-up to Questions Raised at 1/23/2018 Meeting

Question: What would the cost be to implement tuition free full day kindergarten?

Response: The cost associated with moving to a tuition free full day kindergarten would be approximately \$800,000. This takes into consideration the fact that current salaries, partially supported by tuitions, would need to be fully funded from the General Fund. This one time cost would be erased in following years because the District would realize a state reimbursement for more students as our kindergarten students are now only counted as .5 and we receive half of the reimbursement amount of a full time student.

The other issue and cost associated with implementation of full day kindergarten is the lack of space in the Holden schools.

Question: Wachusett students/residents who participate in school choice (school choice out) - what schools do they attend?

Response: The following table has the name of the district and the number of students who reside in one of our Member Towns but attend another school through the school choice program:

Wachusett Regional School District

School Choice Receiving District	# of Students
ASHBURNHAM WESTMINSTER	1
AUBURN	1
CLINTON	10
FITCHBURG	4
HARVARD	1
HUDSON	1
LEICESTER	5
LEOMINSTER	4
MAVA (Massachusetts Virtual Academy)	1
NARRAGANSETT	2
NORTH MIDDLESEX	2
QUABBIN	9
RALPH C MAHAR	6
SHREWSBURY	3
TECCA (TEC Connections Academy Commonwealth Virtual School)	17
UXBRIDGE	13
WEST BOYLSTON	9
WORCESTER	26 (11 for K)
Total	115

Question:

What is the status of the WRSD Math Standards document?

Response:

A copy of the math standards that have been established by the District and aligned with the state frameworks can be found in Drive as a separate attachment to my Report. Deputy Berlo speaks to this document in his report.

Wachusett Regional School District

Question: What are your thoughts as to why the WRSD has had declining enrollment?

Response: In terms of the population fluctuation, much of the decrease occurred at the high school where the typical percentage of students moving from 8th grade to 9th grade decreased. Typically, about 87% to 88% of 8th grade students from our middle schools transition directly to WRHS. This current school year we had about 82% of 8th graders moving to WRHS.

In terms of students entering the WRSD, we enrolled 379 kindergarten students through October 1 this year, as opposed to 436 kindergarten students in FY17. Our current kindergarten enrollment as of February 2018 is 412.

We continue to see fluctuations in enrollment in each of our communities and understand that there will always be movement of pupils both in and out of the District. The Commonwealth continues to see a decline in student enrollment as well. We will be spending more time assessing why grade 8 students are either planning on attending WRHS or other high schools through a survey conducted by the High School Guidance Department.

Wachusett Regional School District

Question: Could you please share the projected class sizes, by grade, for each school?

Response: The following tables show the projected class size information sorted by school and by grade:

Davis Hill		Dawson		Mayo	
	Avg. Class		Avg. Class		Avg. Class
Grade 1	20	Grade 1	17	Grade 1	18
Grade 2	19	Grade 2	20	Grade 2	20
Grade 3	24	Grade 3	21	Grade 3	21
Grade 4	24	Grade 4	20	Grade 4	21
Grade 5	19	Grade 5	22	Grade 5	22
Mountview		Houghton		Chocksett	
	Avg. Class		Avg. Class		Avg. Class
Grade 6	23	Grade 1	23	Grade 5	24
Grade 7	23	Grade 2	21	Grade 6	16
Grade 8	22	Grade 3	21	Grade 7	19
		Grade 4	23	Grade 8	19
Naquag		Glenwood		Central Tree	
	Avg. Class		Avg. Class		Avg. Class
Grade 1	20	Grade 3	23	Grade 6	22
Grade 2	21	Grade 4	20	Grade 7	17
		Grade 5	22	Grade 8	22
Paxton		Thomas Prince			
	Avg. Class		Avg. Class		
Grade 1	15	Grade 1	18		
Grade 2	21	Grade 2	24		
Grade 3	19	Grade 3	19		
Grade 4	18	Grade 4	26		
Grade 5	18	Grade 5	24		
Grade 6	21	Grade 6	24		
Grade 7	22	Grade 7	25		
Grade 8	21	Grade 8	24		

Wachusett Regional School District

School Choice

At an upcoming School Committee meeting, the Committee will be asked to consider the District's participation in the school choice program for the 2018-2019 school year. In a future Superintendent's Report, I will be providing you with current school choice data for your review in advance of School Committee action. As I have stated in the past, I understand the Committee's hesitation to participate in school choice the last two years, due to enrollment numbers in some schools and in some classrooms, but I do think it would be prudent for the Committee to allow, in certain instances, school choice at the discretion of the Superintendent. We will have a more detailed conversation on school choice in the coming months before a vote will be taken.

2018-2019 School Calendar

The draft school calendar for the coming school year is attached (attachment 8). This calendar has been reviewed by the Education Subcommittee, has been discussed with building principals, as well as reviewed and discussed with the WREA at our last monthly meeting. We are seeking approval of the 2018-2019 school calendar by the School Committee at Monday's meeting.

QRSD/WRSD Meeting Joint Meeting

On Monday, January 29th, administrative and School Committee leaders from the Wachusett and Quabbin districts met to continue discussions about possible collaboration with and/or sharing of services by the two regional school districts. Our discussions continue to focus on how our districts could possibly work with one another to save money for all of our communities. Items discussed at our most recent meeting included special education transportation, track resurfacing, and other types of savings that might be available through joint bidding.

School Principal Searches

The process of recruiting principals for Thomas Prince School, Dawson Elementary School, and Mayo Elementary School is underway. A very aggressive schedule is in place for this month and next, as we seek building leadership for three of our schools. As we have over the past several years, we will be following the same protocol for the interview process including site visits to outside schools and a day long visit to our district for each finalist. The final interviews will be open to the public and, as always, I will seek input from all parties prior to making a final decision.

Director Carlson and Deputy Berlo will be participating in the interview process. I will keep the Committee informed as the searches move forward.

FY17 Annual Audit

On December 19, 2017 the Audit Advisory Board (AAB) met with Rob Lynch and George Gillmore from Lynch, Malloy, Marini (LMM) and they reviewed the FY17 *Suggestions for Improvement in Accounting Procedures, Basic Financial Statement*, and the *OMB Uniform*

Wachusett Regional School District

Guidance review of federal grants. Mr. Lynch and Mr. Gillmore explained the auditor's comments and recommendations and answered questions from AAB members. At the February 5, 2018 meeting of the Business/Finance Subcommittee, that subcommittee reviewed the audit documents. Acceptance of the FY17 Annual Financial Audit by the full School Committee is on the agenda for Monday's meeting.

Copies of the audit documents are available in Drive, for your review in advance of Monday's meeting. On Monday, hard copies will be available for members who wish to have a copy.

Communication and Outreach

Superintendent's Annual Message to the Towns: Attached is my January 2018 message to the residents of our towns, which is prepared annually for inclusion in the Member Town Annual Reports (attachment 9).

Wachusett News: Attached is a copy of the Winter 2018 issue of Wachusett News (attachment 10).

Treasurer's Update

Treasurer Dunbar has submitted the Treasurer's Update and Cash Reconciliation for December 2017. Treasurer Dunbar's reports can be found in Google as separate attachments, and as separate links in my cover email.

Conflict of Interest Training

Most School Committee members have yet to provide evidence of completion of the online training program about the Conflict of Interest Law. You, as a School Committee member, might ask "Are you a municipal employee for conflict of interest law purposes?" The answer is "You do not have to be a full-time, paid municipal employee to be considered a municipal employee for conflict of interest purposes. Anyone performing services for a city or town or holding a municipal position, whether paid or unpaid, including full- and part-time municipal employees, elected officials, volunteers, and consultants, is a municipal employee under the conflict of interest law." The District's Human Resources office prepared a Conflict of Interest Law Summary for new employees. I've attached a copy for your information (attachment 11).

Executive Staff Reports

- Deputy Superintendent Robert Berlo's Report to the Superintendent dated February 8, 2018 (attachment A)
- Director of Business and Finance Joseph Scanlon's Report to the Superintendent dated February 7, 2018 (attachment B)
- Director of Human Resources Jeff Carlson's Report to the Superintendent dated February 9, 2018 (attachment C)

Wachusett Regional School District

- Administrator of Special Education Kimberly Merrick's Report to the Superintendent dated February 2018 (attachment D)

Subcommittee Minutes

- Minutes of the December 4, 2017 meeting of the Business/Finance Subcommittee (Subcommittee Minutes attachment)
- Minutes of the December 11, 2017 meeting of the Education Subcommittee (Subcommittee Minutes attachment)
- Minutes of the January 2, 2018 meeting of the Management Subcommittee (Subcommittee Minutes attachment)
- Minutes of the January 2, 2018 executive session of the Management Subcommittee (Subcommittee Minutes attachment)
- Minutes of the January 8, 2018 meeting of the Education Subcommittee (Subcommittee Minutes attachment)

Chair's Correspondence

- January 24, 2018 correspondence to Jennifer Drew (Chair's Correspondence 1)
- January 24, 2018 correspondence to Stacey Duffy (Chair's Correspondence 2)
- January 24, 2018 correspondence to Megan Hughes (Chair's Correspondence 3)
- January 24, 2018 correspondence to Megan Keller (Chair's Correspondence 4)
- January 24, 2018 correspondence to Heidi Lahey (Chair's Correspondence 5)
- January 24, 2018 correspondence to Jennifer Lee (Chair's Correspondence 6)

Should you have any questions, please contact me at your convenience.

cc: Executive Staff
DM:rlp

WACHUSETT REGIONAL SCHOOL DISTRICT

HOLDEN ♦ PAXTON ♦ PRINCETON ♦ RUTLAND ♦ STERLING

Agenda

Special Meeting #317

Monday, February 12, 2018

6:30 PM

Media Center

Wachusett Regional High School

Holden

- I. Call to Order
- II. Executive Session to discuss strategy for contract negotiations with all bargaining units (SEIU Local 888 – ABA Program Assistants, Teamsters Union Local 170 (paraprofessionals), Wachusett Cafeteria Association, Wachusett Administrators' Association, AFSCME, Council 93, Local 2885 – Custodial Employees, AFSCME, Council 93, Local 2885 – Clerical Employees, Wachusett Regional Nurses Association, Wachusett Regional Education Association), as the Chair deems a discussion in public session would have an adverse effect on the District's bargaining position, to return to public session
- III. Ratification of Collectively Bargained Contracts
- IV. Adjournment

If you cannot attend the February 12, 2018 Wachusett Regional School District Committee special meeting, please contact Rebecca Petersen at (508) 829-1670 Ext. 230.

WACHUSETT REGIONAL SCHOOL DISTRICT
HOLDEN ♦ PAXTON ♦ PRINCETON ♦ RUTLAND ♦ STERLING

Agenda

Annual Budget Hearing

Monday, February 12, 2018
7:00 PM

Media Center
Wachusett Regional High School, Holden

- I. Call to Order
- II. Presentation of the *Proposed FY19 Appropriation*
- III. Public Hearing
- IV. Adjournment

WACHUSETT REGIONAL SCHOOL DISTRICT
HOLDEN ♦ PAXTON ♦ PRINCETON ♦ RUTLAND ♦ STERLING

Agenda

Regular Meeting #1308

Monday, February 12, 2018
7:00 PM

Media Center
Wachusett Regional High School, Holden

- I. Public Hearing
- II. Chair's Opening Remarks
- III. Student Representatives' Reports (Philip Baird, Donroy (DJ) Ferdinand)
- IV. Superintendent's Report
 - A. Discussion of Report
 - B. Recommendations Requiring Action by the School Committee
 - 1. Motion: To authorize the Director of Business and Finance to address a shortfall in the Out-of-District budget group within the Special Education Tuition appropriation by transferring \$229,851 from the Instructional budget group in the Salaries and Stipends appropriation and \$229,851 from the Other Insurances budget group in the Benefits & Insurance appropriation.
 - 2. Motion: To authorize the Director of Business and Finance to address a projected shortfall in the Special Education Out-of-District Van budget group in the Transportation appropriation by transferring \$71,285 from the Other Insurances budget group in the Benefits & Insurance appropriation.
 - 3. Motion: To authorize the Director of Business and Finance to address a projected shortfall in the Print Management budget group in the Instructional Support appropriation by transferring \$29,953 from the Utilities budget group in the Operations & Maintenance appropriation.
 - 4. Motion: To authorize the Director of Business and Finance to increase budgets in the Health Services in the Pupil Services appropriation by transferring \$5,780 from the Utilities budget group in the Operations & Maintenance appropriation.
 - 5. Motion: To authorize the Director of Business and Finance to increase budgets in the Instructional Supplies Textbooks budget

group within the Instructional Support appropriation by transferring \$39,240 from the Utilities budget group in the Operations & Maintenance appropriation.

6. Motion: To approve the 2018-2019 School Year Calendar

V. Unfinished Business

VI. Secretary's Report

- A. Approval of #1307 Regular Meeting Minutes of the Wachusett Regional School District Committee held on January 23, 2018 – enclosed
- B. Approval of Executive Session Minutes of the Wachusett Regional School District Committee held on January 23, 2018 - *copies of minutes to be distributed at the February 12, 2018 School Committee meeting*

VII. Treasurer's Report/Financial Statements

VIII. Committee Reports

- A. Management Subcommittee (K. Mills, Chair, C. Smith, Vice-chair, M. Dennis, S. Hitchcock)
- B. Education Subcommittee (C. Smith, Chair, M. Lavoie, Vice-chair, R. Imber, S. LaMountain, L. Maldonado, A. Silva, R. Van Liew, M. Weeks)
 - 1. Amended Policy 6613.2 Policy Relating to Pupil Services Athletic Head Injury and Concussion Policy – first reading
 - 2. Amended Policy 6618 Policy Relating to Pupil Services Nutrition and Wellness Policy – first reading
 - 3. Amended Policy 3311 Policy Relating to Education Subject Fields and Courses for High School Students – first reading
- C. Business/Finance Subcommittee (M. Dennis, Chair, A. Young, Vice-chair, L. Long-Bellil, B. Mitchel, J. E. Novak, C. Witkes)
- D. Legal Affairs Subcommittee (S. Hitchcock, Chair, S. Brown, Vice-chair, T. Curran, H. Fradellos, Stephen Godbout, Michael Rivers)
- E. Superintendent Goals and Evaluation Subcommittee (K. Mills, Chair, C. Smith, Vice-chair, S. LaMountain, M. Lavoie, A. Michalowski, M. Weeks)
- F. Audit Advisory Board (C. Witkes, Chair, B. Mitchel, Vice-chair)
 - 1. Motion: To accept the *Basic Financial Statements and Management's Discussion and Analysis for Independent Auditor's Report, Suggestions for Improvement in Accounting Procedures and Internal Control, and Financial*

Report Pursuant to OMB Uniform Guidance prepared by Lynch, Malloy, Marini, LLP for fiscal year ended June 30, 2017.

G. Ad Hoc Subcommittees

1. Ad Hoc Subcommittee on Budget Sustainability (K. Mills, Chair, A. Young, Vice-chair, M. Lavoie, L. Long-Bellil)

H. Building Committees

1. Mountview Building Committee

I. School Council Reports:

Central Tree Middle School (J. E. Novak), Chocksett Middle School (S. Godbout), Davis Hill Elementary School (A. Silva), Dawson Elementary School (A. Young), Glenwood Elementary School (M. Lavoie), Houghton Elementary School (S. Godbout), Mayo Elementary School (T. Curran), Mountview Middle School (S. Brown), Naquag Elementary School (C. Witkes), Paxton Center School (B. Mitchel), Thomas Prince School (M. Weeks), Wachusett Regional High School (S. LaMountain/M. Rivers), Special Education Parent Advisory Council (A. Young), Early Childhood Center (L. Maldonado)

IX. Public Hearing

X. New Business

XI. Adjournment

If you cannot attend the February 12th Wachusett Regional School District Committee meeting, please contact Rebecca Petersen at (508) 829-1670 Ext. 230.

WACHUSETT REGIONAL SCHOOL DISTRICT

HOLDEN ♦ PAXTON ♦ PRINCETON ♦ RUTLAND ♦ STERLING

DRAFT Minutes

Regular Meeting #1307

Tuesday, January 23, 2018

7:00 PM

Media Center
Wachusett Regional High School
1401 Main Street, Holden

Wachusett Regional School District Committee

Kenneth Mills, Chair	Lauren Maldonado (7:17 PM)
Scott Brown	Amy Michalowski
Michael Dennis	Jon Edward Novak
Stephen Godbout	Michael Rivers
Susan Hitchcock	Asima Silva
Robert Imber	Charles Witkes
Linda Long-Bellil	

Committee Members Absent:

Christina Smith, Vice-chair	Benjamin Mitchel
Thomas Curran	Robin Van Liew
Harriet Fradellos	Megan Weeks
Sarah LaMountain	Adam Young
Matthew Lavoie	

Committee Members Participating Remotely:

None

Administration Present:

Darryll McCall, Superintendent
Robert Berlo, Deputy Superintendent
Joseph Scanlon, Director of Business and Finance
Jeff Carlson, Director of Human Resources
Kimberly Merrick, Administrator of Special Education
Rebecca Petersen, Executive Secretary to the Superintendent

Student Representatives Present:

Philip Baird	Donroy Ferdinand
--------------	------------------

Others present, who desired to be recorded as present (see attached Attendance Sheet – attachment 1).

Chair Mills called the meeting to order at 7:05 PM. Chair Mills announced the meeting was being recorded and will be shown on HoldenTV.com, but it is not streaming live. The reporter from *The Landmark* indicated she was recording the meeting.

I. Public Hearing

Chair Mills read aloud the Guidelines for Public Hearing.

Heidi Lahey, WREA President and Holden resident, read a prepared statement (attachment 2).

Megan Keller, WREA member, read a prepared statement (attachment 3).

Jennifer Drew, WREA member and Rutland resident, read a prepared statement (attachment 4).

7:17 PM Member Maldonado joined the meeting.

Stacey Duffy, WREA member and Holden resident, read a prepared statement (attachment 5).

Megan Hughes, WREA member and Holden resident, read a prepared statement (attachment 6).

Jennifer Lee, WREA Vice President of Negotiations, read a prepared statement (attachment 7).

II. Chair's Opening Remarks

Chair Mills extended condolences to the family of Holden resident and former WRSDC member Robert (Bob) Carter.

Chair Mills mentioned that he, Vice-chair Smith, Superintendent McCall, Deputy Superintendent Berlo, and Director Scanlon will be meeting with administrative and school committee representatives of the Quabbin Regional School District on Monday, January 29, 2018, at 6:00 PM at the QRSD Professional Development Center in Barre. He asked that if any members are interested in sitting in on the meeting that they let him know to be sure there are no issues with a quorum of the School Committee attending.

III. Student Representatives' Reports

Student Representative Ferdinand reported mid-term exams concluded on January 22nd. He also reported that on Saturday, January 27th, the girls' basketball team will be playing Westford Academy at T. D. Garden and that a student bus will be traveling to Boston for the game. Student Representative Baird reported on the 2018 NHS (National Honor Society) induction ceremony held Monday, January 22nd.

IV. Superintendent's Report

A. Discussion of Report

Members were given the opportunity to discuss Superintendent McCall's responses to questions asked at the January 8, 2018 meeting, information that was included in the January 18, 2018 Superintendent's Report. Members were also given the opportunity to ask additional questions or to request additional information.

Member Imber asked what the cost would be to implement full-day kindergarten across the District. Superintendent McCall explained the initial outlay of funds would be approximately \$800,000. In addition to this "seed money," half-time kindergarten teachers would be increased to full-time positions and there is still the issue of space availability in some of the schools.

Member Hitchcock requested Math Standards be shared with the School Committee. Member Hitchcock stated she feels strongly that District Math Standards and professional development to support should be included in the FY19 budget. Deputy Superintendent Berlo approached the podium, explained the Math Standards are ready to be shared with the School Committee, and he agrees with Member Hitchcock's opinion about the importance of professional development.

Member Long-Bellil inquired about students who are going out of District (school choice, charter schools, private school), what schools, what grades, etc. Superintendent McCall explained that the District cannot track students who attend private schools, but data about choice and charter is available and will be provided to the Committee.

Member Dennis asked that Superintendent McCall share his understanding of why students are leaving WRSD.

Member Michalowski asked about cost-sharing, with Devereux, for an Assistant Principal/Devereux Liaison position. Administrator Merrick approached the podium and explained Devereux and LEA (Local Education Agency) responsibilities in connection with students at Devereux in Rutland.

Member Brown spoke about school counselors, reporting that the additional counselor position at Mountview has been extremely beneficial. He pointed out how understaffed this district is in this area.

In anticipation of the February 12, 2018 Annual Budget Hearing, Chair Mills requested the administration prepare a clear and coherent explanation of how student enrollment decreases will impact the budget and MLC (Minimum Local Contribution). He also asked that class size information (per grade/per school) be available for review/discussion at that meeting.

Member Dennis requested members be provided with Resource Allocation Summary, by building, by grade, and that this information be included in the Budget Book.

At the conclusion of the budget/information discussion, Superintendent McCall spoke about this year's Annual Scholars Luncheon, which he attended with WRHS Principal Beando and two WRHS seniors on Tuesday, January 9, 2018.

B. Recommendations Requiring Action by the School Committee

Motion: To award the 2018-2019 heating fuel contract to Santa Buckley of Bridgeport, CT at a firm fixed price of \$2.0611/gl. per the French River Educational Center (FREC) collaborative purchasing bid on 11/13/17.

(S. Hitchcock)
(L. Long-Bellil)

Vote:

In favor:

Kenneth Mills
Scott Brown
Michael Dennis
Stephen Godbout
Susan Hitchcock
Robert Imber
Linda Long-Bellil
Lauren Maldonado
Amy Michalowski
Jon Edward Novak
Michael Rivers
Asima Silva
Charles Witkes

Opposed:

None

The motion was approved unanimously.

V. Unfinished Business

Chair Mills mentioned the way Superintendent McCall included answers to questions posed at the last School Committee meeting being a section of his Superintendent's Report. Chair Mills hopes this sort of follow-up continues.

VI. Secretary's Report

A. Approval of 1306th Regular Meeting Minutes of the Wachusett Regional School District Committee held on January 8, 2018

Motion: To approve minutes of the regular meeting of the WRSDC held on January 8, 2018.

(J. E. Novak)
(S. Hitchcock)

Vote:

In favor:

Kenneth Mills
Scott Brown
Michael Dennis
Stephen Godbout
Susan Hitchcock
Robert Imber
Linda Long-Bellil
Lauren Maldonado
Amy Michalowski
Jon Edward Novak
Michael Rivers
Asima Silva
Charles Witkes

Opposed:

None

The minutes were unanimously approved.

B. Approval of Executive Session Meeting Minutes of the Wachusett Regional School District Committee held on January 8, 2018

Motion: To approve minutes of the executive session of the WRSDC held on January 8, 2018.

(L. Long-Bellil)
(J. E. Novak)

Vote:

In favor:

Kenneth Mills
Michael Dennis
Stephen Godbout
Susan Hitchcock
Robert Imber
Linda Long-Bellil
Amy Michalowski
Jon Edward Novak
Michael Rivers
Asima Silva

Opposed:
None

Abstained:
Scott Brown
Lauren Maldonado
Charles Witkes

The minutes were approved 10-0-3.

VII. Treasurer's Report/Financial Statements

Chair Mills reminded the Committee that if there were questions regarding the Director of Business and Finance's report that Members should contact the Superintendent; if there were questions regarding the Treasurer's Report, Members should contact the Business/Finance Subcommittee Chair.

VIII. Committee Reports

- A. Management Subcommittee (K. Mills, Chair, C. Smith, Vice-chair, M. Dennis, S. Hitchcock)

Chair Mills reported this subcommittee will meet next on February 5, 2018.

- B. Education Subcommittee (C. Smith, Chair, M. Lavoie, Vice-chair, R. Imber, S. LaMountain, L. Long-Bellil, L. Maldonado, A. Silva, R. Van Liew, M. Weeks)

In the absence of Education Subcommittee Chair Smith and Vice-chair Lavoie, Member Imber reported on the January 22, 2018 meeting of this subcommittee. He reported that three amended policies will be brought before the full Committee for first readings on February 12, 2018.

- C. Business/Finance Subcommittee (M. Dennis, Chair, Adam Young, Vice-chair, L. Long-Bellil, B. Mitchel, J. E. Novak, C. Witkes)

Business/Finance Subcommittee Chair Dennis reported this subcommittee could not meet on January 16, 2018 due to lack of quorum. The subcommittee will meet next on February 5, 2018.

- D. Legal Affairs Subcommittee (S. Hitchcock, Chair, S. Brown, Vice-chair, T. Curran, H. Fradellos, Stephen Godbout, Michael Rivers)

Subcommittee Chair Hitchcock reported this subcommittee has not met since the last School Committee meeting. The full Committee will adjourn to executive session at the conclusion of this meeting, to be brought up-to-date on the status of negotiations with the eight bargaining units.

- E. Superintendent Goals and Evaluation Subcommittee (K. Mills, Chair, C. Smith, Vice-chair, S. LaMountain, M. Lavoie, A. Michalowski, M. Weeks)

Chair Mills reported on the January 9, 2018 meeting of this subcommittee. He spoke about the superintendent evaluation process, explaining that on January 24, 2018 Superintendent McCall will share with all School Committee members a Google form which will give members the opportunity to provide input and feedback on the Superintendent's progress on his goals. Members were asked to complete and return the form within a week, by January 31, 2018. Chair Mills spoke more about the evaluation process and the use of the DESE (Department of Elementary and Secondary Education) rubric for the final evaluation of the Superintendent, which should be addressed by the full Committee at the second School Committee meeting in April.

- F. Audit Advisory Board (C. Witkes, Chair, R. McCarthy)

AAB Chair Witkes reported on the December 19, 2017 meeting, at which the AAB accepted the FY17 audit. Full School Committee acceptance of the FY17 audit will be on a future agenda. Chair Mills mentioned the need for representation on the Audit Advisory Board from the towns of Paxton and Rutland.

- G. Ad Hoc Subcommittees

1. Ad Hoc Subcommittee on Budget Sustainability (K. Mills, Chair, A. Young, Vice-chair, M. Lavoie, L. Long-Bellil)

Chair Mills reported this ad hoc subcommittee is scheduled to meet on February 7, 2018.

- H. Building Committees

1. Mountview Building Committee

Superintendent McCall reported this building committee has not met since the last School Committee meeting. He additionally reported that there are still issues with the HVAC system at Mountview, which are being addressed.

- I. School Council Reports:

Central Tree Middle School (J. E. Novak), Chocksett Middle School (S. Godbout), Davis Hill Elementary School (A. Silva), Dawson Elementary School (A. Young), Glenwood Elementary School (M. Lavoie), Houghton Elementary School (S. Godbout), Mayo Elementary School (T. Curran), Mountview Middle School (S. Brown), Naquag Elementary School (C. Witkes), Paxton Center

School (B. Mitchel), Thomas Prince School (M. Weeks), Wachusett Regional High School (S. LaMountain/M. Rivers), Special Education Parent Advisory Council (A. Young), Early Childhood Center (L. Maldonado)

Member Silva – Davis Hill Elementary School

Member Rivers – Wachusett Regional High School

IX. Public Hearing

No members of the public wished to address the School Committee.

X. New Business

XI. Adjournment

Motion: To enter executive session to discuss strategy for contract negotiations with all bargaining units (SEIU Local 888 – ABA Program Assistants, Teamsters Union Local 170 (paraprofessionals), Wachusett Cafeteria Association, Wachusett Administrators' Association, AFSCME, Council 93, Local 2885 – Custodial Employees, AFSCME, Council 93, Local 2885 – Clerical Employees, Wachusett Regional Nurses Association, Wachusett Regional Education Association), as the Chair deems a discussion in public session would have an adverse effect on the District's bargaining position, not to return to public session.

(R. Imber)

(M. Rivers)

Roll call vote:

In favor:

Kenneth Mills
Scott Brown
Michael Dennis
Stephen Godbout
Susan Hitchcock
Robert Imber
Linda Long-Bellil
Lauren Maldonado
Amy Michalowski
Jon Edward Novak
Michael Rivers
Asima Silva
Charles Witkes

Opposed:

None

The motion passed unanimously.

The meeting adjourned to executive session at 8:18 PM.

Respectfully submitted,

Darryll McCall, Ed.D.
Superintendent of Schools

DM:rlp

Attachments:

- Attachment 1 – sign-in sheets
- Attachment 2 – statement read by Heidi Lahey
- Attachment 3 – statement read by Megan Keller
- Attachment 4 – statement read by Jennifer Drew
- Attachment 5 – statement read by Stacey Duffy
- Attachment 6 – statement read by Megan Hughes
- Attachment 7 – statement read by Jennifer Lee

SPEAKERS

Attachment 1

WACHUSETT REGIONAL SCHOOL DISTRICT

WACHUSETT REGIONAL SCHOOL DISTRICT COMMITTEE

Regular Meeting

Tuesday, January 23, 2018

SIGN-IN SHEET FOR THOSE WHO WISH TO ADDRESS THE SCHOOL COMMITTEE DURING PUBLIC SESSION. THIS SHEET SHALL BECOME PART OF THE PUBLIC RECORD.

PLEASE **PRINT** YOUR NAME, YOUR ADDRESS, AND THE TOPIC YOU WISH TO DISCUSS, IF YOU WISH TO ADDRESS THE SCHOOL COMMITTEE DURING PUBLIC SESSION.

FOR YOUR INFORMATION AND REVIEW IN ADVANCE OF SPEAKING, PLEASE TAKE A COPY OF THE *GUIDELINES FOR PUBLIC HEARING* (printed on light yellow paper).

NAME	ADDRESS	TOPIC
Heidi Lahey	166 Ballard St Holden	district funding
Megan Keller	43 Rockaway Rd. Auburn,	district Funding
JENNIFER DEW	17 Edin Ln Rutland	district funding
Stacey Duffy	150 Beechwood, Holden	Teachers working conditions and students' learning conditions
Megan Hughes	18 Sunnyside Ave Holden, MA	Professional Development
Jennifer Lee	155 School St. North Billerica, MA	WKEA

[illegible]

Good Evening. Heidi Lahey 166 Bullard Street Holden, president of the Wachusett Regional Education Association, Special Education Teacher grades K-2 at Houghton Elementary School in Sterling.

We are here tonight to convey our sense of ^{urgency} about the extended contract negotiations for all eight staff unions, and to demonstrate the commitment that staff has to improving education in the Wachusett Regional School District. Across all thirteen schools, we are struggling to provide a quality education due to underfunding. Every school in the five towns is represented here tonight.

It has been the staff's passion for our profession, along with our willingness to spend our own resources that has kept the quality of education from eroding to match our bottom of the barrel funding. The ongoing attempts to manage the lack of funding through reductions and cuts has been impacting students in our classrooms for at least a decade with no end in sight. Over time, those cuts and reductions have harmed students....year after year.

Through contract negotiations, staff have agreed to salary freezes, furlough days, and insurance changes that produced savings intended to help our district maintain education services. They were short term band-aids for a long term problem, and did nothing to address staff concerns.

Our working conditions are children's learning conditions...what we lack- they lack, from textbooks and curriculum to adequate class time for individualized attention. Over the past years, the list of things that are lacking has grown substantially. Several teachers will speak again tonight about the concerns that we see as priorities.

This past year, educators have come forward in increasing numbers to try to raise the public awareness of the genuine needs that exist in our schools caused by insufficient funding.

We worked to support public education through our efforts on the No On 2 campaign, to keep the cap on charter schools which drain money from public school budgets.

We stood out in the spring to support the school budget at all five regular town meetings, then phone banked and stood out again at the two summer town meetings,

To date, teachers and support staff have sent in 438 letters to our state legislators regarding the regional transportation reimbursement, working with the citizen group I Am Wachusett. I have done outreach to 60 other regional school districts, and spoken to 20 regional union presidents, inviting them to join in the letter campaign. We feel encouraged by the citizens who recognize that it will take action from ALL of us for changes in funding to occur at the state level.

Every day, in so many ways, staff puts the needs of the children first. Educators and support staff want to provide a quality educational experience so students can reach their full potential. For a decade, we have been hampered in our mission by the billion dollar public education funding shortfall identified at the state level. Our district is in crisis due to chronic under-funding; a solution must be found beyond the employee contracts and property taxes.

WREA members will resume actions tomorrow across all five towns and thirteen schools, following our public comments tonight. The public can expect that teachers will have an email message on their accounts outside of the school day to inform the sender that emails will be answered during work hours only. It should be noted that the notice does not prevent teachers from reading the email, simply reminds the sender that our responses will come during our work day. We will wear our Red for Ed on designated days in our schools. We will continue in our endeavors to bring attention to the funding crisis in public education which has resulted in stalled contract negotiations and a workload which requires many hours beyond the school day to complete.

My name Megan Keller, I live at 43 Rockaway Road in Auburn and I teach Second Grade at Paxton Center School. As a teacher I want what is best for my students and their education. As an educator it is my responsibility to create and plan lessons for standards that seem to change every year or 2 . I am spending hours outside of my work day to effectively plan for the curriculum and standards that are changing because we do not have the funding or curriculum support we need and I want my students to be successful.

Year after year I find that I have to use my own personal funds so that my students can have everything they need to be success in the classroom.

I have spent my own money for:

- Updated Books to use for my lessons in all subject areas. I have purchased books about landforms, United States Symbols, Books that support the 6 Traits of writing, and books for focus lessons during my reading block.
- I have purchased Books for Social Emotional Learning such as My Mouth is a Volcano. Case of the Tattle Tongue, Personal Space Camp, just to name a few.
- I have had to purchase materials to use for hands on science lessons such as seeds, soil, pots, water bottles, vinegar, salt, baking soda, cups, foam, styrofoam, wood, utensils, plates and these are just a few examples.
- Book bins for my students to store their books for independent reading time.
- Mailboxes/ an easel on wheels
- Materials to make learning centers such as card stock, my own personal laminator, sheets to use to laminate, and ink cartridges for my printer at home to copy centers and lessons.
- And these are just a few examples.

I do this because I want the best and most up to date curriculum, lessons and materials for my students to use, but with the cost of living and health insurance increasing yearly it is becoming more of a financial burden to do. This is one of many reason that teachers need a fair contract. Thank you for your time and listening to my concerns.

Attachment 4

Hello, my name is Jennifer Drew & I am an Environmental Science teacher here at the High School, and have been for a little over 10-years. I'm here tonight to present my opinions on the budget, and just how woefully inadequate the budget, in its current format, is for educators like me. Since my tenure began at the high school, the budget afforded to my department has been cut by more than 50%. In real monetary terms, that means the average science teacher at the high school is left with about \$2 per student per year to run what should be thriving 21st century classrooms. From an academic perspective, that means after 1 or 2 relatively basic labs I'm out of departmental funds. Any other lab or class activity that requires money or materials after that point comes out of my own pocket. Now, I don't know a single teacher who does this job for the cash flow, we do this job because we love our kids and want them to be successful going forward. That said, I have my own young family to support, and I am on a tight budget, so money spent out of my own pocket impacts my family directly. This situation means educators are forced to make difficult choices. I believe that everyone here wants, as much as I do, to help our students get the best education they can; as well as, helping them be competitive with other students in our neighboring school districts, and within the country as a whole. Unfortunately, the budget we've been living with, for a number of years now, is having a deleterious impact on our primary goal – helping the students succeed. Thank you for your time and attention.

Stacey Duffy - 150 Beechwood Rd - Holden

January 23, 2018

Why Do We Teach?

Many ask teachers why we continue to teach, amidst escalating emphasis on the corporate world of standardized testing and required proof of success with data and technology.

Many ask how we juggle the increased needs of students; socially, emotionally, economically, and academically; how we reach children who often seem tired and who spend increasing amounts of time in front of screens and seem to know less and less about perseverance, and caring for, and getting along with others.

Many ask what it's like to budget one's time like some of us budget our paychecks, figuring out what's most important because there isn't enough to go around.

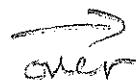
Many ask why would we want a career that requires a master's degree, a professional license, endorsements, proof of professional development, artifacts for evaluations, and time spent analyzing results on standardized testing, when we, as professionals, know what the outcomes will be, and the reasons for them, before the test is taken.

Many ask why we would want a career that provides an opportunity to purchase, create, plan, teach, assess, correct and report on our efforts, 9, 10 or more hours per day, from September thru June, and then open ourselves up to be critiqued by and answerable to everyone, it seems, but the students. Many ask why we continue to teach, amidst a declining sense that human teachers even matter.

Having participated in state and country wide gatherings of educators over the past few years, I have found myself surrounded by people who wish there were more joy and a sense of success and excitement in our classrooms.

We wonder what it would be like to have adequate planning time, resources and support to help ALL students succeed; to reach the neediest and challenge those who are ready to excel.

When morale is low, it's very often because we're ALL under the pressure of limited resources. There's not enough to go around to meet the demands required. Teachers are asked to do more for less, and with less.



So, why do we do it? Everyone knows it's not to get rich and it's not for the 8 weeks of summer, where we hold down second jobs, take grad classes to maintain our licenses, or plan our curriculums for the fall.

Why do we do it? Many of us feel we were CALLED to teach, because there will always be children who need us, who deserve to have successful, happy lives. We want to spend our careers contributing to these ideas and to feel that those we work FOR believe this too. We teach because we feel it in our hearts and minds. Those who don't, don't last. We teach because we want to see students smile because they believe in themselves and we teachers want to feel the same.

Like lessons learned in the popular book, and recent movie, Wonder, by RJ Palacio, we want students to know it's important to set one's priorities and stand up for what's right, even when it's uncomfortable, and to keep trying to find common ground and common goals with those around us; to create a community where people care about and respect one another. Teachers' work environments are students' learning environments. We teach because we know these kids are important. They are the future. Please help us to feel you believe it too.

Thank you.

Attachment 6

Megan Hughes
12 Sunnyside Ave Holden
Grade 7 science Mountview Middle School

It is with deep concern that I am speaking with you tonight regarding a topic that is quietly crippling our district. It is the matter of professional development. The district has money in the budget for professional development and the calendar has days set aside for professional development, yet the offerings that teachers and staff of our school district have available to them are a far cry from being considered quality opportunities, nor are they considered qualifying events in the eyes of DESE.

Article 16 of the contract we are currently working under states that staff development planning will be developed with input from the Association annually. I am telling you tonight that I have been on every committee that has discussed professional development in this district for the last four years. Not once has there been any follow through with any of this input. These so called action committees have put in many hours just to be ignored. The members of the WREA are tired of not being listened to with regards to the professional development opportunities they have available to them.

Section B of this article says that time shall be planned so as to provide eligibility for credit necessary to maintain professional status. According to DESE this means that every teacher must acquire 60 content PDPs, 30 pedagogy PDPs, 15 SEI PDPs, 15 SpEd PDPs, and an additional 30 elective PDPs every five years. In addition, DESE requires that PDPs be bundled into 10 hours per topic, meaning that for a PDP to be eligible for relicensure consideration you have to have at least 10 hours on that same topic. And to top it off, each PDP bundle must have proof of a culminating product or assessment that knowledge has been gained. Besides the after school Special Education professional development offered and the requirement for all teachers to become SEI endorsed, there has been no professional development offerings that fulfil these requirements.....in at least 10 years. Teachers are looking for help with their content areas. All content areas, not just reading and math. Most everything that the district offers is done in 2 hour snippets with no follow through, product, or assessment. Without some talented creative writing most of our opportunities cannot be bundled into anything DESE considers appropriate. Teachers in our district have been audited and are finding it terribly difficult to prove that they have completed enough to be relicensed. No teacher that participates in everything that the district offers for development should be in the position of not being relicensed, yet it is becoming increasingly difficult to meet the requirements set forth by DESE without going out of district and spending money out of pocket.

The students of this district deserve teachers that are capable of teaching in the 21st century. That means that any teacher with over 5 years of experience needs to be trained to meet the needs of their students and the curriculums set forth by the state, which are ever changing. It's

not enough to get new books without training the teacher how to use all of the interactive supplements that go along with them. It's not enough to order leveled reading programs to have them sit in a closet and wait for some voluntary training. It's not enough to have Chromebooks and smartboards without the training required to have this technology integrated into daily lesson plans across all subjects and all grade levels. Why adopt the Next Generation Science Standards if you're not going to teach the teacher how to properly run an inquiry based classroom?

A friend of mine made the analogy that we have been given all of the parts to build a car engine, but no instructions on how to do it. So what happens? We try to build the engine as best we can, but have no idea if we are doing it correctly. It may run when we are finished, but is it running the way it's supposed to? It may not run at all. Or it may just end up a pile of junk as we continue to use the same old ideas that have been around forever, never moving forward, never advancing, forever putting our children at a disadvantage.

Jennifer Lee
155 School Street
North Brookfield, MA
WREA VP of Negotiations
3rd Grade teacher at Glenwood Elementary in Rutland

Attachment 7

Good evening,

As you have heard tonight, our members have been experiencing a great deal of frustration surrounding the WRSD budget and contract negotiations. We have come before you tonight because we feel very strongly about providing our students with the best education possible. As you have heard repeatedly, our working conditions are your children's learning conditions. The inadequacies in this district have been felt by staff for a long time. But students, parents, and community members have often been unaware of these deficiencies because teachers have continuously picked up the slack. We not only purchase a variety of materials for our classroom out of our own pocket, as you heard a few minutes ago, but we also create curriculum, fill the role of librarians and technology teachers, meet with parents outside of the school day, attend professional development at night and on vacations, and many other things.

For ten years, teachers have seen little improvement in our working conditions, simply so we could help the district repeatedly fill the gaps, because our students' best interest is always at the forefront of our minds. Sadly, within those ten years, the district has done very little to get communities actively involved in our schools that are the foundation of our children's future. At the end of the day, our students are the ones who are suffering, because while we certainly try our very hardest, teachers are not miracle workers and cannot create supports and resources out of thin air.

The effects of the numerous givebacks are now taking its toll on staff members. Teachers are more stressed than ever because we are constantly trying to provide the best education for your children with less and less support and resources. Teachers chose this career path to make a difference in the lives of children. It is extremely difficult to do that when everything is put upon our shoulders with no end in sight.

As the VP of Negotiations, I have seen firsthand the ways our contract affects teachers and students on a daily basis. A contract is an agreement between two parties, and while our members ROUTINELY EXCEED the expectations, the district does not. The WRSD has a terrific reputation and it is because our teachers go WELL above and beyond day after day, year after year. When working conditions are poor, we lose teachers. When new teachers need to be hired in their place, veteran teachers will spend time working with their new colleague because they care deeply about their colleague's success in the classroom, as well as the education of those students. There usually isn't time during the school day to support colleagues in that manner, so most of the time the support and collaboration happen outside of the school day. While Massachusetts mandates that all new teachers be supported by a district-designated mentor, who does receive compensation for their time, oftentimes we support our new colleagues regardless of whether or not we are an "official" mentor. Why? Because we care about our colleagues and our kids. Despite the evidence and general acknowledgement of the additional time, effort, and materials that teachers contribute, in certain areas of the contract,

we are treated unprofessionally and with suspicion of our motives (like personal days, bereavement days, etc.).

Prep time, professional development, morale, class size, adequate supplies, and so much more, all affect students on a daily basis. In the last ten years, the district has not prioritized or monitored these needs. First, daily prep time ensures that lessons are prepared thoughtfully and completely, and at the elementary level, students also attend art, music, and gym classes during this time. Every student deserves to attend these "specials" daily because they are so important in the education of the whole child. Second, when teachers receive QUALITY professional development, it directly impacts students because we're able to use the latest methods and research in the classroom. According to authors, Pamela D. Tucker and James H. Stronge, "Years of research on teacher quality support the fact that effective teachers not only make students feel good about school and learning, but also that their work actually results in increased student achievement." Third, when district morale is high, everyone benefits. In this kind of climate, teachers are trusted and treated as professionals, which means teachers feel comfortable taking risks and making mistakes. This same attitude then trickles down to students - and if we're not encouraging our students to take risks and make mistakes, then we are performing a grave disservice. Fourth, when class size is low, teachers are able to provide immediate feedback on an ongoing basis, as well as more individualized instruction. Fifth, when teachers are supplied with materials purchased by the district, then parents and teachers do not have to spend their own hard earned money buying basic things like pencils and crayons, and instead they can spend their energy on the education of children.

The people standing behind me have now gone 207 days without a new contract. These are the people who take care of your children every day, and above all else we are charged with their education - an incredible responsibility as well as an awesome privilege. No one cares about a child more than his/her family, but I can say with certainty that the people standing behind me come in a close second. Over the coming days, you will see WREA members participating in actions in support of your child's learning conditions. We will continue to fight for more funding from the state, and continue to do what we do best - love and educate your children. Please remember that teachers' working conditions are your children's learning conditions.

Thank you.

POLICY RELATING TO EDUCATION

SUBJECT FIELDS AND COURSES FOR HIGH SCHOOL STUDENTS

The Wachusett Regional School **District** Committee is committed to providing well-defined courses from which students can choose a program that meets individual needs.

Course Organization:

~~Whenever possible, courses shall be organized on a semester basis. Students shall receive five (5) credits at the end of the school year for each full credit, full year course completed. Students shall receive two and one-half (2 1/2) credits at the end of each semester for each full credit semester course completed. The District may offer courses with credit amounts determined by the number of instructional hours. less than full credit.~~

~~Whenever possible, courses shall be organized on a semester basis. Students shall receive two and one-half (2 1/2) credits at the end of each semester for each full credit semester course completed. Students shall receive five (5) credits at the end of the school year for each full credit, full year course completed. The District may offer courses with less than full credit.~~

Curriculum:

~~The curriculum for each semester shall represent a unique course. The course description syllabus shall be made available to students and parents at the time they select courses, and the syllabus shall be available to students on the first day of each course. Each course shall have a~~ **The syllabus will** ~~which clearly defines course content, sequence of instruction, outside major assignments, and grading criteria standards of achievement.~~

~~Students shall not be scheduled for new courses until they have earned a specified number of credits for all prerequisite courses unless prior approval is received from the principal or his/her designee. An exception shall be made for students who meet eligibility requirements for Advanced Placement and for vocational/technical placement.~~

Course Credit:

Students shall receive ~~graduation~~ **course** credit based on the following **criteria**:

1. The course is **aligned with** ~~governed by~~ the curriculum requirements of the District.
2. Regular class attendance **is met**, as defined in the student handbook.
3. A ~~separate~~ passing grade **is achieved**, based **upon** ~~on~~ performance, ~~is issued.~~

POLICY RELATING TO EDUCATION***SUBJECT FIELDS AND COURSES FOR HIGH SCHOOL STUDENTS
(continued)***

First Reading: 09/11/95
Second Reading: 09/25/95

Amendment First Reading: 11/16/98
Amendment Second Reading: 12/14/98

Re-Amendment First Reading: 02/14/05
Re-Amendment Second Reading: 03/14/05

Re-Amendment First Reading: 03/13/07
Re-Amendment Second Reading: 03/26/07

Re-Amendment First Reading:
Re-Amendment Second Reading:

WRSDC Amended Policy 3311

POLICY RELATING TO PUPIL SERVICES**ATHLETIC HEAD INJURY AND CONCUSSION POLICY**

The safety of students is a high priority for the Wachusett Regional School District. Students who sustain head injuries while in extracurricular athletic activities and those involved in their treatment must follow the protocols based on 105 C.M.R 201.000 (<http://www.mass.gov/eohhs/docs/dph/com-health/injury/105-cmr-201.pdf>) found online on the high school and middle schools' websites as well as in the student handbooks.

Students who have sustained a head injury must be appropriately evaluated according to the protocol. In order to resume athletic activity, a medical clearance and authorization form must be submitted indicating that the student ~~has is sufficiently~~ recovered. Return to academics will be consistent with the protocol.

District administration, athletic staff, and nursing staff will review the protocols annually to ensure that it is current and reflects best practice. The School Committee will review and revise this policy as needed, but at least bi-annually.

First Reading: 02/13/12

Second Reading: 02/27/12

Amendment First Reading: 02/22/16

Amendment Second Reading: 03/14/16

Amendment First Reading:

Amendment Second Reading:

WRSDC Amended Policy 6613.2

POLICY RELATING TO PUPIL SERVICES**NUTRITION AND WELLNESS POLICY**

The Wachusett Regional School District (WRSD) recognizes the relationship between student well-being and student achievement as well as the importance of a comprehensive district wellness program. Therefore, the school district will provide a research-based, developmentally appropriate, sequential program that is inclusive of nutrition, physical fitness, and social emotional well-being. This will be implemented through a multidisciplinary approach.

The District will maintain a Wellness Committee that consists of at least one stakeholder from each of the following groups: parent, nurse, school food service representative, School Committee member, and school administrator.

The superintendent's administrative designee shall serve as the Wellness Program Coordinator for the District. The Wellness Program Coordinator, in consultation with the Wellness Committee, will oversee the implementation and continued review of the policy. The Wellness Committee will meet at a minimum four (4) times per year. The Wellness Program Coordinator's contact information shall be listed on the Wachusett Regional School District's website.

Nutritional Guidelines

All foods and beverages made available during the school day will be consistent with School Lunch Program nutrition guidelines and any other federal and state guidelines.

- I. The school breakfast and lunch programs will follow the United States Department of Agriculture (USDA) requirements for Federal School Meal Programs.
- II. All children who participate in subsidized food programs shall be able to obtain food in a non-stigmatizing manner.
- III. All foods made available during breakfast and lunch will adhere to food safety and security guidelines.
- IV. Nutritional and ingredient information will be made available upon request for all foods offered through the School Lunch Program. Age appropriate daily requirements and portion size information are available for all programs.

POLICY RELATING TO PUPIL SERVICES

NUTRITION AND WELLNESS POLICY (continued)

- V. Foods and beverages sold or provided at school, including starting 30 minutes prior to the start of school and 30 minutes after school, shall comply with the Massachusetts Law and the National School Lunch regulations for competitive foods and beverages. A la carte offerings available to students will comply with the Commonwealth of Massachusetts Department of Nutritional Standards for Competitive Food and Beverages in schools Guidance for Implementing Massachusetts School Nutrition Standards. This includes, but is not limited to, food and beverages sold in the cafeteria, vending machines, snack bars, school stores, and concession stands.
- VI. Appropriate accommodations will be made available to students with documented food allergies and medical concerns. Parents shall provide the school nurse with the required documentation. Refer to WRSDC Policy 6619 *Policy Relating to Pupil Services Life Threatening Allergies* for more details.
- VII. Schools are encouraged to have fundraising activities that promote health and wellness.
- VIII. Teachers should avoid the use of food items as rewards. Refer to WRSDC Policy 6619 *Policy Relating to Pupil Services Life Threatening Allergies* for more details.

Nutrition and Physical Education

The school district will provide nutrition education aligned with standards established by the USDA's National School Lunch Program and the School Breakfast Program. A wellness curriculum shall include physical education, health and social-emotional learning aligned with the standards established by the Department of Elementary and Secondary Education. The Wellness Program Coordinator of the District, in consultation with the Wellness Committee, will develop procedures that address the wellness curriculum. The District's goal is to provide students with education in making choices to practice healthy habits, healthy eating, participation in physical activity, and prevention of risky behaviors.

Evaluation

The Wellness Program Coordinator will be responsible for devising a plan for implementation and evaluation of the District wellness plan. The superintendent is charged with operational responsibility for ensuring that schools meet the goals of the District wellness policy and report to the School Committee annually regarding updates on programs.

POLICY RELATING TO PUPIL SERVICES***NUTRITION AND WELLNESS POLICY (continued)***

Legal reference: 105 CMR 215.00: Standards for School Wellness Committees
MGL C. 111 §223 Nutritional Standards for Sale or Provision of Foods or Beverages in Public Schools

~~The Wachusett Regional School District encourages all members of the school community to create an environment that supports lifelong healthy habits, positive nutritional choices, and increased physical activity, and reduces the availability of minimally nutritious foods to students through school meals, programs, and vending machines.~~

~~All students shall have access to healthy food choices during school and at school functions including classroom projects, curricular based food experiences, celebrations and fund raising activities. The District reduces student access to foods of minimal nutritional value during the school day. All foods offered by the District's food service department, including "a la carte" items, will follow USDA regulations and meet Massachusetts standards. Fresh fruits, fresh vegetables, and whole grains will be provided for lunches within the proportions established by the USDA. Every effort will be made to ensure sufficient amounts of food are available each day through all lunch periods.~~

~~The District provides for an age appropriate, interdisciplinary, sequential health education program based upon state standards and benchmarks that provide the knowledge and skills necessary to make healthy lifestyle choices. There will be opportunity for students to receive nutrition information and education through classroom activities, bulletins, postings, web sites, guest speakers, and District sponsored presentations. The District may provide nutrition information to the community through newspaper articles, parent workshops, newsletters, and student handbooks. The District and its schools will involve students, families, and community members to plan, implement, and improve health based programs and events within each school and throughout the District.~~

~~Vending machines shall provide a choice of snacks that follow USDA regulations and meet Massachusetts standards. Vending machines shall provide a choice of beverages. Beverage vending machines located in areas where students meals are served or eaten shall include no carbonated beverages. Student access to vending machines during the school day shall be limited.~~

~~Fundraising activities will include state and USDA approved foods and beverages. Approval of non approved foods and beverages for fundraising will be at the discretion of building principals.~~

~~Physical activity for students shall be provided through physical education classes, recess, and classroom movement activities that are in compliance with state frameworks. The District strongly encourages all students to participate in extra curricular activities, interscholastic~~

POLICY RELATING TO PUPIL SERVICES

NUTRITION AND WELLNESS POLICY (continued)

~~athletics, or other programs that facilitate physical fitness, such as bicycling or walking to school, safety and infrastructure considerations permitting.~~

First Reading: 04/12/06

Second Reading: 04/24/06

Amendment First Reading:

Amendment Second Reading:

WRSDC Amended Policy 6618

Legal Affairs Subcommittee

Monday, February 12, 2018
6:00 p.m.

Media Center
Wachusett Regional High School
1401 Main Street, Holden

AGENDA:

- I Call to Order
- II Executive Session to discuss strategy for contract negotiations with all bargaining units (SEIU Local 888 – ABA Program Assistants, Teamsters Union Local 170 (paraprofessionals), Wachusett Cafeteria Association, Wachusett Administrators' Association, AFSCME, Council 93, Local 2885 – Custodial Employees, AFSCME, Council 93, Local 2885 – Clerical Employees, Wachusett Regional Nurses Association, Wachusett Regional Education Association), as the Chair deems a discussion in public session would have an adverse effect on the District's bargaining position, not to return to public session
- III Adjournment

The above agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought

Wachusett Regional School District Committee

Special Meeting

Monday, February 12, 2018
6:30 p.m.

Media Center
Wachusett Regional High School
1401 Main Street, Holden

AGENDA:

- I Call to Order
- II Executive Session to discuss strategy for contract negotiations with all bargaining units (SEIU Local 888 – ABA Program Assistants, Teamsters Union Local 170 (paraprofessionals), Wachusett Cafeteria Association, Wachusett Administrators' Association, AFSCME, Council 93, Local 2885 – Custodial Employees, AFSCME, Council 93, Local 2885 – Clerical Employees, Wachusett Regional Nurses Association, Wachusett Regional Education Association), as the Chair deems a discussion in public session would have an adverse effect on the District's bargaining position, to return to public session
- III Ratification of Collectively Bargained Contracts
- IV Adjournment

The above agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought

Wachusett Regional School District Committee

Special Meeting

ANNUAL BUDGET HEARING

Monday, February 12, 2018
7:00 p.m.

Media Center
Wachusett Regional High School
1401 Main Street, Holden

AGENDA:

- I Call to Order
- II Presentation of Proposed FY19 Appropriation
- III Public Hearing
- IV Adjournment

The above agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought

Wachusett Regional School District Committee

Monday, February 12, 2018
7:00 p.m.Media Center
Wachusett Regional High School
1401 Main Street, HoldenAGENDA:

Public Hearing

Chair's Opening Remarks

Student Representatives' Reports

Superintendent's Report

- Discussion of Report
- Recommendations Requiring Action by the School Committee
 1. Motion: To authorize the Director of Business and Finance to address a shortfall in the Out-of-District budget group within the Special Education Tuition appropriation by transferring \$229,851 from the Instructional budget group in the Salaries and Stipends appropriation and \$229,851 from the Other Insurances budget group in the Benefits & Insurance appropriation.
 2. Motion: To authorize the Director of Business and Finance to address a projected shortfall in the Special Education Out-of-District Van budget group in the Transportation appropriation by transferring \$71,285 from the Other Insurances budget group in the Benefits & Insurance appropriation.
 3. Motion: To authorize the Director of Business and Finance to address a projected shortfall in the Print Management budget group in the Instructional Support appropriation by transferring \$29,953 from the Utilities budget group in the Operations & Maintenance appropriation.
 4. Motion: To authorize the Director of Business and Finance to increase budgets in the Health Services in the Pupil Services appropriation by transferring \$5,780 from the Utilities budget group in the Operations & Maintenance appropriation.
 5. Motion: To authorize the Director of Business and Finance to increase budgets in the Instructional Supplies Textbooks budget group within the Instructional Support appropriation by transferring \$39,240 from the Utilities budget group in the Operations & Maintenance appropriation.
 6. Motion: To approve the 2018-2019 School Year Calendar

Unfinished Business

Secretary's Report

- Approval of 1307th Regular Meeting Minutes of the WRSDC held on 1/23/2018
- Approval of Executive Session Minutes of the WRSDC held on 1/23/2018

Treasurer's Report/Financial Statements

Committee Reports

- Management Subcommittee
- Education Subcommittee
 1. Amended Policy 6613.2 *Policy Relating to Pupil Services Athletic Head Injury and Concussion Policy* – first reading
 2. Amended Policy 6618 *Policy Relating to Pupil Services Nutrition and Wellness Policy* – first reading
 3. Amended Policy 3311 *Policy Relating to Education Subject Fields and Courses for High School Students* – first reading
- Business/Finance Subcommittee
- Legal Affairs Subcommittee
- Superintendent Goals and Evaluation Subcommittee
 1. Discussion of Superintendent Mid-cycle Goals Review
- Audit Advisory Board
 1. Motion: To accept the *Basic Financial Statements and Management's Discussion and Analysis for Independent Auditor's Report, Suggestions for Improvement in Accounting Procedures and Internal Control, and Financial Report Pursuant to OMB Uniform Guidance* prepared by Lynch, Malloy, Marini, LLP for fiscal year ended June 30, 2017.
- Ad-Hoc Subcommittee
 1. Ad Hoc Subcommittee on Budget Sustainability
- Building Committees
 1. Mountview Building Committee

School Council Reports

Public Hearing

New Business

Adjournment

The above agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

SEPAC Officers Meeting

Tuesday, February 13, 2018
6:00 p.m.

Curriculum Center
District Central Office
1745 Main Street, Jefferson

Superintendent Goals and Evaluation Subcommittee

Wednesday, February 28, 2018
6:30 p.m.

Superintendent's Conference Room
District Central Office
1745 Main Street, Jefferson

AGENDA:

- I Call to Order
- II Approval of Minutes
- III Correlation of Superintendent Goals with Indicators
- IV Discuss Review Process, including mid-year and evaluation format
- V Discuss and Review Online Format for Collecting Evaluation Feedback
- VI Public Hearing
- VI New Business
- VIII Adjournment

The above agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law

Education Subcommittee

Monday, March 12, 2018
6:00 p.m.

Media Center
Wachusett Regional High School
1401 Main Street, Holden

Wachusett Regional School District Committee

Monday, March 12, 2018
7:00 p.m.

Media Center
Wachusett Regional High School
1401 Main Street, Holden

Regularly Scheduled, Monthly School Committee Meeting

Wachusett Regional School District Committee

Monday, March 26, 2018
7:00 p.m.

Media Center
Wachusett Regional High School
1401 Main Street, Holden

Regularly Scheduled, Monthly School Committee Meeting

Wachusett Regional School District Committee

Monday, April 9, 2018
7:00 p.m.

Media Center
Wachusett Regional High School
1401 Main Street, Holden

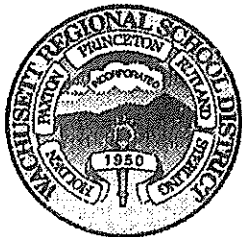
Regularly Scheduled, Monthly School Committee Meeting

Wachusett Regional School District Committee

Monday, April 30, 2018
7:00 p.m.

Media Center
Wachusett Regional High School
1401 Main Street, Holden

Regularly Scheduled, Monthly School Committee Meeting



Wachusett Regional School District
Holden, Paxton, Princeton, Rutland, Sterling

Sent electronically and USPS

February 2, 2018

Mrs. Sheila Dobb
209 Pommogussett Road
Rutland, MA 01543

Dear Mrs. Dobb:

Please be advised that a special meeting of the Wachusett Regional School District Committee has been posted for 6:30 PM Monday, February 12, 2018, for the purpose of discussing strategies for negotiations. As the municipal representative, please attend this executive session if you are able. School Committee meetings are held in the Media Center at Wachusett Regional High School in Holden.

Sincerely,

Darryll McCall, Ed.D.
Superintendent of Schools

cc: Wachusett Regional School District Committee

DM:rlp

www.centralmassclass.com

LEGALS/PUBLIC NOTICES

Town of Holden
ZONING BOARD OF APPEALS
NOTICE OF PUBLIC HEARING
Notice is hereby given that the Zoning Board of Appeals will conduct a public hearing on February 15, 2018 at 7:10 p.m. at the Holden Senior Center, 1130 Main St. on the Petition of Arthur and Susan Powell for property located at 54 Salisbury St. for a SPECIAL PERMIT for the expansion and conversion of a single family dwelling to a three-family dwelling located in the R-10 zoning district. Plans are available for review at the Department of Planning & Development and the Town Clerk's Office, both located at 1196 Main Street, Holden. All interested persons should attend the hearing. Ronald E. Spakauskas, Chairman
HOLDEN ZONING BOARD OF APPEALS
The Landmark
2/1 & 2/8

Public Notice
Massachusetts Department of Environmental Protection
Division of Wetlands and Waterways
Southeast Region Main Office
20 Riverside Drive
Lakeville, MA 02347.
Pursuant to 33 U.S.C. 1341 M.G.L. c. 21 S 43, notice is given of a 401 Water Quality Certification application for the reconstruction of Route 140 from the Sterling line through East Princeton Village in the town of Princeton, MA by the Town of Princeton, 6 Town Hall Drive, Princeton, MA and the Massachusetts Department of Transportation Highway Division, Ten Park Plaza, Room 4260, Boston, MA 02116. This project will involve roadway reconstruction, drainage improvements, and traffic and safety improvements in this Section of Route 140, as well as the rehabilitation of Bridge No. P-16-017 over Keyes Brook. Additional information may be obtained from the Massachusetts Department of Transportation Highway Division at the above address. Attention Eric Woodward, (857)-368-8794. Written comments should be sent to MassDEP, Southeast Region Main Office, Attention Christopher Ross, 20 Riverside Drive, Lakeville, MA 02347 within 21 days of this notice. Any group of ten persons, any aggrieved person, or any governmental body or private organization with a mandate to protect the environment who submits written comments may appeal the Department's Certification. Failure to submit written comments before the end of the public comment period may result in the waiver of any right to adjudicatory hearing.

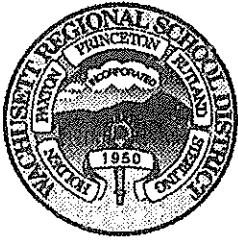
Town of Holden
ZONING BOARD OF APPEALS
NOTICE OF PUBLIC HEARING
Notice is hereby given that the Zoning Board of Appeals will conduct a public hearing on February 15, 2018 at 7:00 p.m. at the Holden Senior Center, 1130 Main St. on the Petition of Christopher Falcantini for property located at 193 Mixer Rd for a VARIANCE for relief from lot frontage requirements to construct a single family home. Plans are available for review at the Department of Planning & Development and the Town Clerk's Office, both located at 1196 Main Street, Holden. All interested persons should attend the hearing. Ronald E. Spakauskas, Chairman
HOLDEN ZONING BOARD OF APPEALS
The Landmark
2/1 & 2/8



Are you hiring?
Our Readers make GREAT employees.
Call or email us for more information.
978-728-4302
sales@centralmassclass.com
Central Mass CLASSIFIEDS

Public Notice
Wachusett Regional School District
Annual Budget Hearing
Monday, February 12, 2018
7:00 PM
Media Center
Wachusett Regional High School
1401 Main Street
Holden, MA 01520
A copy of the budget will be available on
February 9, 2018 at
Wachusett Regional School District
Jefferson School
1745 Main Street
Jefferson, MA 01522





Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

FY19 BUDGET NARRATIVE FEBRUARY 9, 2018

Introduction

We have had an eventful 2017-2018 school year thus far. Over the past several months, the District has continued to make progress toward the goals of the Wachusett Regional School District (WRSD) Strategic Plan. Our school district remains one of the strongest in Central Massachusetts and we continue to create educational programming for our students that will prepare them for their future endeavors.

The WRSD Strategic Plan provides the Wachusett community with a sense of purpose as we define priorities and set budgets. Each school has developed a School Improvement Plan that ties directly back to the Strategic Plan and will help define budget priorities at both the building and the District levels. Goals that have been set by administrators and teachers will have common themes connected to the five learning domains, enabling our five-town district to pursue common educational outcomes. We have focused on many areas including technology, improved instructional support, social emotional learning, and more.

In early November, District and Member Town officials held the annual Budget Roundtable meeting, which is an opportunity to discuss budget issues associated with the upcoming fiscal year. As in year's past, the meeting was well attended by town representatives as well as officials from the state. An important area of focus during the discussion was the recent report completed by the State Auditor's Office concerning the funding issues facing regional school districts throughout Massachusetts. Our district was one of those highlighted in that report. Working together as a unified community, our five towns and the District have made a commitment to advocate for 100% reimbursement for regional transportation by lobbying our representatives to support our request. Grassroots organizations and our teachers union have been vocal in their support of more state funding for all regional school districts. Insufficient funding at the state level remains a significant cause of the budget woes we have faced and continues to be an area of concern for both local and state officials. As state funding continues to decline, we are even more dependent upon our local tax base to support our educational endeavors. The District will continue to work with all stakeholders to advocate for the recommendations made not only by the State Auditor but also the Chapter 70 Foundation Budget Review Commission. We ask all members of the Wachusett community to join in these efforts to ease the financial burden placed on both schools and towns.

Last year, the five towns that comprise the District funded a budget that allowed us to increase support for our students. We look forward to continuing the progress made this past year as we create a budget that further supports our Strategic Plan.

Wachusett Regional School District

The current budget request for FY19 is aligned with the WRSD Strategic Plan as we focus on areas such as early literacy, science, professional development, and student health and wellness. Budget increases are primarily due to contractual obligations, new positions, increases in out-of-District tuitions, increased funding for technology and instructional support, and increased utility costs.

For FY19, we are requesting a budget of **\$94,209,451** which is an increase of \$3,831,072 or **4.24%** from FY18.

Revenue Summary

The Wachusett Regional School District has developed an appropriation that is based upon state revenues and Member Towns' ability to support a growth in the assessment. Each category of revenue will be considered below.

State Aid

\$29,949,185

The Wachusett Regional School District receives state aid from a number of programs. The Governor's proposed budget will fund our District's FY19 Chapter 70 at \$27,472,242 which is an increase of \$502,104 or 1.86% from FY18. This year specific areas within the Foundation Budget that were increased included Classroom and Specialist Teachers and Benefits and Fixed Charges (for the 2nd year in a row). Overall Foundation Budgets were significantly increased by an inflation factor of 2.64% which is over twice the annual increases seen in recent years. The Governor's Budget makes additional strides to meet the recommendations of the Foundation Budget Review Commission which includes acknowledging the continued rise of healthcare costs relative to inflation and the cost of retiree healthcare. Regional Transportation Aid also saw an increase to \$2,426,365 which is a gain of \$204,706 or 9.21%. Charter Aid decreased by (\$15,252) or (23.17%) to \$50,578. The Total State Aid for FY19 is projected to be \$29,949,185 which is an increase of \$691,558 or 2.36% over FY18.

Member Town Assessments

\$62,670,743

The Foundation Budget Formula identifies a Minimum Local Contribution (MLC), which is the required amount that each town is to contribute toward its foundation budget, based on the municipality's wealth (i.e. property values and personal income). For FY19, the Foundation Budget Formula increased the percentages applied to each municipality's aggregate property values along with changes to aggregate personal income both of which had significant impacts on the calculation of each Member Town's Required Local Contributions. These increased charges are noteworthy because there were decreases in most Towns' Foundation Enrollment numbers (i.e. resident students attending schools both in and out of District), but their required contributions increased. Enrollment also factors into the other assessments the Towns receive for Operational, Transportation, and Debt Service which are based on October 1st student enrollment percentages. Each of the Town's October 1st student counts also decreased but some Towns' percentage share of the total enrollment increased which results in increases in those assessments. The Total Assessments to the Towns are projected to be \$62,670,743 which is an increase of \$3,062,488 or 5.14% over FY18.

Wachusett Regional School District

Local Revenues

\$ 1,589,523

The District receives local revenues from three primary sources. Medicaid Reimbursements are received after the District submits required paperwork for eligible costs. For FY19 we are projecting Medicaid Reimbursement to increase 10% to \$987,523. The District will budget \$150,000 of Excess & Deficiency which will be used as local revenue to offset costs to the towns. Interest Expense is gained based on the bank rates on the District's monetary accounts and the projection has been lowered to reflect the District's lower cash position since we discontinued taking out Revenue Anticipation Notes (RAN). Miscellaneous Revenues from a variety of sources such as bill-backs to other school districts for portions of shared expenses are also included at the same level as this year. For FY19 Total Local Revenues are projected to be \$1,589,523 which is an increase of \$77,025 or 5.09% compared to FY18.

Expense Summary

The Wachusett Regional School District budget consists of nine (9) separate appropriations with each one designed to meet a specific purpose. The first appropriation and most significant portion of the total budget is Salaries, Stipends and Substitutes.

Salaries, Stipends and Substitutes:

\$59,582,718

This appropriation covers salaries for all Teachers, Nurses, specialized providers such as Applied Behavioral Analysts (ABAs), Paraprofessionals, Custodians, Clericals, Technical Staff Positions, Principals and Administrators. Total salaries for FY19 have an increase of 4.26% which includes contractual obligations for all employee groups, projected spending for substitutes and stipends, and includes new position requests. This budget request will enable the District to maintain all educational programs and expand our efforts in addressing targeted areas of need as outlined in the Strategic Plan. These include providing support for Social and Emotional Learning, Early Literacy, and Technology Integration. Our overall increase for Salaries, Stipends and Substitutes is \$2,434,825 or 4.26% over FY18.

Employee Benefits and Insurance:

\$14,566,115

The District continues to receive positive information regarding the District's health insurance plan. This current year's rate increase was lower than expected and there are early indications the District will receive another low increase for FY19. To offset health care costs the District applies charge-backs to grants and revolving funds which lowers the "net" total of the Employee Health Insurance budget. The continued reduction in the number of School Choice tuition-in students will result in lower cost offsets in this appropriation. Cost increases are projected for Other Insurances and Benefits and for the assessment to the Worcester Regional Retirement System. Our overall increase in this appropriation will be \$96,531 or 0.67% over FY18.

Wachusett Regional School District

Instructional Support

\$ 3,089,977

The District is strongly advocating a significant increase in the instructional support budget for FY19. This higher dollar amount includes funding for technology, textbooks, and classroom materials as outlined in the District's Strategic Plan. This is an area of the budget where we are committed to make a sizable commitment of resources in order to address areas of need that have been lagging in recent years. We are requesting to increase this appropriation to \$3,089,977 which is a gain of \$398,495 or 14.81% over FY18.

Operations & Maintenance

\$ 3,474,472

The District is invested in the maintenance of our schools in order to provide a safe and secure learning environment for our students. Projected spending in custodial has been increased to reverse the budget reductions of recent years. The budget for grounds increases per the Town Maintenance Agreements. The District continues to budget for ongoing building repairs and maintenance. The District is projected to have some increased costs for heating fuel, natural gas, and electricity and will receive net-metering credits from solar panel installations. For FY19 this appropriation is being budgeted at \$3,474,472 which is an increase of \$148,483 or 4.46%.

Pupil Services

\$ 63,035

This appropriation supports non-instructional programs in the schools such as the health offices and student related activities. There have been significant decreases in this appropriation over the past several years as all athletic team expenses, with the exception of stipends, were redirected to be paid out of the athletic revolving fund. We are proposing to budget this appropriation at \$63,035 which is a slight gain of \$7,640 or 13.79% over FY18.

Special Education Tuition:

\$ 2,913,244

The District is responsible for student placements at other public schools, private schools, and collaboratives which are determined by the programmatic needs of the individual student and program rates approved by the state. Prior to arranging placements, the District evaluates whether a student's needs can be met through an in-District program and contract services. As the result of additional placements and anticipated contract cost increases, the District is projecting an increase in our Special Education Tuition appropriation for FY19. This expanded budget addresses all current and pending placement agreements and contract increases and includes a appropriate contingency to offset any unanticipated placements. The District lowers the "net" expense of this appropriation by completing charge-backs to the Circuit Breaker revolving fund and the I.D.E.A. grant. For FY19 we are proposing to budget this appropriation at \$2,913,244 which is an increase of \$376,114 or 14.82% over FY18.

Other Operating Costs

\$ 1,205,101

Other Operating Costs include the District's cost for tuition-out expenses for students attending schools in other districts through the School Choice and Charter School programs. This budget also includes expenses for any students that need to attend a Recovery School during the school year. For FY19 we are proposing to budget this appropriation at \$1,205,101 which is an increase of \$52,228 or 4.53% over FY18.

Wachusett Regional School District

Transportation

\$ 6,840,933

The Transportation appropriation reflects contract rate increases with existing transportation vendors for Regular Education bus routes, Homeless Transportation, and in-District and out-of-District Special Education van routes. The bus and in-district van contract prices are set for next year and the out-of-District van contracts are being solicited. As a result of increased out-of-District placements, plus additional students being designated as Homeless, this appropriation will be budgeted for FY19 at \$6,840,933 which is an increase of \$353,795 or 5.45% over FY18.

Debt Service

\$ 2,473,856

Debt service includes payment for construction bonds for two projects which are the high school renovation/addition project and the Jefferson oil remediation project. As a result of an improved debt schedule which was achieved through bond refinancing that was completed a few years ago, this appropriation will be reduced to \$2,473,856 which is a decrease of (\$37,038) or (1.48%).

Summary

The District continues to provide Member Towns with a budget that is proactive in supporting educational goals, while remaining fiscally prudent. Our overall increase of 4.24% from FY18 to FY19 will provide our students with the necessary tools and learning environment to prepare them for success in an ever-changing, global society.

Total FY19 Appropriation

\$94,209,451

Attachment 5
February 9, 2018

WACHUSETT REGIONAL SCHOOL DISTRICT FY19 - REVENUE BUDGET (2/9/2018)				
<u>Min. Local Contrib.</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>% Diff +/- vs. LY</u>
Holden	\$17,442,852	\$17,626,751	\$18,233,370	\$606,619
Paxton	\$4,194,000	\$4,120,925	\$4,217,007	\$96,082
Princeton	\$3,426,348	\$3,456,189	\$3,481,413	\$25,224
Rutland	\$6,813,218	\$7,016,724	\$6,954,143	(\$62,581)
Sterling	\$7,982,763	\$8,145,271	\$7,944,064	(\$201,207)
Total Local Contrib.	\$39,859,181	\$40,365,860	\$40,829,997	\$464,137
<u>Operational</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>% Diff +/- vs. LY</u>
Holden	\$4,691,139	\$5,633,755	\$6,787,692	\$1,153,937
Paxton	\$1,048,847	\$1,216,241	\$1,427,545	\$211,304
Princeton	\$653,866	\$779,155	\$932,016	\$152,861
Rutland	\$2,476,462	\$2,890,301	\$3,472,920	\$582,619
Sterling	\$1,710,017	\$2,017,855	\$2,332,149	\$314,294
Total Operational	\$10,580,331	\$12,537,307	\$14,952,322	\$2,415,015
<u>Transportation</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>% Diff +/- vs. LY</u>
Holden	\$1,573,421	\$1,884,700	\$2,004,018	\$119,318
Paxton	\$351,775	\$406,878	\$421,473	\$14,595
Princeton	\$219,308	\$260,656	\$275,171	\$14,515
Rutland	\$830,621	\$966,913	\$1,025,355	\$58,442
Sterling	\$573,536	\$675,047	\$688,551	\$13,504
Total Transportation	\$3,548,661	\$4,194,194	\$4,414,568	\$220,374
<u>Debt Service</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>% Diff +/- vs. LY</u>
Holden	\$1,060,321	\$1,043,605	\$1,061,967	\$18,362
Paxton	\$258,822	\$254,750	\$247,436	(\$7,314)
Princeton	\$177,139	\$174,357	\$175,270	\$913
Rutland	\$644,062	\$633,937	\$610,209	(\$23,728)
Sterling	\$410,712	\$404,245	\$378,975	(\$25,270)
Total Debt Service	\$2,551,056	\$2,510,894	\$2,473,856	(\$37,038)
<u>Total for Towns</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>% Diff +/- vs. LY</u>
Holden	\$24,767,733	\$26,188,811	\$28,087,047	\$1,898,236
Paxton	\$5,853,444	\$5,998,794	\$6,313,461	\$314,667
Princeton	\$4,476,661	\$4,670,357	\$4,863,870	\$193,513
Rutland	\$10,764,363	\$11,507,875	\$12,062,627	\$554,752
Sterling	\$10,677,028	\$11,242,418	\$11,343,738	\$101,320
Total for Towns	\$56,539,229	\$59,608,255	\$62,670,743	\$3,062,488
<u>State Aid</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>% Diff +/- vs. LY</u>
Ch. 70 Aid	\$26,385,616	\$26,970,138	\$27,472,242	\$502,104
Ch. 71 Transportation	\$2,413,662	\$2,221,659	\$2,426,365	\$204,706
Ch. 70 Charter Aid	\$62,157	\$65,830	\$50,578	(\$15,252)
Total State Aid	\$28,861,435	\$29,257,627	\$29,949,185	\$691,558
<u>Local Revenue</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>% Diff +/- vs. LY</u>
Medicaid	\$950,000	\$897,748	\$987,523	\$89,775
Interest	\$25,000	\$25,500	\$12,750	(\$12,750)
Misc Revenue	\$350,000	\$439,250	\$439,251	\$1
Excess & Deficiency	\$150,000	\$150,000	\$150,000	\$0
Total Local Revenue	\$1,475,000	\$1,512,498	\$1,589,523	\$77,025
Total Revenue	\$86,875,664	\$90,378,380	\$94,209,451	\$3,831,072

WACHUSETT REGIONAL SCHOOL DISTRICT FY19 - EXPENDITURE BUDGET (2/9/2018)

<u>Appropriation Area</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>\$ Diff +/- vs. LY</u>	<u>% Diff</u>
Instruction	\$47,151,887	\$48,349,901	\$50,474,587	\$2,124,687	4.39%
Administration	\$2,031,453	\$1,952,318	\$2,097,318	\$145,000	7.43%
Support	\$6,698,138	\$6,845,675	\$7,010,813	\$165,138	2.41%
Total Salaries & Stipends	\$55,881,478	\$57,147,894	\$59,582,718	\$2,434,825	4.26%
Health Insurance Active	\$8,071,514	\$8,561,810	\$8,654,532	\$92,722	1.08%
Health Insurance Retired	\$2,237,073	\$2,544,165	\$2,470,184	(\$73,982)	-2.91%
Other Insurances & Benefits	\$1,381,852	\$1,653,908	\$1,612,532	(\$41,376)	-2.50%
Retirement Benefit	\$1,425,736	\$1,709,701	\$1,828,867	\$119,166	6.97%
Total Benefits & Insurance	\$13,116,175	\$14,469,584	\$14,566,115	\$96,531	0.67%
Administration	\$227,506	\$204,909	\$207,671	\$2,763	1.35%
Contract Services	\$682,964	\$605,533	\$678,485	\$72,953	12.05%
Technology	\$399,095	\$443,958	\$527,730	\$83,772	18.87%
Instructional	\$484,420	\$877,841	\$1,080,754	\$202,913	23.11%
Professional Development	\$127,748	\$139,005	\$139,005	\$0	0.00%
Network & Telephone	\$137,297	\$151,465	\$155,252	\$3,787	2.50%
Print Management	\$253,019	\$268,771	\$301,079	\$32,308	12.02%
Total Instructional Support	\$2,312,048	\$2,691,482	\$3,089,977	\$398,495	14.81%
Custodial Supplies & Services	\$233,237	\$141,512	\$175,342	\$33,830	23.91%
Building Maintenance	\$719,001	\$670,866	\$670,866	\$0	0.00%
Grounds Maintenance	\$445,046	\$466,768	\$474,843	\$8,075	1.73%
Utility Services	\$2,025,028	\$2,046,843	\$2,153,421	\$106,578	5.21%
Total Operation Maintenance	\$3,422,312	\$3,325,989	\$3,474,472	\$148,483	4.46%
Athletics General Fund	\$2,009	\$0	\$0	\$0	0.00%
Health Services	\$58,155	\$42,269	\$49,823	\$7,554	17.87%
District wide Charges	\$9,693	\$8,612	\$8,698	\$86	1.00%
Student Activity General Fund	\$4,514	\$4,514	\$4,514	\$0	0.00%
Total Pupil Services	\$74,371	\$55,395	\$63,035	\$7,640	13.79%
Tuition To Public School	\$834,267	\$1,092,714	\$1,203,869	\$111,155	10.17%
Tuition To Private School	\$1,013,436	\$1,283,839	\$1,437,412	\$153,573	11.96%
Tuition To Collaborative	\$260,145	\$160,577	\$271,963	\$111,386	69.37%
Total SPED Tuition	\$2,107,848	\$2,537,130	\$2,913,244	\$376,114	14.82%
Financing & Fixed Charges	\$5	\$5	\$5	\$0	0.00%
Tuition-Out School Choice	\$615,454	\$664,438	\$654,287	(\$10,151)	-1.53%
Tuition Out Charter School	\$446,432	\$465,039	\$527,418	\$62,379	13.41%
Tuition-Out Recovery School	\$22,673	\$23,391	\$23,391	\$0	0.00%
Total Other Oper. Costs	\$1,084,564	\$1,152,873	\$1,205,101	\$52,228	4.53%
Transportation - Regular Ed	\$3,512,148	\$3,748,425	\$3,906,929	\$158,504	4.23%
Transportation - Special Ed	\$2,788,769	\$2,738,713	\$2,934,004	\$195,291	7.13%
Total Transportation	\$6,300,917	\$6,487,138	\$6,840,933	\$353,795	5.45%
Principal Payment	\$1,840,000	\$1,860,000	\$1,895,000	\$35,000	1.88%
Interest Payment	\$711,056	\$650,894	\$578,856	(\$72,038)	-11.07%
Total Debt Service	\$2,551,056	\$2,510,894	\$2,473,856	(\$37,038)	-1.48%
Total Expenditures	\$86,875,664	\$90,378,379	\$94,209,451	\$3,831,072	4.24%



Metro

Attachment 6
February 9, 2018

Middle-schoolers recognized for their kindness



JESSICA RINALDI/GLOBE STAFF

Project 351's young ambassadors showed solidarity by joining in a cheer as they gathered in Dorchester on Sunday to promote their devotion to the power of service to others.

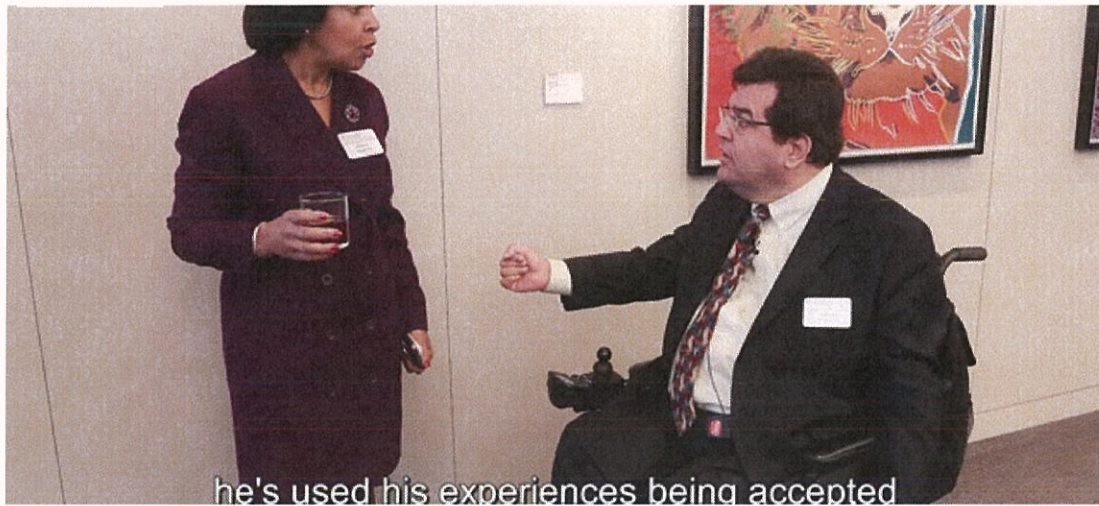
By [Cristela Guerra](#)

GLOBE STAFF JANUARY 29, 2018

These quiet world-changers often go unsung.

Yet, each year educators recognize them by their kindness and the small and significant strides they make to do good for the world around them.

ADVERTISING

[Learn more](#)

These are people like Alexis Westmoreland, 14, of Webster who visits the elderly in local nursing homes, or Mia Martucci, 14, of Winthrop who has raised more than \$25,000 for Boston Children's Hospital, or Kailey Butler, 14, of Agawam who works with children who have special needs. Each one sees service as a calling.

"It makes me proud," Butler said. "I love helping people."

Sunday morning, hundreds of these eighth-graders from across the Commonwealth gathered at the John F. Kennedy Presidential Library and Museum for an event called Launch Day. They were chosen to represent their city or town as ambassadors in a statewide leadership program through a nonprofit known as Project 351. This will be a year of mentorship, one-on-one coaching, and team-building activities for these young ambassadors. The nonprofit encourages students to lead their own service project at their schools, houses of worship, or communities. A program alumni from Medfield named Sophia Gustafson performed a song she wrote about her year as an ambassador. She called it "Good News Generation."

"Because every person in front of me will bring love to their community I mean look at what we'll do on just Launch Day," she sang.

The theme of the morning was “Now is the time.” Educators celebrated 45 people — dubbed service heroes — who have performed exemplary acts of community service, including the governor’s wife, Lauren Baker.

“I really appreciate the fact that this organization, every single year and almost every time you all get together, spend some time honoring, remembering, and recognizing and celebrating people who do good things,” said Governor Charlie Baker. He teared up as he talked about his wife’s work with the Wonderfund, a nonprofit that serves children of the Massachusetts Department of Children and Families.

Also acknowledged was Martin Richard, who was 8 when he was killed during the Boston Marathon bombings in 2013. His family was present as their late son was made an honorary ambassador.

“His example of peace, kindness, teamwork, and fair play teaches us what it means to be human, to be family, to be a friend,” said Carolyn Casey, who founded Project 351 in 2011 and serves as executive director. “This year, Martin would’ve been an eighth-grader and I imagine an unsung hero and not-so-quiet leader, flashing his huge smile, extending a helping hand, and giving back to the neighborhood and the city he loves, just like his family.”



JESSICA RINALDI/GLOBE STAFF

Jill Sferrazza of Lakeville (left) and Rachel Turkington of Sudbury painted the walls inside the Dr. Martin Luther King Jr. K-8 School in Dorchester.

Alumni of the program spurred the new class forward.

“If I have the opportunity to help someone, I have to take it because the sad truth is that people sometimes don’t have the opportunity to help themselves,” said Joe Zebian, 14, a ninth-grader from Wilbraham and Project 351 alumni. “You have a better life and a better result as a people, as a planet, and as a nation when people help each other and people have that kind of selflessness.”

The rest of the day was about service and celebration, a time to make new friends and to understand what it means to be “one of 351.” The students participated in five service projects throughout the city. One group of students painted inspiring messages for a mural at the Martin Luther King Jr. K-8 School. In the school’s cafeteria, students decorated the walls and composed care packages for the elderly.

At the Pine Street Inn, students baked lasagna. Inside the State House Hall of Flags, students prepared 1,000 care packages for students relocating to Massachusetts from Puerto Rico following Hurricane Maria.

“This is the day that fuels my soul every year,” said Marcia Robinson, service director for Project 351. “Service to me is always joy and to see the spark in these young people that come out today who start out not knowing each other and they become a family by the end of the day.”

At the end of the day, students saw the completed mural unveiled in the hallway of the Dorchester school: an image of Dr. Martin Luther King Jr. with the words “Beloved Community.” Like a mosaic, it was composed of individual wooden tiles. On each tile, ambassadors wrote their hopes for the world.

“Don’t be afraid to forgive,” said one.

“Listen,” said the tiles, “Join together” and “Be inspired to make a difference.”



JESSICA RINALDI/GLOBE STAFF

Ambassadors of Project 351 inscribed inspirational words onto a tile that will become part of a mural.

Cristela Guerra can be reached at cristela.guerra@globe.com. Follow her on Twitter [@CristelaGuerra](https://twitter.com/CristelaGuerra).

© 2018 Boston Globe Media Partners, LLC

National Honor Society Induction

On Monday, January 22, 2018, Wachusett Regional High School inducted 179 students into the National Honor Society. These students were selected based upon their scholarship, leadership, service and character.

SENIOR INDUCTEES:

Jacqueline C. Berryman, Paige M. Gallotta, Benjamin D. Hanchett, Emily Khoury,
Alexandra J. Renzetti, Andre C. Rodriguez

JUNIOR INDUCTEES:

Rebeccalyn S. Abdella, Michael J. Akerson, Kayana B. Anderson, Grace E. Andros, Maya G. Antkowiak, Marissa M. Baillargeon, Hugo F. Barberis, Rachel M. Barr, John R. Beando, Jacquelyn M. Belair, Grace E. Bennett, Carter E. Bergeron, Natalie F. Bergman, Isabella H. Bonder, Sydney E. Boyer, Spencer M. Braithwaite, Kyle P. Brassard, Joshua S. Brenner, Alexis R. Brule, Grace E. Burnes, Margaret A. Burnham, Ethan P. Butler, Sarah D. Caramanica, Ciara M. Cargiulo, Sarah M. Catarius, Sophie R. Citro, Allison F. Clark, Delaney P. Colson, Jonathan T. Cook, Sasha L. Cross, Ella K. Cudmore, Julia E. Danko, Emilee I. DerKazarian, William I. Desautels, Diana R. Dillon, Jacob N. Downey, Samantha C. Doxsey, Hannah R. Drackley, Emily L. Duggan, Christina M. Durocher, Christopher D. Dwyer, Avery E. Ebert, Laura M. Ellsesser, Connor J. Everidge, Aladdin N. Fawal, Mackenzie L. Fenner, Donroy R. Ferdinand, Caitlyn M. Ferrecchia, Josephine N. Fitzgerald, Marnie M. Fitzgerald, Grace M. Fitzpatrick-Schmidt, Charlotte J. Flionis, Erin M. Foley, Grace M. Foley, Abigale R. Foster, Hannah E. Friend, Devin M. Gallagher, Timmarie L. Gallagher, Elizabeth A. Girard, Rachel A. Girard, Aimee J. Gleason, Shay R. Granville, Devan E. Greevy, Charlotte K. Gridley, Liam R. Griffin, Jonathan M. Grimes, Delaney C. Hansen, Emily A. Harding, Abigail B. Head, Tyler J. Hearn, Wesley C. Hoang, Klystia A. R. Hobbs, Ian M. Holohan, Abigail R. Hume, Marissa I. Jacob, Alyssa R. Johansson, Kelly M. Johnson, Elise G. Jolie, Isabelle A. Jordan, Julianna M. Joyce, Hannah B. Kachadoorian, Isabella M. Kemble, Emily A. LaBelle, Isabella Landivar, Hallie M. Lane, Mitchell D. Larose, Rachael M. Layden, Charlotte D. LeClair, Shannen K. Lin, Erin A. Lincoln, Vincent M. Lomino, Reagan K. Lowe, Alexa M. Lyne, Jenna N. Macone, Gavin C. Maenzo, Audrey R. Mailman, Emily C. Majersky, Katelyn J. Malotte, Samuel P. Marcoulier, Natalie B. Matis, Ryan K. May, Abigail L. Mayer, Colette M. McAndrew, Katherine E. McCarthy, Liam B. McCarthy, Rylee A. McClintock, Reagan S. McDonald, Sean R. McGearry, Shaylee L. McGuinness, Abigail K. McLean, Isabelle C. McNamara, Jacob P. Michalowski, Benjamin P. Miller, Luke G. Miller, Jared B. Minnich, Morgan R. Morris, Kara A. Moulton, Eric W. Murdza, Thomas D. Murphy, Anders I. Narita, Paige N. Newell, Jonathan Nguyen, Alexis J. Novak, Gabrielle P. O'Connor, Madeline G. O'Sullivan, Justine G. Palencia, Rachel C. Perry, Allison P. Peto, Ryan S. Pichierri, Olivia I. Pineiro, Leah F. Pinkes, Jillian R. Post, Jessica S. Potenza, Bridget M. Potter, Bryan C. Powers, Matthew J. Powers, Katherine B. Quinn, Madison R. Rastley, Caroline I. Ridgewell, Kevin J. Rissmiller, Emma G. Rivers, Taylor J. Sachs, Garrett A. Sasseville, Julia E. Segalla, Melke G. Shabo, Emma H. Shulenburg, Lila J. Singer, Elena G. Speroni, Nicholas E. Spodick, Madison S. Starkey, Audrey C. Staub, Alexis Marie T. Stone, Jennifer C. Stone, Brianne E. Sutherland, Jeffrey P. Tarantino, Chad A. Thoday, Emily M. Tanning, Amanda E. Toole, Taylor B. Tornberg, Erica K. Turner, Alyssa A. Valentine, Genevieve R. Valley, Christopher A. Van Liew, Emily E. Vandale, Nichole R. Vernon, Olivia R. Wallace, Sophie A. Waterhouse, Madison L. Weinschenk, Nicole V. Wheeler, Lauren A. Wiinikka, Madelyn L. Wilde, Madison N. Witt, Angela W. Yuan,

In a letter sent to our new NHS members, they were asked to “designate a teacher you have had some time in your eleven or twelve years of schooling who you feel has made a significant contribution to where you are today. It is our plan to invite this teacher to the Induction Ceremony on January 22, 2018, as well as to print a list of teachers so designated as part of the program. You may designate a teacher you have had in grammar school middle school or high school.” All of the newly elected members of Wachusett’s National Honor Society responded to this question, and the names that follow are those of teachers who made a significant impact on one or more inductees:

Denise Aldrich, Victoria Anderson-Colonna, Ellen Beccia, Laxmi Bissondial, Yola Bourisk-Beliveau, Shelley Brennan, David Bronson, Greg Chandonnet, Meg Chase, Maria Ciavola, Angela Colwell-Arbour, Ben Concannon Smith, Anita Cook, Samantha Cornwell, Lisa Cotting, David Cranson, Michele Daigle, Sherri Der Kazarian, Ashley Derosier, Maria Desruisseaux, Kathleen Dill, Suellen Dumas, Melissa Duquette, Jan Dymek, Janet Foss-DeLuca, Maura Goddard, Caroline Hagenbusch, Nicole Hahn, Margaret Hayes, Theresa Hickey, Christine Hicks, Scott Hill, Jason Hilton, Jerry Horton, Patty-Anne Inwood, Emily Jarrett, Colleen Kalagher-Travaglio, Brian Keddy, Bethany Killeen, Sarah King, Jason Kusy, Michael Lague, Matthew Lane, Ashley LeBlanc, Sarah Lefebvre, Lynn Leschke, Kayla Lewis, Jenny Lizardo, Janet Loefstedt, Sandy Marine, Whitney Marshall, Anne McCluskey, Lori McLean, Paula Meola, Gail Miller, Doug Miller, Troy Miner, Patricia Munzner, Kelley Nosel, Lisa O'Connor, David Pageau, Diana Pahl, Stephanie Poh, Sasha Possemato, Ted Purcell, Herb Ridley, Rachael Rossi, Matthew Ruppert, Mary Sanfacon, Linda Sasso, Paul Schwab, James Shetler, Stacia Smith-Bystrowski, Asia Snyder, MaryKate Soter, Christoph Stark, Alana Stern, Darlene Stoever, Lisa Swalec, Lynn Swidey, William Turgeon, Michelle Waire, Michael Walsh, Jochen Welsch, Daniel Whitmore, Jodi Wilder, Elizabeth Wood, Leighann Wright, Matthew Wyrebek, Kirsten Yanco, Kathy Young, Ryan Zagami, Melissa Zingarella,

Congratulations to those students inducted and to the teachers who have contributed so much to their success.



WACHUSETT REGIONAL SCHOOL DISTRICT

School Calendar

2018-2019

Draft: 1/8/2018

Attachment 8
February 9, 2018

JULY

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

AUGUST

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

SEPTEMBER

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

OCTOBER

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

NOVEMBER

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

DECEMBER

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

JANUARY

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

FEBRUARY

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	

MARCH

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

APRIL

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

MAY

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

JUNE

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

First and Last Days of School

First Day of School	Aug 28
Half-Day 180th Day of School	June 12
Half-Day 185th Day of School	June 19

*The District is required to provide a school calendar with 185 days of school scheduled. The last day of school will be a half-day whenever it falls.

Holidays & Vacations

Labor Day	Sep 3
Columbus Day	Oct 8
Veterans' Day	Nov 12
Thanksgiving Recess	Nov 21-23
Winter Recess	Dec 24-Jan 1
Martin Luther King, Jr. Day	Jan 21
February Recess	Feb 18-22
April Recess	Apr 15-19
Memorial Day	May 27

Teacher Training

Staff Orientation	Aug 27
-------------------	--------

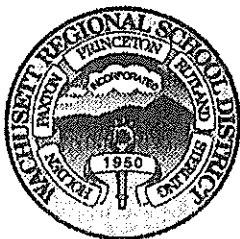
Professional Development Days/Half Days

Full Day	Nov 6
Full Day	May 13
Half-Day	Sep 20
Half-Day	Oct 25
Half-Day	Jan 31
Half-Day	Mar 7
Half-Day	May 24
Half-Day	Last day of school

- Half Days
- School not in Session
- First day of school

Approved by WRSDC

DRAFT



Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

January 2018

Dear Residents of Holden, Paxton, Princeton, Rutland, and Sterling,

We have had an eventful 2017-2018 school year thus far. Over the past several months, the District continued to work toward the completion of the goals associated with the WRSD Strategic Plan. Our school district remains one of the strongest in Central Massachusetts as we create educational programming for our students that will prepare them for their future endeavors.

The WRSD Strategic Plan provides the Wachusett community with a sense of purpose as we define priorities and set budgets. Each school has developed a School Improvement Plan that ties directly back to the Strategic Plan and will help define budget priorities at both the building level and the District level. Goals that have been set by administrators and teachers have common themes connected to the five learning domains, helping to bring our five town district toward common educational outcomes. This year we have focused on many areas including technology, improved instructional support, social emotional learning, and more.

In early November, the District and Member Town officials held the annual Budget Roundtable at the Holden Senior Center. This meeting is the opportunity to discuss budget issues associated with the upcoming fiscal year. As always, the meeting was well attended by town representatives, officials from the state, and members of the Wachusett Regional School District Committee. An important area of focus during the discussions was the recent report completed by the State Auditor's Office concerning the funding issues facing regional school districts throughout Massachusetts. Working together as a unified community, our five towns and the District have made a commitment to seek 100% reimbursement for regional transportation by lobbying our representatives to support our request. Grassroots organizations and our teachers union have been vocal in their support of more state funding for all regional school districts. Funding at the state level remains a major issue associated with the budget woes we have faced as a district and continues to be an area of concern for both local and state officials. As state funding continues to decline, we are even more dependent upon our local tax base to support our educational endeavors. If we all continue to advocate on behalf of the District to support the recommendations made not only by the State Auditor but also by the Foundation Budget Review Commission, it would help to ease the financial burden placed on both schools and towns.

Last year, the five towns that comprise the Wachusett District supported a budget that has permitted us the opportunity to increase support for our students. We look forward to continuing the forward progress made this past year as we look to create a budget that supports the Strategic Plan.

Thank you for your continued support of students, faculty, and staff of the WRSD.

Sincerely,

Darryll McCall, Ed.D.
Superintendent of Schools



Attachment 10
February 9, 2018

Rebecca Petersen <rebecca_petersen@wrsd.net>

Wachusett News Winter 2018

1 message

Darryll McCall <darryllmccall@users.smore.com>
Reply-To: darryll_mccall@wrsd.net
To: rebecca_petersen@wrsd.net

Sat, Jan 27, 2018 at 7:04 PM

[Is this email not displaying correctly? View it in your browser](#)

Wachusett News

Winter 2018

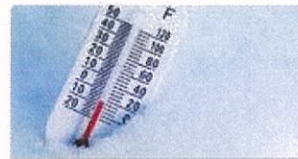
News from the Superintendent's Office

Happy New Year! It has been a busy winter thus far in all of our schools throughout Wachusett Regional School District, particularly at the high school. Over the past few months, many of our high school seniors have received acceptance letters from some of the best colleges and universities in the country. This is an exciting time for our students to realize the fruitions of their hard work over the years. As parents, teachers and administrators, it is extremely rewarding to see our children and students grow to become the leaders of tomorrow. Congratulations to our seniors, and to all of our students for their academic success.

Darryll McCall, Ed.D.
Superintendent
Wachusett Regional School District

Winter Weather Has Begun

The beginning of the new year has been quite remarkable in terms of the weather that we have experienced over the past few weeks. With temperatures regularly dipping down into the single digits, we have remained vigilant in terms of monitoring the schools and the infrastructural systems in them. There are 13 schools in the district, with over one million square feet of building space, all of which require a great deal of maintenance and support during extreme weather events. We are fortunate to have a strong and dedicated group of custodians and maintenance personnel who work well into the evening in order to provide the necessary support for our schools.



2017 Massachusetts District and School Report Cards

Each year, the Massachusetts Department of Elementary and Secondary Education creates Report Cards for every district and school in the state. These reports share relevant information pertaining to the progress a particular school or district is making in reference to accountability for student success. The [WRSD 2017 Report Card](#) is now available, as well as the report cards for each school in the district.

High School Students Honored at Annual Scholars Luncheon

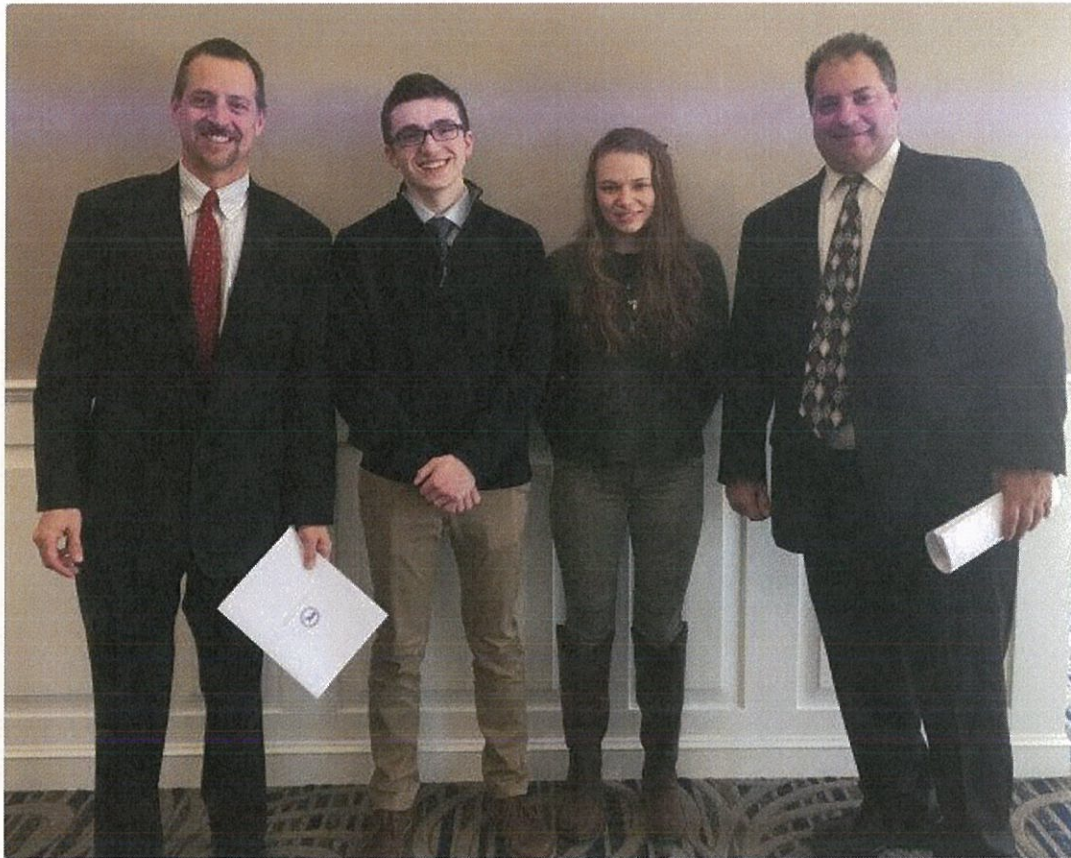


Photo Above: Superintendent McCall, Evan Mizerak, Dylan Moore, and Principal Beando

On Tuesday, January 9th, I had the honor of attending the Worcester County Superintendents' Association Annual Scholars Luncheon, held at the Tsotsis Family Academic Center at Assumption College in Worcester. Wachusett Regional High School Principal Bill Beando and I accompanied high school seniors Evan Mizerak of Holden, and Dylan Moore of Holden. Both students were recognized and congratulated for their hard work and accomplishments, along with 70 other student scholars from around Central Massachusetts. This is the fifth scholars luncheon that I have attended, and each year I come away impressed and amazed by the young adults who have earned this distinction. Best wishes to Evan and Dylan for a great final semester, and congratulations on their acceptance into Brown University.

Overcoming the Challenges of Raising Emotionally Healthy Children Presentation at Paxton Center School



Photo Above: Ellen Miller, Colleen O'Brien, Julie Frechette, Kathi McCollum, Stephanie Hemenway

Recently, Paxton Center School and their PTO showcased several guest presenters to share their expertise and knowledge on helping families overcome the challenges associated with raising emotionally healthy children. Ellen Miller, from the Worcester County District Attorney's Office, began the evening with a presentation on 'Social Media and Cyber Safety.' Colleen O'Brien, long time Worcester teacher and administrator, shared her thoughts on 'Raising Resilient Children.' Finally, Julie Frechette, Professor at Worcester State University, and her student Stephanie Hemenway, co-presented their research on 'Screen Time and Raising Children in the Digital Age.' These thoughtful presentations were well received by the audience and were timely in terms of the role that digital media play in the lives of children.

Stay Informed with The Wachusett App



As a means to further enhance communication within the WRSD, [the Wachusett App](#) compiles many of the important items related to the WRSD into one, convenient location. The app is available to download for free through the [Apple App store](#) or [GooglePlay](#). The app has several components that will be helpful for students and families, including links to:

- the school calendar,
- athletic schedules for the high school,
- a staff directory by school with direct links to email,
- the mobile PowerSchool site,
- the superintendent's blog,
- school lunch menus,
- school listings with phone numbers,
- a map that will provide directions to any school in the district,
- the WRSD bus provider, AA Transportation and,
- the WRSD website

District Website

For information pertaining to individual schools, the school district and the school committee, please visit our [website](#).



Wachusett Regional School District

[Superintendent McCall's Blog](#)

📍 1745 Main St, Jefferson, MA, U... 📞 508-829-1670

🌐 [wrsd.net](#)

Summary of the Conflict of Interest Law for Municipal Employees

Attachment 11
February 9, 2018

This summary of the conflict of interest law, General Laws chapter 268A, is intended to help municipal employees understand how that law applies to them. This summary is not a substitute for legal advice, nor does it mention every aspect of the law that may apply in a particular situation. Municipal employees can obtain free confidential advice about the conflict of interest law from the Commission's Legal Division at our website, phone number, and address above. Municipal counsel may also provide advice.

The conflict of interest law seeks to prevent conflicts between private interests and public duties, foster integrity in public service, and promote the public's trust and confidence in that service by placing restrictions on what municipal employees may do on the job, after hours, and after leaving public service, as described below. The sections referenced below are sections of G.L. c. 268A.

When the Commission determines that the conflict of interest law has been violated, it can impose a civil penalty of up to \$10,000 (\$25,000 for bribery cases) for each violation. In addition, the Commission can order the violator to repay any economic advantage he gained by the violation, and to make restitution to injured third parties. Violations of the conflict of interest law can also be prosecuted criminally.

I. Are you a municipal employee for conflict of interest law purposes?

You do not have to be a full-time, paid municipal employee to be considered a municipal employee for conflict of interest purposes. Anyone performing services for a city or town or holding a municipal position, whether paid or unpaid, including full- and part-time municipal employees, elected officials, volunteers, and consultants, is a municipal employee under the conflict of interest law. An employee of a private firm can also be a municipal employee, if the private firm has a contract with the city or town and the employee is a "key employee" under the contract, meaning the town has specifically contracted for her services. The law also covers private parties who engage in impermissible dealings with municipal employees, such as offering bribes or illegal gifts.

II. On-the-job restrictions.

(a) Bribes. Asking for and taking bribes is prohibited. (See Section 2)

A bribe is anything of value corruptly received by a municipal employee in exchange for the employee being influenced in his official actions. Giving, offering, receiving, or asking for a bribe is illegal.

Bribes are more serious than illegal gifts because they involve corrupt intent. In other words, the municipal employee intends to sell his office by agreeing to do or not do some official act, and the giver intends to influence him to do so. Bribes of any value are illegal.

(b) Gifts and gratuities. Asking for or accepting a gift because of your official position, or because of something you can do or have done in your official position, is prohibited. (See Sections 3, 23(b)(2), and 26)

Municipal employees may not accept gifts and gratuities valued at \$50 or more given to influence their official actions or because of their official position. Accepting a gift intended to reward past official action or to bring about future official action is illegal, as is giving such gifts. Accepting a gift given to you because of the municipal position you hold is also illegal. Meals, entertainment event tickets,

golf, gift baskets, and payment of travel expenses can all be illegal gifts if given in connection with official action or position, as can anything worth \$50 or more. A number of smaller gifts together worth \$50 or more may also violate these sections.

Example of violation: A town administrator accepts reduced rental payments from developers.

Example of violation: A developer offers a ski trip to a school district employee who oversees the developer's work for the school district.

Regulatory exemptions. There are situations in which a municipal employee's receipt of a gift does not present a genuine risk of a conflict of interest, and may in fact advance the public interest. The Commission has created exemptions permitting giving and receiving gifts in these situations. One commonly used exemption permits municipal employees to accept payment of travel-related expenses when doing so advances a public purpose. Another commonly used exemption permits municipal employees to accept payment of costs involved in attendance at educational and training programs. Other exemptions are listed on the Commission's website.

Example where there is no violation: A fire truck manufacturer offers to pay the travel expenses of a fire chief to a trade show where the chief can examine various kinds of fire-fighting equipment that the town may purchase. The chief fills out a disclosure form and obtains prior approval from his appointing authority.

Example where there is no violation: A town treasurer attends a two-day annual school featuring multiple substantive seminars on issues relevant to treasurers. The annual school is paid for in part by banks that do business with town treasurers. The treasurer is only required to make a disclosure if one of the sponsoring banks has official business before her in the six months before or after the annual school.

(c) Misuse of position. Using your official position to get something you are not entitled to, or to get someone else something they are not entitled to, is prohibited. Causing someone else to do these things is also prohibited. (See Sections 23(b)(2) and 26)

A municipal employee may not use her official position to get something worth \$50 or more that would not be properly available to other similarly situated individuals. Similarly, a municipal employee may not use her official position to get something worth \$50 or more for someone else that would not be properly available to other similarly situated individuals. Causing someone else to do these things is also prohibited.

Example of violation: A full-time town employee writes a novel on work time, using her office computer, and directing her secretary to proofread the draft.

Example of violation: A city councilor directs subordinates to drive the councilor's wife to and from the grocery store.

Example of violation: A mayor avoids a speeding ticket by asking the police officer who stops him, "Do you know who I am?" and showing his municipal I.D.

(d) Self-dealing and nepotism. Participating as a municipal employee in a matter in which you, your immediate family, your business organization, or your future employer has a financial interest is prohibited. (See Section 19)

A municipal employee may not participate in any particular matter in which he or a member of his immediate family (parents, children, siblings, spouse, and spouse's parents, children, and siblings) has a financial interest. He also may not participate in any particular matter in which a prospective employer, or a business organization of which he is a director, officer, trustee, or employee has a financial interest. Participation includes discussing as well as voting on a matter, and delegating a matter to someone else.

A financial interest may create a conflict of interest whether it is large or small, and positive or negative. In other words, it does not matter if a lot of money is involved or only a little. It also does not matter if you are putting money into your pocket or taking it out. If you, your immediate family, your business, or your employer have or has a financial interest in a matter, you may not participate. The financial interest must be direct and immediate or reasonably foreseeable to create a conflict. Financial interests which are remote, speculative or not sufficiently identifiable do not create conflicts.

Example of violation: A school committee member's wife is a teacher in the town's public schools. The school committee member votes on the budget line item for teachers' salaries.

Example of violation: A member of a town affordable housing committee is also the director of a non-profit housing development corporation. The non-profit makes an application to the committee, and the member/director participates in the discussion.

Example: A planning board member lives next door to property where a developer plans to construct a new building. Because the planning board member owns abutting property, he is presumed to have a financial interest in the matter. He cannot participate unless he provides the State Ethics Commission with an opinion from a qualified independent appraiser that the new construction will not affect his financial interest.

In many cases, where not otherwise required to participate, a municipal employee may comply with the law by simply not participating in the particular matter in which she has a financial interest. She need not give a reason for not participating.

There are several exemptions to this section of the law. An appointed municipal employee may file a written disclosure about the financial interest with his appointing authority, and seek permission to participate notwithstanding the conflict. The appointing authority may grant written permission if she determines that the financial interest in question is not so substantial that it is likely to affect the integrity of his services to the municipality. Participating without disclosing the financial interest is a violation. Elected employees cannot use the disclosure procedure because they have no appointing authority.

Example where there is no violation: An appointed member of the town zoning advisory committee, which will review and recommend changes to the town's by-laws with regard to a commercial district, is a partner at a company that owns commercial property in the district. Prior to participating in any committee discussions, the member files a disclosure with the zoning board of appeals that appointed him to his position, and that board gives him a written determination authorizing his participation, despite his company's financial interest. There is no violation.

There is also an exemption for both appointed and elected employees where the employee's task is to address a matter of general policy and the employee's financial interest is shared with a substantial portion (generally 10% or more) of the town's population, such as, for instance, a financial interest in real estate tax rates or municipal utility rates.

(e) False claims. Presenting a false claim to your employer for a payment or benefit is prohibited, and causing someone else to do so is also prohibited. (See Sections 23(b)(4) and 26)

A municipal employee may not present a false or fraudulent claim to his employer for any payment or benefit worth \$50 or more, or cause another person to do so.

Example of violation: A public works director directs his secretary to fill out time sheets to show him as present at work on days when he was skiing.

(f) Appearance of conflict. Acting in a manner that would make a reasonable person think you can be improperly influenced is prohibited. (See Section 23(b)(3))

A municipal employee may not act in a manner that would cause a reasonable person to think that she would show favor toward someone or that she can be improperly influenced. Section 23(b)(3) requires a municipal employee to consider whether her relationships and affiliations could prevent her from acting fairly and objectively when she performs her duties for a city or town. If she cannot be fair and objective because of a relationship or affiliation, she should not perform her duties. However, a municipal employee, whether elected or appointed, can avoid violating this provision by making a public disclosure of the facts. An appointed employee must make the disclosure in writing to his appointing official.

Example where there is no violation: A developer who is the cousin of the chair of the conservation commission has filed an application with the commission. A reasonable person could conclude that the chair might favor her cousin. The chair files a written disclosure with her appointing authority explaining her relationship with her cousin prior to the meeting at which the application will be considered. There is no violation of Sec. 23(b)(3).

(g) Confidential information. Improperly disclosing or personally using confidential information obtained through your job is prohibited. (See Section 23(c))

Municipal employees may not improperly disclose confidential information, or make personal use of non-public information they acquired in the course of their official duties to further their personal interests.

III. After-hours restrictions.

(a) Taking a second paid job that conflicts with the duties of your municipal job is prohibited. (See Section 23(b)(1))

A municipal employee may not accept other paid employment if the responsibilities of the second job are incompatible with his or her municipal job.

Example: A police officer may not work as a paid private security guard in the town where he serves because the demands of his private employment would conflict with his duties as a police officer.

(b) Divided loyalties. Receiving pay from anyone other than the city or town to work on a matter involving the city or town is prohibited. Acting as agent or attorney for anyone other than the city or town in a matter involving the city or town is also prohibited whether or not you are paid. (See Sec. 17)

Because cities and towns are entitled to the undivided loyalty of their employees, a municipal employee may not be paid by other people and organizations in relation to a matter if the city or town has an interest in the matter. In addition, a municipal employee may not act on behalf of other people and organizations or act as an attorney for other people and organizations in which the town has an interest. Acting as agent includes contacting the municipality in person, by phone, or in writing; acting as a liaison; providing documents to the city or town; and serving as spokesman.

A municipal employee may always represent his own personal interests, even before his own municipal agency or board, on the same terms and conditions that other similarly situated members of the public would be allowed to do so. A municipal employee may also apply for building and related permits on behalf of someone else and be paid for doing so, unless he works for the permitting agency, or an agency which regulates the permitting agency.

Example of violation: A full-time health agent submits a septic system plan that she has prepared for a private client to the town's board of health.

Example of violation: A planning board member represents a private client before the board of selectmen on a request that town meeting consider rezoning the client's property.

While many municipal employees earn their livelihood in municipal jobs, some municipal employees volunteer their time to provide services to the town or receive small stipends. Others, such as a private attorney who provides legal services to a town as needed, may serve in a position in which they may have other personal or private employment during normal working hours. In recognition of the need not to unduly restrict the ability of town volunteers and part-time employees to earn a living, the law is less restrictive for "special" municipal employees than for other municipal employees.

The status of "special" municipal employee has to be assigned to a municipal position by vote of the board of selectmen, city council, or similar body. A position is eligible to be designated as "special" if it is unpaid, or if it is part-time and the employee is allowed to have another job during normal working hours, or if the employee was not paid for working more than 800 hours during the preceding 365 days. It is the position that is designated as "special" and not the person or persons holding the position. Selectmen in towns of 10,000 or fewer are automatically "special"; selectman in larger towns cannot be "specials."

If a municipal position has been designated as "special," an employee holding that position may be paid by others, act on behalf of others, and act as attorney for others with respect to matters before municipal boards other than his own, provided that he has not officially participated in the matter, and the matter is not now, and has not within the past year been, under his official responsibility.

Example: A school committee member who has been designated as a special municipal employee appears before the board of health on behalf of a client of his private law practice, on a matter that he has not participated in or had responsibility for as a school committee member. There is no conflict. However, he may not appear before the school committee, or the school department, on behalf of a client because he has official responsibility for any matter that comes before the school committee. This is still the case even if he has recused himself from participating in the matter in his official capacity.

Example: A member who sits as an alternate on the conservation commission is a special municipal employee. Under town by-laws, he only has official responsibility for matters assigned to him. He may represent a resident who wants to file an application with the conservation commission as long as the matter is not assigned to him and he will not participate in it.

(c) Inside track. Being paid by your city or town, directly or indirectly, under some second arrangement in addition to your job is prohibited, unless an exemption applies. (See Section 20)

A municipal employee generally may not have a financial interest in a municipal contract, including a second municipal job. A municipal employee is also generally prohibited from having an indirect financial interest in a contract that the city or town has with someone else. This provision is intended to prevent municipal employees from having an "inside track" to further financial opportunities.

Example of violation: Legal counsel to the town housing authority becomes the acting executive director of the authority, and is paid in both positions.

Example of violation: A selectman buys a surplus truck from the town DPW.

Example of violation: A full-time secretary for the board of health wants to have a second paid job working part-time for the town library. She will violate Section 20 unless she can meet the requirements of an exemption.

Example of violation: A city councilor wants to work for a non-profit that receives funding under a contract with her city. Unless she can satisfy the requirements of an exemption under Section 20, she cannot take the job.

There are numerous exemptions. A municipal employee may hold multiple unpaid or elected positions. Some exemptions apply only to special municipal employees. Specific exemptions may cover serving as an unpaid volunteer in a second town position, housing-related benefits, public safety positions, certain elected positions, small towns, and other specific situations. Please call the Ethics Commission's Legal Division for advice about a specific situation.

IV. After you leave municipal employment. (See Section 18)

(a) Forever ban. After you leave your municipal job, you may never work for anyone other than the municipality on a matter that you worked on as a municipal employee.

If you participated in a matter as a municipal employee, you cannot ever be paid to work on that same matter for anyone other than the municipality, nor may you act for someone else, whether paid or not. The purpose of this restriction is to bar former employees from selling to private interests their familiarity with the facts of particular matters that are of continuing concern to their former municipal employer. The restriction does not prohibit former municipal employees from using the expertise acquired in government service in their subsequent private activities.

Example of violation: A former school department employee works for a contractor under a contract that she helped to draft and oversee for the school department.

(b) One year cooling-off period. For one year after you leave your municipal job you may not participate in any matter over which you had official responsibility during your last two years of public service.

Former municipal employees are barred for one year after they leave municipal employment from personally appearing before any agency of the municipality in connection with matters that were under their authority in their prior municipal positions during the two years before they left.

Example: An assistant town manager negotiates a three-year contract with a company. The town manager who supervised the assistant, and had official responsibility for the contract but did not participate in negotiating it, leaves her job to work for the company to which the contract was awarded. The former manager may not call or write the town in connection with the company's work on the contract for one year after leaving the town.

(c) Partners. Your partners will be subject to restrictions while you serve as a municipal employee and after your municipal service ends.

Partners of municipal employees and former municipal employees are also subject to restrictions under the conflict of interest law. If a municipal employee participated in a matter, or if he has official responsibility for a matter, then his partner may not act on behalf of anyone other than the municipality or provide services as an attorney to anyone but the city or town in relation to the matter.

Example: While serving on a city's historic district commission, an architect reviewed an application to get landmark status for a building. His partners at his architecture firm may not prepare and sign plans for the owner of the building or otherwise act on the owner's behalf in relation to the application for landmark status. In addition, because the architect has official responsibility as a commissioner for every matter that comes before the commission, his partners may not communicate with the commission or otherwise act on behalf of any client on any matter that comes before the commission during the time that the architect serves on the commission.

Example: A former town counsel joins a law firm as a partner. Because she litigated a lawsuit for the town, her new partners cannot represent any private clients in the lawsuit for one year after her job with the town ended.

* * * * *

This summary is not intended to be legal advice and, because it is a summary, it does not mention every provision of the conflict law that may apply in a particular situation. Our website, <http://www.mass.gov/ethics> contains further information about how the law applies in many situations. You can also contact the Commission's Legal Division via our website, by telephone, or by letter. Our contact information is at the top of this document. Click on the Public Education and Communications Division link on the left hand side under DEPARTMENTS & DIVISIONS, then click on the link for the Online Training Program.

Version 4: Revised November 24, 2010

* * * * *

TOWN OF HOLDEN
CONFLICT OF INTEREST LAW SUMMARY
ACKNOWLEDGMENT OF RECEIPT

I, _____ hereby acknowledge that I
(first and last name)
received a copy of the Summary of the Conflict of Interest Law for Municipal Employees
on _____
(date)

Municipal employees should complete this Acknowledgment of Receipt, detach it, and return it to The Town Clerk's Office, 1196 Main Street, Holden, MA 01520.

WACHUSETT REGIONAL SCHOOL DISTRICT

HOLDEN ♦ PAXTON ♦ PRINCETON ♦ RUTLAND ♦ STERLING

MINUTES

Business/Finance Subcommittee

Monday, December 4, 2017
7:00 PM

Superintendent's Conference Room
District Central Office
1745 Main Street, Jefferson

In Attendance: Michael Dennis, Chair, Linda Long-Bellil, Benjamin Mitchel, Jon Edward Novak, Charles Witkes

Absent: Adam Young

Administration: Joseph Scanlon, Robert Berlo

Others: Heidi Lahey

I. Call to Order

Subcommittee Chair Dennis called the meeting to order at 7:05 PM.

II. Motion: To approve the minutes of the November 6, 2017 meeting of the Business/Finance Subcommittee.

(J. E. Novak)
(B. Mitchel)

The minutes were approved by consensus, with Member Long-Bellil abstaining.

III. Update on FY18 Budget, including FTE Counts

Director Scanlon explained currently there are funds available in the Salaries and Stipends line as a result of some unfilled positions and in Employee Benefits & Insurance line, due to reduction in the number of enrollees and unemployment claims.

IV. Update on FY17 Audit

Director Scanlon reported the FY17 audit has been completed and a meeting of the Audit Advisory Board will be held on December 19, 2017. Rob Lynch and George Gilmore of Lynch Malloy Marini will attend the meeting. Director Scanlon reported a RFP (Request for Proposal) is being prepared for auditing services (attachment 1).

V. Update on PEC Agreement and Retired Health Insurance Options

There was brief discussion about retiree dates for qualifying for Medicare.

VI. Update on FY19 Budget/Capital Budget

Director Scanlon reported that development of draft FY19 budget has begun. Subcommittee Chair Dennis emphasized that textbooks are a high priority for the School Committee and the community at large. Deputy Superintendent Berlo noted that textbook purchases may be aligned with federal training grants to increase purchasing power. He also commented that textbooks have been considered discretionary items in the budget and often funds get cut. Member Novak suggested adding budget amounts to the Budget Book appendices. Deputy Superintendent Berlo reported that early literacy was prioritized this year. Chair Dennis suggested that the Budget Book address how textbooks and other costs relate to programming.

Director Scanlon reported capital budget requests have been sent to the Member Towns (attachment 2).

Director Scanlon reported on the oil bid for the coming year. He noted that oil prices are rising, which may result in a shortfall.

VII. New Information on Textbook Procurement Plan

Deputy Superintendent Berlo addressed the subcommittee, providing an update on textbook purchases and planned purchases. Deputy Berlo stressed the importance of budgeting adequately and appropriately when it comes to textbook purchases/replacements.

VIII. Update on WRHS Artificial Field Separate question

Director Scanlon reported anticipated date for field replacement is the summer of 2019. Separate assessments, to be included on May 2018 Annual Town Meetings warrants, is being considered. Approval by four of the five Member Towns would be needed to pass such a warrant article.

IX. New Information on Athletic Revolving Budget Plan

Tabled.

X. Update on OPEB Funding Plan

Director Scanlon reported that if the District does not fund OPEB (Other Post-Employment Benefits) retiree costs will increase substantially from current projections. Member Novak suggested figuring in additional funds.

XI. Discussion on Director's Evaluation Process

Chair Dennis asked members to provide their input/feedback by December 21, 2017.

XII. Update on Late Bus Survey

Members requested additional survey questions be sent to town residents in the spring of 2018 (attachment 3).

XIII. New Information on Frequent Facilities Users

Brief discussion took place.

XIV. Update on Athletic Fees Family Cap Per Season/Annual

Director Scanlon requested additional time to gather information.

XV. Update on Program Initiatives

Director Scanlon will provide an update by the end of the year.

XVI. Update on Cafeteria Revolving Fund

Director Scanlon explained that this fund is treated as one program, and is not looked at as separate self-supporting programs.

XVII. New Information on Outsourcing Options

Director Scanlon provided an analysis showing existing services to provide functions currently provided in-house. He reported other school districts have had negative experiences with outsourcing custodial services.

8:33 PM Chair Dennis left the meeting.

Motion: To appoint Member Novak as Acting Chair for the remainder of this meeting.

(B. Mitchel)

(L. Long-Bellil)

Vote:

In favor:

Jon Edward Novak

Linda Long-Bellil

Benjamin Mitchel

Charles Witkes

Opposed:

None

The motion passed unanimously.

XVIII. Update on Amended Policy 4330 *Warrants*

Members were provided with a hard copy of this amended policy. Some review and discussion took place. One edit was made to the amended policy (to replace the word “will” with the word “may” under Section B.1).

Motion: To forward Amended Policy 4330 *Warrants*, as edited, to the full School Committee for a first reading.

(L. Long-Bellil)
(B. Mitchel)

Vote:

In favor:

Jon Edward Novak
Linda Long-Bellil
Benjamin Mitchel
Adam Young

Opposed:

None

The motion passed unanimously.

XIX. Update on Buildings & Security

Meetings are scheduled with vendors for next week to get updated pricing on cameras

XX. New Information on Central Tree Breakfast Program

Four schools offer this program and logistics prevent the implementation in other schools.

XXI. Old Business

Director Scanlon reported expenses associated with the parking lots at the high school have increased (security services). Member Mitchel made the point that expenses attributed to students should only be made in proportion to their use of the parking lots (attachment 4).

XXII. New Business

There was no new business brought before the subcommittee.

XXIII. Adjournment

Motion: To adjourn.

(B. Mitchel)
(C. Witkes)

Vote:

In favor:

Jon Edward Novak
Linda Long-Bellil
Benjamin Mitchel
Charles Witkes

Opposed:
None

The motion passed unanimously.

The meeting adjourned at 9:00 PM.

Respectfully submitted,

Linda Long-Bellil
Business/Finance Subcommittee
LLB/rlp

Attachments:

- RFP Auditing Services (attachment 1)
- Capital Budget Requests to Towns (attachment 2)
- WRHS Late Bus Survey (attachment 3)
- Parking Lot Revolving Fund (attachment 4)

WACHUSETT REGIONAL SCHOOL DISTRICT

HOLDEN ♦ PAXTON ♦ PRINCETON ♦ RUTLAND ♦ STERLING

EDUCATION SUBCOMMITTEE

Monday, December 11, 2017

6:00 PM

Media Center
Wachusett Regional High School
1401 Main Street, Holden

Minutes

In Attendance: Christina Smith, Chair, Matthew Lavoie, Vice-chair, Robert Imber, Sarah LaMountain (6:07 PM), Linda Long-Bellil, Lauren Maldonado, Asima Silva (6:07 PM), Robin Van Liew, Megan Weeks

Administration: Robert Berlo, William Beando, Jon Krol

I. Call to Order

Subcommittee Chair Smith called the meeting to order at 6:00 PM.

II. Minutes of November 13, 2017 Meeting

Motion: To approve the minutes of the November 13, 2017 meeting of the
(R. Imber)
(L. Long-Bellil)

The minutes were approved, with Member Maldonado abstaining.

III. WRHS Principal William Beando and Guidance Department Head Jon Krol

Subcommittee Chair Smith thanked Principal Beando and Mr. Krol for attending the meeting.

- Policy 3311 Policy Relating to Education Subject Fields and Courses for High School Students
- Policy 3311.1 Policy Relating to Education Graduation Requirements
 - i. MASSCore
 - Principal Beando and Mr. Krol answered questions related to current high school graduation requirements. The administration made a recommendation to maintain the current three year math graduation requirement.
 - ii. Early Graduation discussion

- Deputy Superintendent Berlo will share information on this with the subcommittee at the next meeting.

6:07 PM Member LaMountain joined the meeting.

6:07 PM Member Silva joined the meeting.

Deputy Superintendent Berlo, Principal Beando, and Mr. Krol reviewed the policies, and discussion began. After considerable review and revising, both policies will be brought back to the Education Subcommittee at the next meeting. It was agreed Principal Beando and Mr. Krol will not be required to attend the next Education Subcommittee meeting.

IV. Amended Policy 6618 Policy Relating to Pupil Services Nutrition and Wellness Policy

Deferred.

V. Draft Amended Policy 3341 Policy Relating to Education Curriculum Adoption

Deferred.

VI. Policy 3240 Policy Relating to Education Ceremonies and Observances

Deferred.

VII. Policy 6613.2 Policy Relating to Pupil Services Athletic Head Injury and Concussion Policy

Deferred.

VIII. Review Recommendation made by the Ad Hoc Subcommittee to Review the School Calendar, specifically reviewing school start/dismissal times

Deferred.

IX. Policy Review by Education Subcommittee (Series 3000 and Series 6000)

Deferred.

X. Old Business

- Amended Policy 3323 Policy Relating to Education Home Assignments

XI. New Business

There was no new business brought before the subcommittee.

XII. Adjournment

Motion: To adjourn.

(M. Weeks)

(M. Lavoie)

Vote:

In favor:

Christina Smith
Robert Imber
Sarah LaMountain
Linda Long-Bellil
Lauren Maldonado
Robin Van Liew
Megan Weeks

Opposed:

None

The motion passed unanimously.

The meeting adjourned at 6:57 PM.

Respectfully submitted,

Robert Berlo
Deputy Superintendent

RB:rlp

WACHUSETT REGIONAL SCHOOL DISTRICT
HOLDEN ♦ PAXTON ♦ PRINCETON ♦ RUTLAND ♦ STERLING

MINUTES

Management Subcommittee

Tuesday, January 2, 2018
6:00 PM

Superintendent's Conference Room
District Central Office
1745 Main Street, Jefferson

In Attendance: Kenneth Mills, Chair, Christina Smith, Vice-chair, Michael Dennis,
Susan Hitchcock

Administration: Darryll McCall

I. Call to Order

Chair Mills called the meeting to order at 6:02 PM.

II. Public Session

No members of the public were in attendance.

III. Approval of Minutes

Education Subcommittee Chair Smith made one correction to the draft minutes under the report from the Education Subcommittee.

Motion: To approve the minutes of the December 7, 2017 meeting, as corrected.

(S. Hitchcock)
(C. Smith)

The corrected minutes were approved by consensus.

Motion: To approve the minutes of the December 7, 2017 executive session, to be released.

(C. Smith)
(M. Dennis)

Roll call vote:

In favor:

Kenneth Mills
Christina Smith
Michael Dennis
Susan Hitchcock

Opposed:

None

The motion passed unanimously.

IV. Subcommittee Reports

Superintendent McCall discussed the FY19 budget presentation that will be made at the January 8, 2018 meeting of the School Committee. Member Dennis asked that some of the items that are considered “priority” be quantified and costs associated with these priorities are outlined. Discussion continued about the FY19 budget and the full Committee meeting on January 8, 2018.

Superintendent Goals and Evaluation Subcommittee Chair Mills reported this subcommittee is scheduled to meet Tuesday, January 9, 2018, at 6:00 PM.

Education Subcommittee Chair Smith reported this subcommittee continues to meet on a regular basis and it is still working through and addressing many agenda topics.

Legal Affairs Subcommittee Chair Hitchcock reported the meeting of this subcommittee scheduled for January 4, 2018 has been postponed until 5:30 PM on Monday, January 8, 2018, due to incoming weather.

Business/Finance Subcommittee Chair Dennis reported this subcommittee has not met since the last School Committee meeting. This subcommittee is scheduled to meet on January 16, 2018.

V. Update on Late Buses

Superintendent McCall gave an update on a late bus pilot program.

VI. Draft Policy 4714.6 **Policy Relating to Budget/Finance Employee Earnings Disclosure**

Members were provided with a copy of this draft policy and some discussion ensued.

Motion: To defer discussion of this draft policy to a time to be determined.

(M. Dennis)
(S. Hitchcock)

Vote:

In favor:

Kenneth Mills
Christina Smith
Michael Dennis
Susan Hitchcock

Opposed:

None

The motion passed unanimously.

This draft policy will be included on future Management Subcommittee agendas, under Old Business.

VII. Draft Policy 5263.2 *Policy Relating to Personnel Management Stipend Positions*

Members were provided with a copy of this draft policy and discussion ensued. Subcommittee Chair Mills voiced concern about the November deadlines outlined in paragraph 3. Edits were made to the draft policy.

Motion: To defer discussion of this draft policy to a time to be determined.

(C. Smith)

(M. Dennis)

Vote:

In favor:

Kenneth Mills
Christina Smith
Michael Dennis
Susan Hitchcock

Opposed:

None

The motion passed unanimously.

This draft policy will be included on future Management Subcommittee agendas, under Old Business.

VIII. Amended Policy 1410 *Policy Relating to School Committee Operation New Member Orientation*

Members were provided with a copy of this amended policy, reflecting Subcommittee Chair Mills' comments, noted in red. Subcommittee Chair Mills will make additional edits to the policy, following discussion and review at this meeting, and the subcommittee will continue review of this amended policy at the next meeting.

IX. *Individual Superintendent Evaluations Not Subject to Release under Open Meeting Law* (Mirick O'Connell **Education Law Update**)

Members were provided with a copy of this opinion. It was agreed this document will be remanded to Legal Affairs Subcommittee for preliminary review and consideration.

X. District Indicators

Deferred.

XI. New Business

There was no new business brought before the subcommittee.

XII. Motion: To enter executive session to discuss strategy for contract negotiations with all bargaining units (SEIU Local 888 – ABA Program Assistants, Teamsters Union Local 170 (paraprofessionals), Wachusett Cafeteria Association, Wachusett Administrators' Association, AFSCME, Council 93, Local 2885 – Custodial Employees, AFSCME, Council 93, Local 2885 – Clerical Employees, Wachusett Regional Nurses Association, Wachusett Regional Education Association), as the Chair deems a discussion in public session would have an adverse effect on the District's bargaining position, not to return to public session

(S. Hitchcock)

(M. Dennis)

Roll call vote:

In favor:

Kenneth Mills

Christina Smith

Michael Dennis

Susan Hitchcock

Opposed:

None

The motion passed unanimously.

XIII. Adjournment

The subcommittee adjourned to executive session at 7:15 PM.

Respectfully submitted,

Darryll McCall
Superintendent of Schools
DM:rlp

WACHUSETT REGIONAL SCHOOL DISTRICT

HOLDEN ♦ PAXTON ♦ PRINCETON ♦ RUTLAND ♦ STERLING

MINUTES

Management Subcommittee
Executive Session

Tuesday, January 2, 2018

Superintendent's Conference Room
District Central Office
1745 Main Street, Jefferson

In Attendance: Kenneth Mills, Chair, Christina Smith, Vice-chair, Michael Dennis,
Susan Hitchcock

Administration: Darryll McCall

I. Call to Order

Chair Mills called the executive session to order at 7:15 PM.

This executive session was convened to discuss strategy for contract negotiations with all bargaining units (SEIU Local 888 – ABA Program Assistants, Teamsters Union Local 170 (paraprofessionals), Wachusett Cafeteria Association, Wachusett Administrators' Association, AFSCME, Council 93, Local 2885 – Custodial Employees, AFSCME, Council 93, Local 2885 – Clerical Employees, Wachusett Regional Nurses Association, Wachusett Regional Education Association), as the Chair deems a discussion in public session would have an adverse effect on the District's bargaining position, not to return to public session

General discussion ensued. Superintendent McCall and Member Hitchcock spoke about ongoing negotiations with the bargaining units, reporting the session planned for January 4, 2018 with the ABA PA union has been postponed and that a session with the paraprofessionals is planned for January 17, 2018.

Motion: To adjourn executive session.

(M. Dennis)
(S. Hitchcock)

Roll call vote:

In favor:

Kenneth Mills

Christina Smith
Michael Dennis
Susan Hitchcock

Opposed:
None

Motion passed unanimously.

Executive session adjourned at 7:50 PM.

Respectfully submitted,

Darryll McCall, Ed.D.
Superintendent of Schools

DM:rlp

WACHUSETT REGIONAL SCHOOL DISTRICT

HOLDEN ♦ PAXTON ♦ PRINCETON ♦ RUTLAND ♦ STERLING

EDUCATION SUBCOMMITTEE

Monday, January 8, 2018

6:00 PM

Media Center
Wachusett Regional High School
1401 Main Street, Holden

Minutes

In Attendance: Christina Smith, Chair, Robert Imber, Sarah LaMountain, Linda Long-Bellil, Lauren Maldonado (6:20 PM), Asima Silva (6:53 PM), Megan Weeks

Absent: Matthew Lavoie, Vice-chair, Robin Van Liew

Administration: Robert Berlo

I. Call to Order

Subcommittee Chair Smith called the meeting to order at 6:13 PM.

II. Minutes of December 11, 2017 Meeting

Upon review of the draft minutes, it was agreed that the following sentence would be added the bullet under MASSCore: *The administration made a recommendation to maintain the current three year math graduation requirement.*

Motion: To approve the minutes, as amended, of the December 11, 2017 meeting of the Education Subcommittee.

(M. Weeks)
(L. Long-Bellil)

The minutes were approved by consensus.

III. Review Recommendation made by the Ad Hoc Subcommittee to Review the School Calendar, specifically reviewing school start/dismissal times

- Proposed Changes to the 2018-2019 School Calendar

Deputy Superintendent Berlo provided members with a copy of the DRAFT 2018-2019 school calendar, pointing out the number of half-days for professional development has been reduced to six (from the current year's seven half-days), and that similar to the current school year calendar, a half-day for professional development has been scheduled

for the Friday before the Memorial Day weekend (Friday, May 24th), explaining that both of these suggestions came out of meetings of the Ad Hoc Subcommittee to Review the School Calendar.

Deputy Superintendent Berlo explained this draft calendar will be reviewed with building principals and the WREA executive board, before being forwarded to the full School Committee for approval.

With members in agreement, the meeting agenda was altered and agenda item X. New Business was addressed next by the subcommittee.

6:20 PM Member Maldonado joined the meeting.

IV. New Business

- Textbook Plan

Members were provided with a copy of K-12 Textbook Plan, which Deputy Superintendent Berlo reviewed in detail.

- Technology Plan

Deputy Superintendent Berlo reviewed key changes to the revised WRSD Technology Plan posted on the WRSD website.

V. Amended Policy 3311 *Policy Relating to Education Subject Fields and Courses for High School Students*

Deferred

VI. Policy 3311.1 *Policy Relating to Education Graduation Requirements*

Deferred

VII. Amended Policy 6618 *Policy Relating to Pupil Services Nutrition and Wellness Policy*

Deferred

VIII. Policy 6613.2 *Policy Relating to Pupil Services Athletic Head Injury and Concussion Policy*

Deferred

IX. Policy Review by Education Subcommittee (Series 3000 and Series 6000)

Deferred

X. Old Business

- Amended Policy 3323 Policy Relating to Education Home Assignments
- Draft Amended Policy 3341 Policy Relating to Education Curriculum Adoption
- Policy 3240 Policy Relating to Education Ceremonies and Observances

Deferred

There was no additional old business brought before the subcommittee.

6:53 PM Member Silva joined the meeting.

XI. New Business

There was no new business brought before the subcommittee.

XII. Adjournment

Motion: To adjourn.

(R. Imber)
(M. Weeks)

Vote:

In favor:

Christina Smith
Robert Imber
Sarah LaMountain
Linda Long-Bellil
Lauren Maldonado
Asima Silva
Megan Weeks

Opposed:

None

The motion passed unanimously.

The meeting adjourned at 7:03 PM.

Respectfully submitted,

Robert Berlo
Deputy Superintendent

RB:rlp

WACHUSETT REGIONAL SCHOOL DISTRICT COMMITTEE

*Kenneth Mills, Chair
1745 Main Street
Jefferson, MA 01522*

January 24, 2018

Ms. Jennifer Drew
7 Edith Lane
Rutland, MA 01543

Dear Ms. Drew:

Please accept my thanks on behalf of the School Committee for your attendance at our January 23, 2018 meeting and for sharing your concerns with the Committee.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Ken Mills", written in a cursive style.

Kenneth Mills, Chair
Wachusett Regional School District Committee

cc: Wachusett Regional School District Committee
Darryll McCall, Superintendent of Schools

KM:rlp

WACHUSETT REGIONAL SCHOOL DISTRICT COMMITTEE

Kenneth Mills, Chair

1745 Main Street

Jefferson, MA 01522

January 24, 2018

Ms. Stacey Duffy
150 Beechwood Road
Holden, MA 01520

Dear Ms. Duffy:

Please accept my thanks on behalf of the School Committee for your attendance at our January 23, 2018 meeting and for sharing your concerns with the Committee.

Sincerely yours,

A handwritten signature in cursive script, appearing to read 'Kenneth Mills'.

Kenneth Mills, Chair
Wachusett Regional School District Committee

cc: Wachusett Regional School District Committee
Darryll McCall, Superintendent of Schools

KM:rlp

WACHUSETT REGIONAL SCHOOL DISTRICT COMMITTEE
Kenneth Mills, Chair
1745 Main Street
Jefferson, MA 01522

January 24, 2018

Ms. Megan Hughes
12 Sunnyside Avenue
Holden, MA 01520

Dear Ms. Hughes:

Please accept my thanks on behalf of the School Committee for your attendance at our January 23, 2018 meeting and for sharing your concerns with the Committee.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Kenneth Mills', written in a cursive style.

Kenneth Mills, Chair
Wachusett Regional School District Committee

cc: Wachusett Regional School District Committee
Darryll McCall, Superintendent of Schools

KM:rlp

*WACHUSETT REGIONAL SCHOOL DISTRICT COMMITTEE
Kenneth Mills, Chair
1745 Main Street
Jefferson, MA 01522*

January 24, 2018

Ms. Megan Keller
43 Rockaway Road
Auburn, MA 01501

Dear Ms. Keller:

Please accept my thanks on behalf of the School Committee for your attendance at our January 23, 2018 meeting and for sharing your concerns with the Committee.

Sincerely yours,

A handwritten signature in dark ink, appearing to read 'Ken Mills', with a stylized flourish at the end.

Kenneth Mills, Chair
Wachusett Regional School District Committee

cc: Wachusett Regional School District Committee
Darryll McCall, Superintendent of Schools

KM:rlp

WACHUSETT REGIONAL SCHOOL DISTRICT COMMITTEE
Kenneth Mills, Chair
1745 Main Street
Jefferson, MA 01522

January 24, 2018

Mrs. Heidi Lahey
166 Bullard Street
Holden, MA 01520

Dear Heidi:

Please accept my thanks on behalf of the School Committee for your attendance at our January 23, 2018 meeting and for sharing your concerns with the Committee.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Kenneth Mills", written in a cursive style.

Kenneth Mills, Chair
Wachusett Regional School District Committee

cc: Wachusett Regional School District Committee
Darryll McCall, Superintendent of Schools

KM:rlp

WACHUSETT REGIONAL SCHOOL DISTRICT COMMITTEE
Kenneth Mills, Chair
1745 Main Street
Jefferson, MA 01522

January 24, 2018

Ms. Jennifer Lee
155 School Street
North Brookfield, MA 01535

Dear Ms. Lee:

Please accept my thanks on behalf of the School Committee for your attendance at our January 23, 2018 meeting and for sharing your concerns with the Committee.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Kenneth Mills", written in a cursive style.

Kenneth Mills, Chair
Wachusett Regional School District Committee

cc: Wachusett Regional School District Committee
Darryll McCall, Superintendent of Schools

KM:rlp

To: Wachusett Regional School District Finance Committee

From: James J. Dunbar, Treasurer

Date: February 6, 2018

Subject: Treasurer's Update – December 2017

I have reviewed the bank statements, bank reconciliations, and reconciling items for the month ending December 31, 2017 and feel that Treasurers cash is accurately stated.

1. The December 31, 2017 bank balances are as shown on the attached sheet.
2. The warrants funded during the month of December 2017 were as follows:

<u>Date</u>	<u>Description</u>	<u>Amount</u>
12/1	Payroll Warrant	\$ 1,993,292.69
12/5	Payroll Warrant	388.49
12/11	Warrant #14	4,368,206.80
12/15	Warrant #16	9,187.50
12/15	Payroll Warrant	2,005,370.80
12/17	Payroll Warrant	767.13
12/19	Warrant #17	942,552.59
12/29	Payroll Warrant	2,667,943.32

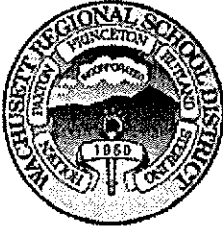
Note: Warrant #15 was to void and replace checks.

Our excess general funds are currently earning the following rates:

Commerce Bank	0.50%
Avidia Bank	0.10%

CASH RECONCILIATION OF CASHBOOK TO GENERAL LEDGER
December 31, 2017

Bank	Account #	Fund	Description	Cashbook 12/31/2017
CHECKING				
Eastern Bank	-7310	001	Payables reconciliation-clearing	215.55
Commerce Main Depository	-4534	001	Depository Account	2,097,485.76
Eastern Bank	-0264	001	Payroll Reconciliation	110.81
Fidelity Bank	-1451	050	checking - Paxton	2,512.95
Leominster Credit Union	-8861	050	checking - Mountview	2,550.00
Leominster Credit Union	-8832	050	checking - Dawson	100.00
Leominster Credit Union	-8845	050	checking - Mayo	2,500.00
Leominster Credit Union	-0244	050	checking - Sterling	2,500.00
Fidelity Bank	-1444	050	checking - Thomas Prince	2,514.47
Leominster Credit Union	-8858	050	checking - Davis Hill	2,500.00
Cornerstone Bank	-9626	050	checking - Naquag	2,286.47
Cornerstone Bank	-9618	050	checking - Central Tree	2,500.00
Cornerstone Bank	-9551	050	checking - Glenwood	500.00
Leominster Credit Union	-1024	050	WRHS student activity checking	3,324.93
TOTAL CHECKING				2,121,600.94
MONEY MARKET				
Commerce Bank	-2960	022	Cafeteria revolving - Sterling	11,017.61
Leominster Credit Union	-1029	050	WRHS Student Activity Revolving	278,188.30
Commerce Bank	-3002	023	Middle School Athletic Revolving	87,138.11
TD Banknorth, NA	-1032	001	General Fund	26,655.31
Eastern Bank	-0363	001	General Fund	1,782,974.37
Eastern Bank Debit Card	-6672	001	General Fund	183.42
Eastern Bank Tuition	-7357	001	General Fund	481,875.79
Enterprise Bank	-3225	001	General Fund	39,667.09
Avidia Bank	-8701	001	General Fund	33,072.68
MMDT	-4707	001	Money Market	5,999.53
TOTAL MONEY MARKET				2,746,772.21
SAVINGS				
Cornerstone Bank	-0132	022	Cafeteria revolving - Naquag	9,683.39
Cornerstone Bank	-0140	022	Cafeteria revolving - CTMS	17,662.70
Cornerstone Bank	-1230	022	Cafeteria revolving - Glenwood	13,065.25
Cornerstone Bank	-3092	022	Student Activity - CTMS	27,933.58
Cornerstone Bank	-9535	022	Student Activity - Glenwood	22,178.14
Cornerstone Bank	-3117	022	Student Activity - Naquag	9,376.51
Fidelity Bank	-1908	022	Cafeteria revolving - Princeton	11,459.33
Fidelity Bank	-6479	022	Cafeteria revolving - Paxton	8,135.44
Commerce Bank	-4569	022	Cafeteria revolving - Dawson	14,892.28
Commerce Bank	-2944	022	Cafeteria revolving - Davis Hill	13,719.58
Commerce Bank	-4550	022	Cafeteria revolving - Mayo	15,454.74
Commerce Bank	-2952	022	Cafeteria revolving - Mountview	36,895.56
Commerce Bank	-4542	022	Cafeteria revolving - WRHS	137,119.15
Commerce Bank	-2979	029	Adult Education	71.51
Fidelity Bank	-0736	050	Student Activity Depository	52,731.25
Leominster Credit Union	-6025	050	Student Activity Revolving	174,454.59
Commerce Bank	-2987	023	Athletic revolving	92,554.72
Commerce Bank	-2995	023	Athletic transportation	118,690.99
TOTAL SAVINGS				776,078.71
CDs (Investments)				
Leominster Credit Union		60	Atlas	10,789.22
Leominster Credit Union		60	Bailey	2,130.32
Leominster Credit Union		60	Bradshaw	7,421.36
Leominster Credit Union		60	D'Errico	3,982.65
Leominster Credit Union		60	Finocechio	8,085.49
Leominster Credit Union		60	Fitzgerald	9,224.45
Leominster Credit Union		60	Green	6,756.07
Leominster Credit Union		60	Griffin	18,657.02
Leominster Credit Union		60	Hayman	3,232.13
Leominster Credit Union		60	Hewson	16,387.84
Leominster Credit Union		60	Lionett	8,137.35
Leominster Credit Union		60	Ljungberg	2,181.65
Leominster Credit Union		60	Naroian	10,894.87
Leominster Credit Union		60	Shaitale	4,734.76
Leominster Credit Union		60	Tarkiainen	7,409.68
Leominster Credit Union		60	Thibodeau	4,497.67
Leominster Credit Union		60	Wachusett #2	59,348.41
Leominster Credit Union		60	Wesley	6,052.47
Leominster Credit Union		60	White	1,171.55
TOTAL CDs				191,094.96
TOTAL				5,835,546.82
EIG Homestead Discrepancy in payment				(45.06)
Adjusted Cashbook				5,835,501.76
General Ledger				5,835,501.76
Variance				0.00
General Fund Total				4,468,240.31



Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

To: Darryll McCall, Ed.D., Superintendent of Schools

From: Robert Berlo, Deputy Superintendent

Date: February 8, 2018

Re: Deputy Superintendent's Report

1. Instruction

This month under the general topic of Instruction, I would like to respond to several statements that were read during the public comment portion of the last School Committee meeting.

a. Lack of up-to-date instructional programs and materials

- i. To help respond to statements made by several different people at the last meeting, the FY19 budget (that will be reviewed at the February 12th School Committee meeting) does include funds to fully support the 2018-19 portion of the textbook plan. The plan addresses all subject areas and grade levels, and provides new programs and instructional materials to staff.
- ii. It should be noted that the plan was shared with all Principals and Department Heads, which resulted in some recent revisions. The revised plan can be accessed on the District website or by following this link:
<http://www.wrsd.net/documents/WRSDTextbookPlanFeb2018SC.pdf>.
- iii. Professional development is included in the plan. The main funding source for the professional development associated with the plan is through our Title IIA federal entitlement grant.
- iv. The PreK-12 Textbook Plan is our formal way of renewing and updating the programs and materials that are used across the District. The plan is being shared at the building level by the School Principals.

b. Lack of meaningful professional development

- i. Two years ago, the District changed the way our Title IIA grant was used and dedicated the funds completely towards supporting District and staff professional development needs. To identify these needs, School Committee goals, Strategic Plan surveys results and plan goals, staff and administration survey results, and implications from the then new Technology Plan were utilized. All of these inputs were examined and priority focus areas emerged. This same process was used this past year, with the results being summarized in the 2017-18 Professional Development Plan (accessible on the WRSD main webpage or by following <http://www.wrsd.net/documents/WRSDPDPlan.pdf>).

- ii. It should be noted that both the 2016-17 and the 2017-18 plans were based on staff feedback obtained from an end of the year PD survey as well as from feedback obtained after each District-sponsored PD event.
- iii. In addition to District-sponsored PD, WREA members also have access to professional development funds that are part of the District budget. Staff can spend up to \$400 on professional development of their choice during the school year. It should be noted that the last two years, there have been funds left in this account at the end of the year.
- iv. To support teacher recertification, the District has provided numerous free courses over the past two-years in the areas of Sheltered English Immersion (SEI), Special Education, pedagogy, and content specific training. Some of these courses were among the highest rated of all District offerings. End of course surveys are used to obtain staff feedback on the course and to rate the courses.

2. Curriculum

a. Math Priority Standards

- i. Work on developing "Priority" Standards was begun two years ago, and the final versions of the English Language Arts and math priority standards was completed a little over a year ago (January 2017). This document was used primarily internally, but it can now be accessed by the public by going to the main page of the District website (or at <http://www.wrsd.net/documents/WRSDPriorityStandards.pdf>).
- ii. Priority standards are a carefully selected subset of grade-specific standards within each content area that all students must master by the end of each school year in order to be prepared for the standards at the next grade. Teachers are still expected to cover all of the standards, but teachers are asked to go deeper with the priority standards as all students are expected to master these.
- iii. Our District Accountability Improvement Plan calls on teachers and administration to respond to student learning needs, especially with students who struggle with grade-level content. To do this, staff need to understand what the essential grade-level knowledge, skills, and understandings are that all students need to master to ensure success in subsequent lessons, units and grades. The Priority standards identify these essential components.
- iv. This work was identified in the strategic plan and supports the goals under both Domain 2 (Curriculum Alignment) and Domain 3 (Effective Instruction).

To: Darryll McCall, Superintendent
From: Joseph Scanlon, Director of Business & Finance
Date: 2/07/18
Re: Business Office Update for 2/12/2018

FY18 Budget Status

Attached is a Munis year to date Budget Report through Period 7 (January) (see Attachment A). The box below looks at a 2-year history of spending, this year's budget and the current appropriation budget status:

Appropriation	FY16 Audited Actuals	FY17 Projected Yearend	FY18 Budgeted Expenditures	FY18 Budget Status Per 7
Salaries & Stipends	\$53,798,213	\$55,571,650	\$57,377,745	\$1,933,148
Benefits & Insurance	\$11,760,583	\$13,067,423	\$14,770,719	\$292,602
Instructional Support	\$2,786,891	\$2,290,442	\$2,622,289	\$112,428
Operations & Maintenance	\$3,258,472	\$3,253,835	\$3,400,962	\$210,558
Pupil Services	\$82,230	\$74,507	\$49,615	(\$8,444)
Special Ed Tuitions	\$1,491,891	\$2,076,080	\$2,077,428	(\$1,733,929)
Other Operating Costs	\$1,313,531	\$1,061,890	\$1,152,873	\$599,209
Transportation	\$5,641,339	\$6,282,727	\$6,415,854	(\$73,886)
Debt Service	<u>\$2,570,711</u>	<u>\$2,551,056</u>	<u>\$2,510,894</u>	<u>\$0</u>
Total General Fund YTD	\$82,703,861	\$86,229,610	\$90,378,379	\$1,331,666

The following comments are provided for each expense appropriation:

1. Salaries & Stipends – As of Period 7 (January) this appropriation is showing a positive balance which will continue to be reduced as spending occurs for hourly employees and for substitutes and stipends. At this point in the year this appropriation is projected to end with a surplus. A budget transfer involving this appropriation is listed later in this report.
2. Benefits & Insurance – As of Period 7 (January) this appropriation is showing a surplus which will decrease until employee benefits are charged-backed to grants and revolving funds. This appropriation is projected to end with a surplus. Budget transfers involving this appropriation is listed later in this report.
3. Instructional Support – As of Period 7 (January) this appropriation is showing a positive balance which will decrease as remaining budgets are spent down. A budget transfer involving this appropriation is listed later in this report.
4. Operations & Maintenance – As of Period 7 (January) this appropriation is showing a positive balance which will decrease through the heating season. Budget transfers involving this appropriation is listed later in this report.
5. Pupil Services – As of Period 7 (January) this appropriation is showing a small deficit which is reflective of increased spending in the health office accounts. A budget transfer involving this appropriation is listed later in this report.
6. Special Education Tuitions - As of Period 7 (January) spending in this appropriation remains significantly over budget. A budget transfer involving this appropriation is listed later in this report.
7. Other Operating Costs – As of Period 7 (January) the positive balance in this appropriation will be reduced each month following tuition-out charges for School Choice and Charter School. At this point in the year this appropriation is projected to end on budget.
8. Transportation - As of Period 7 (January) the current deficit reflects increased SPED Transportation expenses along with a greater amount of Homeless Transportation expenses. A budget transfer is involving this appropriation is being requested in this month's report.
9. Debt Service – As of Period 7 (January) this appropriation is showing no remaining balance as all debt service payments for the balance of the year have been encumbered.

Business Office Update for 2/12/2018 (continued)

FY17 Revenue Budget Status

Attached is a Munis Revenue Budget Report through Period 7 (January) (See Attachment B). At this point in the year revenues are projected to run tight to the budget.

Revenue Source	FY16 Audited Actuals	FY 17 Projected Actuals	FY18 Budgeted Revenues	FY18 Budget Status Per 7
Town Assessments	(\$52,954,294)	(\$56,539,230)	(\$59,608,255)	(\$34,114,431)
Chapter 70 Aid	(\$25,438,325)	(\$26,385,616)	(\$26,970,138)	(\$13,422,576)
Ch. 71 Transportation Aid	(\$2,673,833)	(\$2,376,274)	(\$2,221,659)	(\$1,248,864)
Charter Aid	(\$39,456)	(\$33,417)	(\$65,830)	(\$29,564)
Medicaid Reimbursement	(\$647,908)	(\$859,413)	(\$897,748)	(\$334,432)
Investment Income	(\$31,143)	(\$13,253)	(\$25,500)	(\$7,386)
Miscellaneous	(\$195,775)	(\$281,720)	(\$439,250)	(\$64,552)
Excess & Deficiency	(\$567,871)	(\$0)	(\$150,000)	\$0
Total General Fund YTD	(\$81,980,734)	(\$86,488,923)	(\$90,378,379)	(\$49,221,806)

FY18 Revolving & Fiduciary Fund Balance

Attached is the Revolving and Fiduciary Funds Report as of December 2017 (See Attachment D).

FY18 Target Area Progress Report

The following is an update of targeted expenditures for Instructional Supplies, Textbooks, Technology, and Maintenance Repairs as detailed in the attachments in the back of the Budget Book.¹

Target Area	Object	Budgeted	Spent YTD	Encumbered	Remaining	% Used
Instructional Supplies	574001	\$284,306	\$209,866	\$8,538	\$65,902	76.80%
Textbooks	584801	\$364,859	\$332,455	\$39,240	(\$6,836)	101.90%
Technology Hardware	564528	\$192,154	\$100,294	\$75,898	\$15,962	91.70%
Maintenance Repairs	585318	\$217,425	\$140,410	\$88,491	(\$11,476)	105.30%
Totals		\$1,058,744	\$783,024	\$212,167	\$63,552	94.00%

FY18 Budget Transfers

Annually at mid-year the District makes budget transfers between appropriations as needed to cover any know deficits that are not anticipated to be cleared by the end of the fiscal year.

Budget Transfers for SPED Tuition and for Transportation - As a result of increased student placements there is a deficit in the SPED Tuition appropriation. These additional placements, coupled with a greater number of students being designated as Homeless, has led to the Transportation appropriation also being in deficit. To offset these deficits funds can be transferred from two (2) other appropriations. After an extensive review of all the 530 salary accounts in Salaries & Stipends several of the accounts have been identified to have portions of surplus budgets. There are available funds in the Benefits & Insurance appropriation due to a number of reasons; the rate increase on health insurance came in lower than projected and there were other changes in enrollments and plan design. Also in Benefits & Insurances there are funds available in the Unemployment Insurance account which had been budgeted higher since a number of positions had not been rehired. The District is requesting transfers to offset the deficits. If you concur wording for two (2) resolutions on the School Committee agenda would be as follows:

Motion: To authorize the Director of Business and Finance to address a shortfall in the Out of District budget group within the SPED Tuition appropriation by transferring \$229,851 from the Instructional budget group in the Salaries and Stipends appropriation and \$229,851 from the Other Insurances budget group in the Benefits & Insurance appropriation.

Motion: To authorize the Director of Business and Finance to address a projected shortfall in the SPED Out of District Van budget group in the Transportation appropriation by transferring \$71,285 from the Other Insurances budget group in the Benefits & Insurance appropriation.

¹ <http://www.wrsd.net/finance/FY18%20Budget%20Book.pdf>

Business Office Update for 2/12/2018 (continued)

Budget Transfer for Print Management – There is a deficit in the Print Management budget group in the Instructional Support appropriation. This deficit came about because these accounts were under-budgeted at the beginning of the year. Available funds have been identified in the Utilities group within the Operations & Maintenance appropriation. The District is requesting a budget transfer to offset the deficit. If you concur the wording for the resolution to be added to the School Committee agenda would be as follows:

Motion: To authorize the Director of Business and Finance to address a projected shortfall in the Print Management budget group in the Instructional Support appropriation by transferring \$29,953 from the Utilities budget group in the Operations & Maintenance appropriation.

Budget Transfer for Health Services – Currently there is a deficit in the Health Services budget group within the Pupil Services appropriation. The deficit is the result of increased supply orders for health-related expenses such as for the replacement of defibrillator batteries. Available funds have been identified in the Utilities group within the Operations & Maintenance appropriation. The District is requesting a budget transfer to offset the deficit. If you concur wording for the resolution on the School Committee agenda would be as follows:

Motion: To authorize the Director of Business and Finance to increase budgets in the Health Services in the Pupil Services appropriation by transferring \$5,780 from the Utilities budget group in the Operations & Maintenance appropriation.

Budget Transfer for Textbooks – At part of an update to the Curriculum Plan a budget transfer is being requested to fund the purchase of textbooks and software for the Fontas & Pinnell literacy program for the Kindergarten program. Available funds have been identified in the Operations & Maintenance appropriation. If you concur the wording for the resolution to be added to the School Committee agenda would be as follows:

Motion: To authorize the Director of Business and Finance to increase budgets in the Instructional Supplies and Textbooks budget group within the Instructional Support appropriation by transferring \$39,240 from the Utilities budget group in the Operations & Maintenance appropriation.

FY17 Financial Audit

On 12/22/17 the Audit Advisory Board (AAB) met with Rob Lynch and George Gillmore from Lynch, Malloy, and Marini (LMM) who went through the Annual Financial Audit, Management Letter, and the OMB Uniform Guidance review of federal grants. The auditors reviewed the financials, presented their comments and recommendations and answered questions from AAB members. In accordance with district policy P4713.1B the AAB made a recommendation that the FY17 Annual Financial Audit be approved by the School Committee. Sample wording for the resolution on the agenda is as follows:

Motion: To accept the Basic Financial Statements and Management's Discussion and Analysis for Independent Auditor's Report, Suggestions for Improvement in Accounting Procedures and Internal Control, and Financial Report Pursuant to OMB Circular A-333 prepared by Lynch, Malloy, Marini, LLP for fiscal year ended June 30, 2017.

If you have any questions ahead of the meeting or would like any additional information feel free to contact me.

Joseph Scanlon
Director of Business & Finance
Wachusett Regional School District
Office 508-829-1670 ext 226
Cell 413-461-5233
joe_scanlon@wrsd.net



02/07/2018 08:07
9820jsca

Wachusett Regional School District
YEAR-TO-DATE BUDGET REPORT

P 1
glytdbud

FOR 2018 07

ACCOUNTS FOR:
001 GENERAL FUND

	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1 SALARIES & STIPENDS	57,285,431	90,200	57,375,631	25,745,888.21	29,696,594.61	1,933,148.40	96.6%
2 BENEFITS & INSURANCE	14,769,034	1,685	14,770,719	10,320,679.49	4,157,437.75	292,601.90	98.0%
3 INSTRUCTIONAL SUPPORT	2,640,288	-19,449	2,620,839	1,761,245.52	747,165.66	112,428.01	95.7%
4 OPERATIONS & MAINTENANCE	3,400,962	2,114	3,403,076	1,523,998.25	1,668,519.87	210,557.51	93.8%
5 PUPIL SERVICES	49,615	1,450	51,065	45,654.53	13,854.64	-8,444.17	116.5%
6 SPECIAL ED TUITIONS	2,153,428	-76,000	2,077,428	1,484,402.47	2,326,954.65	-1,733,929.13	183.5%
7 OTHER OPERATING COSTS	1,152,873	0	1,152,873	553,664.00	.00	599,208.93	48.0%
8 TRANSPORTATION	6,415,854	0	6,415,854	3,141,220.25	3,348,519.06	-73,885.71	101.2%
9 DEBT SERVICE	2,510,894	0	2,510,894	2,272,640.63	238,253.13	.04	100.0%
TOTAL GENERAL FUND	90,378,379	0	90,378,379	46,849,393.35	42,197,299.37	1,331,685.78	98.5%

02/07/2018 08:13
9820jscaWachusett Regional School District
YEAR-TO-DATE BUDGET REPORTP
glytdbud

FOR 2018 07

ACCOUNTS FOR:
001 GENERAL FUND

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
401412 ASSESSMENT REV-NON NSS-HOL	-17,626,751	0	-17,626,751	-8,813,376.00	.00	-8,813,375.00	50.0%
401413 ASSESSMENT REV-NON NSS-PAX	-4,120,925	0	-4,120,925	-3,090,693.75	.00	-1,030,231.25	75.0%
401414 ASSESSMENT REV-NON NSS-PRI	-3,456,189	0	-3,456,189	-1,728,094.50	.00	-1,728,094.50	50.0%
401415 ASSESSMENT REV-NON NSS-RUT	-7,016,724	0	-7,016,724	-3,508,362.50	.00	-3,508,361.50	50.0%
401416 ASSESSMENT REV-NON NSS-STE	-8,145,271	0	-8,145,271	-6,108,954.00	.00	-2,036,317.00	75.0%
401422 ASSESSMENT REV-NSS-HOL	-5,633,755	0	-5,633,755	-2,816,877.50	.00	-2,816,877.50	50.0%
401423 ASSESSMENT REV-NSS-PAX	-1,216,241	0	-1,216,241	-912,180.75	.00	-304,060.25	75.0%
401424 ASSESSMENT REV-NSS-PRI	-779,155	0	-779,155	-389,577.50	.00	-389,577.20	50.0%
401425 ASSESSMENT REV-NSS-RUT	-2,890,301	0	-2,890,301	-1,445,150.50	.00	-1,445,150.50	50.0%
401426 ASSESSMENT REV-NSS-STE	-2,017,855	0	-2,017,855	-1,513,392.00	.00	-504,463.00	75.0%
401432 TRANS ASSESS-HOLDEN	-1,884,700	0	-1,884,700	-942,350.00	.00	-942,350.00	50.0%
401433 TRANS ASSESS-PAXTON	-406,878	0	-406,878	-305,158.50	.00	-101,719.40	75.0%
401434 TRANS ASSESS-PRINCETON	-260,656	0	-260,656	-130,328.00	.00	-130,328.10	50.0%
401435 TRANS ASSESS-RUTLAND	-966,913	0	-966,913	-483,456.50	.00	-483,456.40	50.0%
401436 TRANS ASSESS-STERLING	-675,047	0	-675,047	-506,285.25	.00	-168,762.15	75.0%
401442 DEBT ASSESS-HOLDEN	-1,043,605	0	-1,043,605	-521,802.50	.00	-521,802.50	50.0%
401443 DEBT ASSESS-PAXTON	-254,750	0	-254,750	-127,374.00	.00	-127,375.50	50.0%
401444 DEBT ASSESS-PRINCETON	-174,357	0	-174,357	-150,865.00	.00	-23,491.70	86.5%
401445 DEBT ASSESS-RUTLAND	-633,937	0	-633,937	-316,968.50	.00	-316,968.70	50.0%
401446 DEBT ASSESS-STERLING	-404,245	0	-404,245	-303,183.75	.00	-101,061.35	75.0%
401450 CHAPT 70-REGIONAL SCHOOL AID	-26,970,138	0	-26,970,138	-13,422,576.00	.00	-13,547,562.00	49.8%
401451 CHAPT 71-REGIONAL SCHOOL TRA	-2,221,659	0	-2,221,659	-1,248,864.00	.00	-972,795.00	56.2%
401452 CHAPT 70-CHARTER REIMBURSE	-65,830	0	-65,830	-29,564.00	.00	-36,266.00	44.9%
401454 TXFR-UNRESERVED E&D	-150,000	0	-150,000	.00	.00	-150,000.00	.0%
401455 MEDICAID	-897,747	0	-897,747	-334,432.29	.00	-563,314.71	37.3%
401460 INTEREST	-25,500	0	-25,500	-7,386.29	.00	-18,113.71	29.0%
401462 MISC REVENUE	-439,250	0	-439,250	-64,552.32	.00	-374,697.68	14.7%
TOTAL GENERAL FUND	-90,378,379	0	-90,378,379	-49,221,805.90	.00	-41,156,572.60	54.5%

WACHUSETT REGIONAL SCHOOL DISTRICT

December 2017

GOVERNMENTAL FUNDS, FIDUCIARY FUNDS CASH & FUND BALANCES REPORT

FUND/ FUNC	FUND NAME	CASH BALANCE				ENDING CASH BALANCE	ENCUMBERED	ENDING FUND BALANCE		
		YEAR TO DATE								
		REVENUE	EXPENDED	BEG BAL	REVENUE				EXPENDED	
022	CAFETERIA	188,469.01	193,329.74		(24,870.11)	884,694.50	710,426.72	149,397.67	428,382.56	(278,984.89)
023	ATHLETIC	58,382.57	50,955.69		185,045.75	254,945.67	192,563.29	247,428.13	141,841.51	105,586.62
027/101	KINDERGARTEN	10,895.72	73,655.67		352,305.58	410,052.63	217,663.04	544,695.17	377,622.93	167,072.24
027/510	APPLIED ARTS	3,275.00	6,649.99		35,586.97	35,618.00	23,197.59	48,007.38	30,706.87	17,300.51
027/511	BUILDING USE	8,675.00	8,959.27		68,911.25	31,360.00	30,124.27	70,146.98	1,595.40	68,551.58
027/512	DAMAGED PROPERTY	438.00			5,016.81	438.00	0.00	5,454.81	483.20	4,971.61
027/514	DRIVER EDUCATION	4,030.50	11,400.00		32,120.29	81,247.45	75,873.94	37,493.80	9,237.60	28,256.20
027/515	EQUIP REPAIRS				0.00	0.00	0.00	0.00		0.00
027/516	GIFTS & GRANTS	18,164.72	17,476.58		60,542.27	121,704.08	102,330.29	79,916.06	31,694.90	48,221.16
027/517	LOST BOOKS	222.48			12,245.49	1,961.39	957.03	13,249.85		13,249.85
027/518	PARKING		4,730.50		43,172.25	54,500.00	20,377.64	77,294.61	24,500.00	52,794.61
027/519	PERFORMING ARTS		346.20		0.00	6,515.50	6,355.23	160.27	1,910.00	(1,749.73)
027/520	SCHOOL TECHNOLOGY				0.00	0.00	0.00	0.00		0.00
027/522	SUMMER SCHOOL				4,961.29	0.00	0.00	4,961.29		4,961.29
027/524	LOCKER FEES				20,656.51	2,065.00	4,660.00	18,061.51	647.87	17,413.64
027/151	STERLING EXTENDED DAY				282.48	0.00	0.00	282.48		282.48
027/151	PRINCETON EXTENDED DAY	1,601.00	4,952.94		25,646.40	12,641.00	30,276.40	8,011.00		8,011.00
027/151	DAVIS HILL EXTENDED DAY				0.00	0.00	0.00	0.00		0.00
028/000	ECC TUITION	14,925.33	11,374.77		113,316.45	53,912.48	49,290.67	117,938.26	49,290.70	68,647.56
028/550	SCHOOL CHOICE	50,189.00	50,189.00		0.00	413,574.00	340,897.00	72,677.00		72,677.00
028/551	CIRCUIT BREAKER				0.00	563,627.00	563,627.00	0.00		0.00
028/554	INSURANCE REIMBURSEMENTS				0.00	0.00	0.00	0.00		0.00
028/557	RETURNED CHECK FEES					0.00	0.00	0.00		0.00
028/558	STATE WARD & REHAB					0.00	0.00	0.00		0.00
028/559	STUDENT COUNCIL					0.00	0.00	0.00		0.00
028/561	COMMUNITY RELATIONS					0.00	0.00	0.00		0.00
029	ADULT EDUCATION	0.12			71.33	0.18	0.00	71.51		71.51
040	PROGRAM INITIATIVES	9,178.00	13,372.15		51,423.14	82,861.00	63,968.02	70,316.12	3,852.88	66,463.24
050	STUDENT ACTIVITIES	53,683.57	56,113.77		474,638.96	419,669.68	313,618.41	580,690.23	33,833.23	546,857.00
060	TRUST FUND/SCHOLARSHIPS		0.00		191,094.96	0.00	0.00	191,094.96		191,094.96
TOTALS		422,130.02	503,506.27		1,652,168.07	3,431,387.56	2,746,206.54	2,337,349.09	1,135,599.65	1,201,749.44

To: Darryll McCall, Superintendent
From: Joseph Scanlon, Director of Business & Finance
Date: 2/07/18
Re: Business Office Update for 2/12/2018

FY18 Budget Status

Attached is a Munis year to date Budget Report through Period 7 (January) (see Attachment A). The box below looks at a 2-year history of spending, this year's budget and the current appropriation budget status:

Appropriation	FY16 Audited Actuals	FY17 Projected Yearend	FY18 Budgeted Expenditures	FY18 Budget Status Per 7
Salaries & Stipends	\$53,798,213	\$55,571,650	\$57,377,745	\$1,933,148
Benefits & Insurance	\$11,760,583	\$13,067,423	\$14,770,719	\$292,602
Instructional Support	\$2,786,891	\$2,290,442	\$2,622,289	\$112,428
Operations & Maintenance	\$3,258,472	\$3,253,835	\$3,400,962	\$210,558
Pupil Services	\$82,230	\$74,507	\$49,615	(\$8,444)
Special Ed Tuitions	\$1,491,891	\$2,076,080	\$2,077,428	(\$1,733,929)
Other Operating Costs	\$1,313,531	\$1,061,890	\$1,152,873	\$599,209
Transportation	\$5,641,339	\$6,282,727	\$6,415,854	(\$73,886)
Debt Service	<u>\$2,570,711</u>	<u>\$2,551,056</u>	<u>\$2,510,894</u>	<u>\$0</u>
Total General Fund YTD	\$82,703,861	\$86,229,610	\$90,378,379	\$1,331,686

The following comments are provided for each expense appropriation:

1. Salaries & Stipends – As of Period 7 (January) this appropriation is showing a positive balance which will continue to be reduced as spending occurs for hourly employees and for substitutes and stipends. At this point in the year this appropriation is projected to end with a surplus. A budget transfer involving this appropriation is listed later in this report.
2. Benefits & Insurance – As of Period 7 (January) this appropriation is showing a surplus which will decrease until employee benefits are charged-backed to grants and revolving funds. This appropriation is projected to end with a surplus. Budget transfers involving this appropriation is listed later in this report.
3. Instructional Support – As of Period 7 (January) this appropriation is showing a positive balance which will decrease as remaining budgets are spent down. A budget transfer involving this appropriation is listed later in this report.
4. Operations & Maintenance – As of Period 7 (January) this appropriation is showing a positive balance which will decrease through the heating season. Budget transfers involving this appropriation is listed later in this report.
5. Pupil Services – As of Period 7 (January) this appropriation is showing a small deficit which is reflective of increased spending in the health office accounts. A budget transfer involving this appropriation is listed later in this report.
6. Special Education Tuitions - As of Period 7 (January) spending in this appropriation remains significantly over budget. A budget transfer involving this appropriation is listed later in this report.
7. Other Operating Costs – As of Period 7 (January) the positive balance in this appropriation will be reduced each month following tuition-out charges for School Choice and Charter School. At this point in the year this appropriation is projected to end on budget.
8. Transportation - As of Period 7 (January) the current deficit reflects increased SPED Transportation expenses along with a greater amount of Homeless Transportation expenses. A budget transfer is involving this appropriation is being requested in this month's report.
9. Debt Service – As of Period 7 (January) this appropriation is showing no remaining balance as all debt service payments for the balance of the year have been encumbered.

Business Office Update for 2/12/2018 (continued)

FY17 Revenue Budget Status

Attached is a Munis Revenue Budget Report through Period 7 (January) (See Attachment B). At this point in the year revenues are projected to run tight to the budget.

Revenue Source	FY16 Audited Actuals	FY 17 Projected Actuals	FY18 Budgeted Revenues	FY18 Budget Status Per 7
Town Assessments	(\$52,954,294)	(\$56,539,230)	(\$59,608,255)	(\$34,114,431)
Chapter 70 Aid	(\$25,438,325)	(\$26,385,616)	(\$26,970,138)	(\$13,422,576)
Ch. 71 Transportation Aid	(\$2,673,833)	(\$2,376,274)	(\$2,221,659)	(\$1,248,864)
Charter Aid	(\$39,456)	(\$33,417)	(\$65,830)	(\$29,564)
Medicaid Reimbursement	(\$647,908)	(\$859,413)	(\$897,748)	(\$334,432)
Investment Income	(\$31,143)	(\$13,253)	(\$25,500)	(\$7,386)
Miscellaneous	(\$195,775)	(\$281,720)	(\$439,250)	(\$64,552)
Excess & Deficiency	(\$567,871)	(\$0)	(\$150,000)	\$0
Total General Fund YTD	(\$81,980,734)	(\$86,488,923)	(\$90,378,379)	(\$49,221,806)

FY18 Revolving & Fiduciary Fund Balance

Attached is the Revolving and Fiduciary Funds Report as of December 2017 (See Attachment D).

FY18 Target Area Progress Report

The following is an update of targeted expenditures for Instructional Supplies, Textbooks, Technology, and Maintenance Repairs as detailed in the attachments in the back of the Budget Book.¹

Target Area	Object	Budgeted	Spent YTD	Encumbered	Remaining	% Used
Instructional Supplies	574001	\$284,306	\$209,866	\$8,538	\$65,902	76.80%
Textbooks	584801	\$364,859	\$332,455	\$39,240	(\$6,836)	101.90%
Technology Hardware	564528	\$192,154	\$100,294	\$75,898	\$15,962	91.70%
Maintenance Repairs	585318	\$217,425	\$140,410	\$88,491	(\$11,476)	105.30%
Totals		\$1,058,744	\$783,024	\$212,167	\$63,552	94.00%

FY18 Budget Transfers

Annually at mid-year the District makes budget transfers between appropriations as needed to cover any know deficits that are not anticipated to be cleared by the end of the fiscal year.

Budget Transfers for SPED Tuition and for Transportation - As a result of increased student placements there is a deficit in the SPED Tuition appropriation. These additional placements, coupled with a greater number of students being designated as Homeless, has led to the Transportation appropriation also being in deficit. To offset these deficits funds can be transferred from two (2) other appropriations. After an extensive review of all the 530 salary accounts in Salaries & Stipends several of the accounts have been identified to have portions of surplus budgets. There are available funds in the Benefits & Insurance appropriation due to a number of reasons; the rate increase on health insurance came in lower than projected and there were other changes in enrollments and plan design. Also in Benefits & Insurances there are funds available in the Unemployment Insurance account which had been budgeted higher since a number of positions had not been rehired. The District is requesting transfers to offset the deficits. If you concur wording for two (2) resolutions on the School Committee agenda would be as follows:

Motion: To authorize the Director of Business and Finance to address a shortfall in the Out of District budget group within the SPED Tuition appropriation by transferring \$229,851 from the Instructional budget group in the Salaries and Stipends appropriation and \$229,851 from the Other Insurances budget group in the Benefits & Insurance appropriation.

Motion: To authorize the Director of Business and Finance to address a projected shortfall in the SPED Out of District Van budget group in the Transportation appropriation by transferring \$71,285 from the Other Insurances budget group in the Benefits & Insurance appropriation.

¹ <http://www.wrsd.net/finance/FY18%20Budget%20Book.pdf>

Business Office Update for 2/12/2018 (continued)

Budget Transfer for Print Management – There is a deficit in the Print Management budget group in the Instructional Support appropriation. This deficit came about because these accounts were under-budgeted at the beginning of the year. Available funds have been identified in the Utilities group within the Operations & Maintenance appropriation. The District is requesting a budget transfer to offset the deficit. If you concur the wording for the resolution to be added to the School Committee agenda would be as follows:

Motion: To authorize the Director of Business and Finance to address a projected shortfall in the Print Management budget group in the Instructional Support appropriation by transferring \$29,953 from the Utilities budget group in the Operations & Maintenance appropriation.

Budget Transfer for Health Services – Currently there is a deficit in the Health Services budget group within the Pupil Services appropriation. The deficit is the result of increased supply orders for health-related expenses such as for the replacement of defibrillator batteries. Available funds have been identified in the Utilities group within the Operations & Maintenance appropriation. The District is requesting a budget transfer to offset the deficit. If you concur wording for the resolution on the School Committee agenda would be as follows:

Motion: To authorize the Director of Business and Finance to increase budgets in the Health Services in the Pupil Services appropriation by transferring \$5,780 from the Utilities budget group in the Operations & Maintenance appropriation.

Budget Transfer for Textbooks – At part of an update to the Curriculum Plan a budget transfer is being requested to fund the purchase of textbooks and software for the Fontas & Pinnell literacy program for the Kindergarten program. Available funds have been identified in the Operations & Maintenance appropriation. If you concur the wording for the resolution to be added to the School Committee agenda would be as follows:

Motion: To authorize the Director of Business and Finance to increase budgets in the Instructional Supplies and Textbooks budget group within the Instructional Support appropriation by transferring \$39,240 from the Utilities budget group in the Operations & Maintenance appropriation.

FY17 Financial Audit

On 12/22/17 the Audit Advisory Board (AAB) met with Rob Lynch and George Gillmore from Lynch, Malloy, and Marini (LMM) who went through the Annual Financial Audit, Management Letter, and the OMB Uniform Guidance review of federal grants. The auditors reviewed the financials, presented their comments and recommendations and answered questions from AAB members. In accordance with district policy P4713.1B the AAB made a recommendation that the FY17 Annual Financial Audit be approved by the School Committee. Sample wording for the resolution on the agenda is as follows:

Motion: To accept the Basic Financial Statements and Management's Discussion and Analysis for Independent Auditor's Report, Suggestions for Improvement in Accounting Procedures and Internal Control, and Financial Report Pursuant to OMB Circular A-333 prepared by Lynch, Malloy, Marini, LLP for fiscal year ended June 30, 2017.

If you have any questions ahead of the meeting or would like any additional information feel free to contact me.

Joseph Scanlon
Director of Business & Finance
Wachusett Regional School District
Office 508-829-1670 ext 226
Cell 413-461-5233
joe_scanlon@wrsd.net



02/07/2018 08:07
9820jsca

Wachusett Regional School District
YEAR-TO-DATE BUDGET REPORT

P 1
glytdbud

FOR 2018 07

ACCOUNTS FOR:
001 GENERAL FUND

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1 SALARIES & STIPENDS	57,285,431	90,200	57,375,631	25,745,888.21	29,696,594.61	1,933,148.40	96.6%
2 BENEFITS & INSURANCE	14,769,034	1,685	14,770,719	10,320,679.49	4,157,437.75	292,601.90	98.0%
3 INSTRUCTIONAL SUPPORT	2,640,288	-19,449	2,620,839	1,761,245.52	747,165.66	112,428.01	95.7%
4 OPERATIONS & MAINTENANCE	3,400,962	2,114	3,403,076	1,523,998.25	1,668,519.87	210,557.51	93.8%
5 PUPIL SERVICES	49,615	1,450	51,065	45,654.53	13,854.64	-8,444.17	116.5%
6 SPECIAL ED TUITIONS	2,153,428	-76,000	2,077,428	1,484,402.47	2,326,954.65	-1,733,929.13	183.5%
7 OTHER OPERATING COSTS	1,152,873	0	1,152,873	553,664.00	.00	599,208.93	48.0%
8 TRANSPORTATION	6,415,854	0	6,415,854	3,141,220.25	3,348,519.06	-73,885.71	101.2%
9 DEBT SERVICE	2,510,894	0	2,510,894	2,272,640.63	238,253.13	.04	100.0%
TOTAL GENERAL FUND	90,378,379	0	90,378,379	46,849,393.35	42,197,299.37	1,331,685.78	98.5%

02/07/2018 08:13
9820jscaWachusett Regional School District
YEAR-TO-DATE BUDGET REPORTP
glytdbud
1

FOR 2018 07

ACCOUNTS FOR:
001 GENERAL FUND

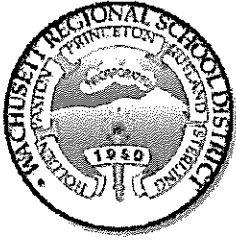
	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
401412 ASSESSMENT REV-NON NSS-HOL	-17,626,751	0	-17,626,751	-8,813,376.00	.00	-8,813,375.00	50.0%
401413 ASSESSMENT REV-NON NSS-PAX	-4,120,925	0	-4,120,925	-3,090,693.75	.00	-1,030,231.25	75.0%
401414 ASSESSMENT REV-NON NSS-PRI	-3,456,189	0	-3,456,189	-1,728,094.50	.00	-1,728,094.50	50.0%
401415 ASSESSMENT REV-NON NSS-RUT	-7,016,724	0	-7,016,724	-3,508,362.50	.00	-3,508,361.50	50.0%
401416 ASSESSMENT REV-NON NSS-STE	-8,145,271	0	-8,145,271	-6,108,954.00	.00	-2,036,317.00	75.0%
401422 ASSESSMENT REV-NSS-HOL	-5,633,755	0	-5,633,755	-2,816,877.50	.00	-2,816,877.50	50.0%
401423 ASSESSMENT REV-NSS-PAX	-1,216,241	0	-1,216,241	-912,180.75	.00	-304,060.25	75.0%
401424 ASSESSMENT REV-NSS-PRI	-779,155	0	-779,155	-389,577.50	.00	-389,577.20	50.0%
401425 ASSESSMENT REV-NSS-RUT	-2,890,301	0	-2,890,301	-1,445,150.50	.00	-1,445,150.50	50.0%
401426 ASSESSMENT REV-NSS-STE	-2,017,855	0	-2,017,855	-1,513,392.00	.00	-504,463.00	75.0%
401432 TRANS ASSESS-HOLDEN	-1,884,700	0	-1,884,700	-942,350.00	.00	-942,350.00	50.0%
401433 TRANS ASSESS-FAXTON	-406,878	0	-406,878	-305,158.50	.00	-101,719.40	75.0%
401434 TRANS ASSESS-PRINCETON	-260,656	0	-260,656	-130,328.00	.00	-130,328.10	50.0%
401435 TRANS ASSESS-RUTLAND	-966,913	0	-966,913	-483,456.50	.00	-483,456.40	50.0%
401436 TRANS ASSESS-STERLING	-675,047	0	-675,047	-506,285.25	.00	-168,762.15	75.0%
401442 DEBT ASSESS-HOLDEN	-1,043,605	0	-1,043,605	-521,802.50	.00	-521,802.50	50.0%
401443 DEBT ASSESS-FAXTON	-254,750	0	-254,750	-127,374.00	.00	-127,375.50	50.0%
401444 DEBT ASSESS-PRINCETON	-174,357	0	-174,357	-150,865.00	.00	-23,491.70	86.5%
401445 DEBT ASSESS-RUTLAND	-633,937	0	-633,937	-316,968.50	.00	-316,968.70	50.0%
401446 DEBT ASSESS-STERLING	-404,245	0	-404,245	-303,183.75	.00	-101,061.35	75.0%
401450 CHAPT 70-REGIONAL SCHOOL AID	-26,970,138	0	-26,970,138	-13,422,576.00	.00	-13,547,562.00	49.8%
401451 CHAPT 71-REGIONAL SCHOOL TRA	-2,221,659	0	-2,221,659	-1,248,864.00	.00	-972,795.00	56.2%
401452 CHAPT 70-CHARTER REIMBURSE	-65,830	0	-65,830	-29,564.00	.00	-36,266.00	44.9%
401454 TXFR-UNRESERVED E&D	-150,000	0	-150,000	.00	.00	-150,000.00	.0%
401455 MEDICAID	-897,747	0	-897,747	-334,432.29	.00	-563,314.71	37.3%
401460 INTEREST	-25,500	0	-25,500	-7,386.29	.00	-18,113.71	29.0%
401462 MISC REVENUE	-439,250	0	-439,250	-64,552.32	.00	-374,697.68	14.7%
TOTAL GENERAL FUND	-90,378,379	0	-90,378,379	-49,221,805.90	.00	-41,156,572.60	54.5%

WACHUSETT REGIONAL SCHOOL DISTRICT

December 2017

GOVERNMENTAL FUNDS, FIDUCIARY FUNDS CASH & FUND BALANCES REPORT

FUND/ FUNC	FUND NAME	CASH BALANCE			CASH BALANCE			ENCUMBERED	ENDING FUND BALANCE
		REVENUE	EXPENDED	BEG BAL	REVENUE	EXPENDED	BALANCE		
022	CAFETERIA	188,469.01	193,329.74	(24,870.11)	884,694.50	710,426.72	149,397.67	428,382.56	(278,984.89)
023	ATHLETIC	58,382.57	50,955.69	185,045.75	254,945.67	192,563.29	247,428.13	141,841.51	105,586.62
027/101	KINDERGARTEN	10,895.72	73,655.67	352,305.58	410,052.63	217,663.04	544,695.17	377,622.93	167,072.24
027/510	APPLIED ARTS	3,275.00	6,649.99	35,586.97	35,618.00	23,197.59	48,007.38	30,706.87	17,300.51
027/511	BUILDING USE	8,675.00	8,959.27	68,911.25	31,360.00	30,124.27	70,146.98	1,595.40	68,551.58
027/512	DAMAGED PROPERTY	438.00		5,016.81	438.00	0.00	5,454.81	483.20	4,971.61
027/514	DRIVER EDUCATION	4,030.50	11,400.00	32,120.29	81,247.45	75,873.94	37,493.80	9,237.60	28,256.20
027/515	EQUIP REPAIRS			0.00	0.00	0.00	0.00		0.00
027/516	GIFTS & GRANTS	18,164.72	17,476.58	60,542.27	121,704.08	102,330.29	79,916.06	31,694.90	48,221.16
027/517	LOST BOOKS	222.48		12,245.49	1,961.39	957.03	13,249.85		13,249.85
027/518	PARKING		4,730.50	43,172.25	54,500.00	20,377.64	77,294.61	24,500.00	52,794.61
027/519	PERFORMING ARTS		346.20	0.00	6,515.50	6,355.23	160.27	1,910.00	(1,749.73)
027/520	SCHOOL TECHNOLOGY			0.00	0.00	0.00	0.00		0.00
027/522	SUMMER SCHOOL			4,961.29	0.00	0.00	4,961.29		4,961.29
027/524	LOCKER FEES			20,656.51	2,065.00	4,660.00	18,061.51	647.87	17,413.64
027/151	STERLING EXTENDED DAY			282.48	0.00	0.00	282.48		282.48
027/151	PRINCETON EXTENDED DAY	1,601.00	4,952.94	25,646.40	12,641.00	30,276.40	8,011.00		8,011.00
027/151	DAVIS HILL EXTENDED DAY			0.00	0.00	0.00	0.00		0.00
028/000	ECC TUITION	14,925.33	11,374.77	113,316.45	53,912.48	49,290.67	117,938.26	49,290.70	68,647.56
028/550	SCHOOL CHOICE	50,189.00	50,189.00	0.00	413,574.00	340,897.00	72,677.00		72,677.00
028/551	CIRCUIT BREAKER			0.00	563,627.00	563,627.00	0.00		0.00
028/554	INSURANCE REIMBURSEMENTS			0.00	0.00	0.00	0.00		0.00
028/557	RETURNED CHECK FEES				0.00	0.00	0.00		0.00
028/558	STATE WARD & REHAB				0.00	0.00	0.00		0.00
028/559	STUDENT COUNCIL				0.00	0.00	0.00		0.00
028/561	COMMUNITY RELATIONS				0.00	0.00	0.00		0.00
029	ADULT EDUCATION	0.12		71.33	0.18	0.00	71.51		71.51
040	PROGRAM INITIATIVES	9,178.00	13,372.15	51,423.14	82,861.00	63,968.02	70,316.12	3,852.88	66,463.24
050	STUDENT ACTIVITIES	53,683.57	56,113.77	474,638.96	419,669.68	313,618.41	580,690.23	33,833.23	546,857.00
060	TRUST FUND/SCHOLARSHIPS		0.00	191,094.96	0.00	0.00	191,094.96		191,094.96
TOTALS		422,130.02	503,506.27	1,652,168.07	3,431,387.56	2,746,206.54	2,337,349.09	1,135,599.65	1,201,749.44



Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

To: Darryll McCall
Superintendent of Schools

From: Jeff Carlson
Director of Human Resources

Re: January, 2018 Activity Report

Date: Thursday, February 9, 2018

1. Personnel

- *The Head Custodian position at Davis Hill Elementary has been filled.*
- *The Night Senior Custodian position at Houghton / Chocksett has been filled.*
- *Paraprofessional vacancies at ECC and Naguag have been filled.*
- *A Senior Custodial position at Glenwood Elementary has been posted.*
- *A Paraprofessional position at Davis Hill has been posted.*
- *Spring Coaching positions have been posted.*
- *Principal vacancies at Mayo, Dawson and Thomas Prince have been posted. The Search Committees have been formed and they will soon begin the process of interviewing and evaluating candidates.*
- *A substitute Paraprofessional for Central Tree Middle School has been hired.*

2. Collective Bargaining

- *Negotiations are ongoing with our bargaining units. The District Bargaining Team continues to meet with many of the non – Teaching Units. The District has reached tentative agreements with the Clerical , Custodial Café, and the*

Wachusett Administrators units and we are moving forward with the ratification process.

3. Health Insurance

- The District conducted a special open enrollment for life insurance with Boston Mutual from January 8, 2018 – January 29, 2018. Many staff took advantage of this opportunity to review and upgrade their life insurance with the District.*
- The District and the PEC are scheduled to meet on Monday, February 12th to discuss the health insurance renewal for July, 2018. We will also review HRA and Buy-out participation. Additionally, we will discuss possible Wellness Initiatives the District can conduct.*

4. Fingerprinting update

- Morpho Trust the state finger printing vendor continues to fingerprint all new hires and existing staff. We have not experienced any delays with new staff getting fingerprint appointments.*

5. Teacher/ Administrator Licensure

- The Director continues to work with any new hires on licensing issues but now is focused on advancing and renewing existing staff licenses.*

6. Human Resources / Business Office Meetings

- The Director continues to work closely with the Business and Finance Director on issues impacting our two departments. This involves working collaboratively on the implementation of the FY18 budget and preparations for the FY19 budget.*

Should you have any questions regarding this report, do not hesitate to contact me.

Special Education- School Committee Report

Submitted by: Kimberly Merrick, Ed.D, Administrator of Special Education

February, 2018

Theme: Learning Results and Professional Development

The Office of Special education is offering the following professional development opportunities for special and general education teachers:

- The District is offering Orton Gillingham certification for selected special education teachers. Orton Gillingham is an empirical multisensory reading approach used to serve students who are diagnosed with dyslexia. Certification is awarded to participants who complete 150 hours of classroom study and complete a 150 hour practicum tutoring students.
- *Measuring Student Growth.* All special education program teachers and providers will participate in two sessions including; an overview of assessments, data collection, data analysis, and using results to drive instruction in the classroom.
- District wide special education teachers participated in Fountas and Pinnell LLI training for two days in October. Fountas and Pinnell is a research based reading program for all students and LLI is the intervention used with students who struggle with learning to read.
- Special education teachers will participate in Eureka math training in the spring.
- The District is offering *Comprehension for Students With Disabilities* for all special education teachers and related service providers across the district. It includes four sessions on 10/26, 1/25, 3/9, and 3/29.
- There are two cohorts of Dialectical Behavioral Training (DBT) being offered for staff primarily at the high school and for any new school psychologists and counselors in the District.

All paraprofessionals will participate in professional development provided by RIBUS and associates including the following topics:

- Working in Classrooms with Students with Neurological and Emotional Disabilities
- Overview of Disabling Conditions
- Effective Questioning strategies
- Understanding Intelligence and Motivation
- Management of Groups and Individuals
- Executive Functioning

The District continues to have good results for students with significant disabilities who take MCAS ALT with 97% scoring at least “Progressing”.

Theme: Family Connection and Communication

The District began after school intramural sports for students with disabilities on November 6th! We had 60 students attend! The program is on Monday evenings 4-6pm at Glenwood School Gymnasium. We begin each evening with our 6th grade-post graduate students from 4-5pm followed by our K-5 students from 5-6pm.

Our fifth annual Special Olympic games will take place on March 15th, 10-12am in the Wachusett Regional High School Gymnasium. Please join us!

Central Office Special Education Administration will offer 3-4 *Coffee and Conversation* hours during this school year. Our third conversation will be held on March 29th @ 4:15pm in the Library at Glenwood School. Please join us!

The Department of Special Education has a Twitter account. Please come and Tweet with us at WachusettSPED!

On March 20th, 2018 the District will host Mindfulness for Parents presented by Marjatta Moimas at 6:30 pm in the Curriculum Center the Jefferson School. Please join us!

Theme: Operations/ Budget

The district was awarded \$1,609,620.00 in entitlement grant funds (SPED 240). The district allots \$1,4448,525.00 to out of district tuitions and the remaining amount is used for professional development, eSped, assistive technology for students and staff, conferences, etc.

Unfortunately, this year the district will not receive the SPED 274 federal entitlement grant. Due to federal budget cuts, only districts with LEVEL III or higher designations will receive this funding. WRSD typically receives \$58,405.00.

**WACHUSETT REGIONAL SCHOOL DISTRICT
SUGGESTIONS FOR IMPROVEMENT IN ACCOUNTING
PROCEDURES AND INTERNAL CONTROL
JUNE 30, 2017**



Lynch, Malloy, Marini, LLP

Certified Public Accountants & Advisors

www.LMMcpas.com

To the School Committee
Wachusett Regional School District

In planning and performing our audit of the financial statements of the Wachusett Regional School District (the District) as of and for the year ended June 30, 2017, in accordance with auditing standards generally accepted in the United States of America, we considered the District's internal accounting control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency or combination of deficiencies, in internal control such there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control was for limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses as defined above.

We are also submitting for your consideration comments and recommendations which are not considered to be significant deficiencies but are intended to improve operations and internal accounting control.

The comments and recommendations presented herein are intended to improve the system of internal accounting control or result in other operating efficiencies. This communication is critical by nature because its purpose is to identify issues and areas where improvements can be made. Accordingly, we have not commented on positive attributes of the District's financial management systems. It is also important to understand that is generally not practical to achieve ideal internal control in the complex governmental accounting environment and we recognize that practical considerations are an important factor in changing administrative practices and internal control. The District should weigh the advantages and disadvantages of the suggested changes over the present practices and procedures.

This communication is intended solely for the information and use of the governing body, District management, and others within the organization, and is not intended to be and should not be used by anyone other than these specified parties.

Norwell, Massachusetts
December 29, 2017

PRIOR YEAR COMMENTS

As part of the audit of the District's financial statements for the year ended June 30, 2016, we had several comments and suggestions in our report dated December 19, 2016. The current status of such comments is noted below, as applicable.

Review the prepayment/processing of expenses

At the beginning of fiscal year 2016, the District was operating on a one-twelfth (1/12th) budget as allowed by Massachusetts General Law (MGL), through the Massachusetts Department of Elementary and Secondary Education (DESE) the statute allows the District to "spend up to" a monthly amount of the prior year budget.

During the prior year audit, we noted several instances in which the District processed vendor warrants which included prepaid items. While annual contracts are maintained with several vendors, Massachusetts General Law (MGL) generally requires goods/services to be provided prior to payments being made.

The District's fiscal year 2017 budget was approved on June 22, 2016; accordingly the one-twelfth budget was not an issue during fiscal year 2017.

Enhance financial reporting by ensuring all transactions flow through the MUNIS financial reporting system

In the prior year, certain transactions were not recorded in the MUNIS financial reporting system. We recommended that all financial transactions be reflected on the MUNIS financial reporting system.

We evaluated this comment in the current year and determined that controls were in place to ensure that all financial reporting and transactions were captured on the MUNIS financial reporting system.

Enhanced utilization of the MUNIS accounting system

In the prior years, we recommended that the District utilize MUNIS to maintain individual grant and revolving fund balances. We had been informed that the District is continuing to evaluate implementation with the current version of MUNIS.

We evaluated this comment in the current year; management represented that "sub-fund" reports are able to be generated from the MUNIS accounting system, which provides monitoring over individual grant and revolving fund balances. These reports were reviewed during our audit.

Monitor cash accounts in accordance with District policies and other

During our prior year audit, we noted cash balances maintained at this financial institution (and payroll and vendor) exceeded depository insurance limits and amounts were not collateralized or secured by other methods as allowed in the District's policies.

See current year comments.

Recommend increasing revolving fund expenditure authorizations

During the fiscal year 2016, we noted several revolving funds had total expenditures which exceeded total amounts authorized by the School Committee.

See current year comments.

Review maintenance and reporting of Student Activity accounts in accordance with DESE guidance

In the prior year we recommended the District review established policies and procedures surrounding maintenance of student activity accounts in accordance with MGL and the DESE guidelines. We have been informed the District is currently in the process of reviewing established policies and procedures and providing training to District personnel. The District should ensure that all activities are approved by the School Committee and that appropriate state laws (i.e. scholarships, gifts, etc.) are complied with. The District should continue to work toward more formalized documentation of all policies and procedures surrounding the maintenance of all accounts. We continue this recommendation in the current year.

Evaluation of the control environment & risk assessments

In the prior year, we recommended the District implement a formalized risk assessment program, which requires routine assessment (minimum annually) of implemented procedures and their ability (or lack thereof) to address misstatements and errors (intentional or otherwise) affecting the District's finances and operations. We continue this recommendation in the current year.

We noted the following items which should be considered when annually evaluating established policies and procedures:

- As in prior years, we continue to recommend the District consider segregating the maintenance of employee information setup within the MUNIS accounting/financial management system, solely to the human resources department. We were informed that Human Resources (HR) and the Business Office have developed an audit process for HR to verify salaries; however we would continue to recommend the District ultimately work toward segregation.
- We continue to recommend a more formalized reconciliation process associated with withholding accounts (especially health insurances) be documented. The HR department maintains a process to reconcile monthly invoices to the District's records. We recommend this documentation be shared with the business office and also that a "reasonableness check" of withholding balances routinely (especially at year end) be coordinated.

Continue monitoring of reserves and OPEB as part of District's long term financial planning

In the prior year, we recommended that the District monitor reserves and OPEB as a part of the District's long-term financial planning.

See current year comments.

CURRENT YEAR COMMENTS

Monitor cash accounts in accordance with District policies and other

At year end, cash balances maintained in the Eastern Bank vendor and payroll account exceeded depository insurance limits and amounts were not collateralized or secured by other methods as allowed in the District's policies. Per our discussion with the Treasurer, this was due to outstanding items at fiscal year-end that cleared in July.

In addition, we noted that cash held in the Eastern Bank accounts totaled roughly \$8.5 million at June 30, 2017, which was above the 60 percent concentration threshold based on the District policies.

We continue to recommend that management monitor bank balances to ensure compliance with District policies and to limit custodial credit risk.

Recommend increasing revolving fund expenditure authorizations

During the current year, we noted several revolving funds had total expenditures which exceeded total amounts authorized by the School Committee. While total expenditures are not material overall to the District's financial activities, it is important that amounts be monitored and potential adjustments be considered for the subsequent fiscal year. It should be noted that increases were made to FY18 revolving fund limits. The over-expenditures associated with the revolving funds for fiscal year 2017 are detailed in the following table:

FY2017			
<u>Fund</u>	<u>Authorization</u>	<u>Expended</u>	<u>Excess</u>
Kindergarten	\$ 750,000	\$ 810,202	\$ (60,202)
Gifts & Grants	90,000	107,410	(17,410)

Continue monitoring of reserves and OPEB as part of District's long term financial planning

At June 30, 2017, the District reported aggregate fund balance of the General fund of approximately \$939,000, or 1.0% of total General fund expenditures for fiscal year 2017. Of the amount, \$385,000 has been reported as assigned fund balance which consists of \$150,000 which has been appropriated for the fiscal year 2018 operating budget and the remaining \$235,000 represent amounts encumbered for obligations unperformed at year end. The District reported unassigned fund balance in the General fund of approximately \$554,000, or 0.6% of the fiscal year expenditures. Massachusetts General Laws limit the amount of reserve which the District may maintain to 5% of the subsequent year budget. This maximum allowed would have been approximately \$4.7 million. While the District contemplates potential capital and other expenditures in future years, it is important to also consider that often bond rating agencies consider (among a variety of criteria) an entity's reserve balances, commitment to established policies to maintain reserve balances as well as established plans to address long term obligations such as some funding of OPEB liabilities on an annual basis. Ultimately, any rating received has an effect upon debt service costs that may be received by the District.

Journal entry authorization and oversight

During the audit, we tested a sample of manual journal entries made to the MUNIS accounting system. Per review of supporting documentation, we noted that all journal entries selected were not being reviewed and authorized by the Director of Business & Finance. Although the District does not make a significant amount of manual journal entries, we recommend that all manual journal entries be reviewed and formally authorized by the Director of Business & Finance to provide adequate oversight of journal entry activity and reduce the risk of manual override of internal controls.

Informational:

Other Post Employment Benefits:

Government Accounting Standards Board, Statement, #75 Financial Reporting for Postemployment Benefit Plans Other Than Pensions, is required to be implemented in fiscal year 2018. This new standard replaces the current reporting requirements of GASB Statement #45. Most notably, the new standard will require the unfunded liability to be reported on the District's Statement of Net Position (Balance Sheet) rather than only a note disclosure. This is similar to the net pension liability which was implemented in fiscal year 2015 in conformance with GASB Statement #68. This will have a material effect upon the financial reporting (net position) of the District. We recommend the District discuss the new requirements with the actuary and plan accordingly for implementation in FY2018.

* * * * *

WACHUSETT REGIONAL SCHOOL DISTRICT
FINANCIAL REPORT PURSUANT TO OMB UNIFORM GUIDANCE
FOR THE YEAR ENDED JUNE 30, 2017

WACHUSETT REGIONAL SCHOOL DISTRICT
FINANCIAL REPORT PURSUANT TO OMB UNIFORM GUIDANCE
FOR THE EYAR ENDED JUNE 30, 2017

INDEX

Independent Auditor's Report on Compliance For Each Major Program and on Internal Control Over Compliance Required By the Uniform Guidance.	1
Schedule of Expenditures of Federal Awards.....	3
Notes to the Schedule of Expenditures of Federal Awards	4
Schedule of Findings and Questioned Costs.....	5



Lynch, Malloy, Marini, LLP

Certified Public Accountants & Advisors

www.LMMcpas.com

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM
AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

To the Honorable School Committee
Wachusett Regional School District
Jefferson, Massachusetts

Report on Compliance for Each Major Federal Program

We have audited the Wachusett Regional School District's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Wachusett Regional School District's major federal programs for the year ended June 30, 2017. Wachusett Regional School District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the Wachusett Regional School District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Wachusett Regional School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Wachusett Regional School District's compliance.

Opinion on Each Major Federal Program

In our opinion, the Wachusett Regional School District, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2017.

Report on Internal Control over Compliance

Management of the Wachusett Regional School District, is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Wachusett Regional School District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Wachusett Regional School District's internal control over compliance.

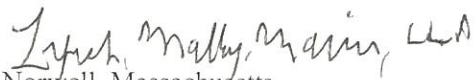
A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the Wachusett Regional School District as of and for the year ended June 30, 2017, and have issued our report thereon dated December 29, 2017, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.


Norwell, Massachusetts
December 29, 2017

WACHUSETT REGIONAL SCHOOL DISTRICT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2017

<u>Federal Grantor/ Pass-through/ Program or Title</u>	<u>Federal CFDA Number</u>	<u>Agency/Pass-Through Number</u>	<u>Pass Through to Subrecipients</u>	<u>Federal Expenditures</u>
<u>U.S. Department of Agriculture</u>				
Passed through the Commonwealth of Massachusetts				
Child Nutrition Cluster:				
Non-cash assistance-food commodities	10.555	14-134-1	\$	\$ 123,313
Child Nutrition Cluster (cash assistance)	10.553; 10.555	14-134-1		479,188
Total U.S. Department of Agriculture				602,501
<u>U.S. Department of Education</u>				
Passed through the Commonwealth of Massachusetts				
English Language Acquisition Grants (Title III)	84.365	180-062-6-0775-Q		694
English Language Acquisition Grants (Title III)	84.365	180-079-6-0775-Q		13,840
English Language Acquisition Grants (Title III)	84.365	180-079-6-0775-Q		3,824
English Language Acquisition Grants (Title III)	84.365	184-054-7-0775		606
English Language Acquisition Grants (Title III)	84.365	180-104575-2017-0775		14,884
		subtotal		33,848
MASSexcLLS	84.365Z	T365Z120171		24,191
Improving Teacher Quality	84.367	140-094150-2017-0775		41,175
Title I Cluster:				
Title I, Part A - Grants to Local Education Agencies	84.010	305-094145-2017-0775	49,881	417,625
Special Education Cluster:				
SPED Grants to States, IDEA Part B	84.027	240-177-6-0775-Q		199,784
SPED Grants to States, IDEA Part B	84.027	240-099518-2017-0775		1,551,942
SPED Program Improvement	84.027	298-712-6-0775-Q		79
SPED Program Improvement	84.027	274-039-6-0775-Q		13,708
SPED Program Improvement	84.027	274-067-7-0775		52,256
SPED Program Improvement	84.027	298-971-7-0775		2,650
		subtotal		1,820,419
SPED IDEA Preschool Grants	84.173	26217Wachusett		63,477
Total Special Education Cluster				1,883,896
Total U.S. Department of Education			49,881	2,400,735
Total Expenditures of Federal Awards			\$ 49,881	\$ 3,003,236

See accompanying notes to Schedule of Expenditures of Federal Awards.

WACHUSETT REGIONAL SCHOOL DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
JUNE 30, 2017

1. Basis of Presentation

The Wachusett Regional School District (the District) is a governmental agency established by the laws of the Commonwealth of Massachusetts. All operations related to the District's federal grant programs are included in the scope of the OMB Uniform Guidance. The U.S. Department of Education has been designated as the District's oversight agency for purposes of the audit.

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of the Wachusett Regional School District for the year ended June 30, 2017. The information in the Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations (CFR), Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Wachusett Regional School District, it is not intended to and does not present the financial position, or changes in the financial position of the District.

2. Summary of Significant Accounting Policies

Accounting policies and financial reporting practices permitted for municipalities in Massachusetts are prescribed by the Uniform Municipal Accounting System (UMAS) promulgated by the Commonwealth of Massachusetts Department of Revenue. Expenditures reported on the Schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. The information included in the Schedule may not fully agree with other federal award reports the District submits to federal awarding or pass-through entities. The District has not elected to use the 10% de minimis indirect cost rate as allowed under the Uniform Guidance.

3. Cash and Non-cash assistance - Child Nutrition Cluster

The following define the cash and non-cash assistance provided by the U.S. Department of Agriculture's Child Nutrition cluster - school breakfast program (CFDA#10.553) and National School Lunch Program (CFDA#10.555).

Cash assistance - expenditures represent federal reimbursement for meals during the year.

Non-cash assistance - represent food commodities received under a state distribution formula and are valued at federally published wholesale prices for purposes of this schedule. Such commodities are not recorded in the financial records, although memorandum records are maintained.

WACHUSETT REGIONAL SCHOOL DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
JUNE 30, 2017

A. SUMMARY OF AUDIT RESULTS

1. The auditor's report expresses an unmodified opinion on the financial statements of the Wachusett Regional School District.
2. No significant deficiencies or material weaknesses relating to the audit of the financial statements are reported in the *Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards*.
3. No instances of noncompliance material to the financial statements of the Wachusett Regional School District were reported in accordance with *Governmental Auditing Standards*.
4. No significant deficiencies in internal control over major federal award programs were reported in the *Independent Auditor's Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by the Uniform Guidance*.
5. The auditor's report on compliance for the Special Education cluster expresses an unmodified opinion.
6. There were no audit findings that are required to be reported in accordance with Uniform Guidance.
7. The program tested as a major program included the following:
 - U.S. Department of Education
 - Special Education cluster (CFDA#84.027, CFDA#84.173)
8. The threshold for distinguishing Types A and B programs was \$750,000.
9. The Wachusett Regional School District did not qualify as a low-risk auditee.

WACHUSETT REGIONAL SCHOOL DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
JUNE 30, 2017

B. FINDINGS - FINANCIAL STATEMENTS AUDIT

None.

C. FINDINGS - MAJOR FEDERAL AWARD PROGRAMS

None.

D. FINDINGS – PRIOR YEAR AUDIT – FINDINGS AND QUESTIONED COSTS

2016-001 Recommend enhancement of formalized documentation surrounding grant compliance

Criteria and Condition: Implementation of the Uniform Guidance highlighted the importance and requirement for grantees to maintain internal control policies and procedures surrounding the administration of federal grants, focusing on clearly defining the key components (control environment, risk assessment, control activities, information and communication, monitoring). As of June 30, 2016, the District did not fully formalize documentation of all aspects of control environment surrounding grant administration as recommended by federal guidance.

Current Status: As of June 30, 2017, management has adopted and documented internal control policies in conformance with Uniform Guidance. Documentation of such policies was considered adequate to remove the prior year finding 2016-001.

**WACHUSETT REGIONAL SCHOOL DISTRICT
BASIC FINANCIAL STATEMENTS AND
MANAGEMENT'S DISCUSSION AND ANALYSIS
WITH INDEPENDENT AUDITOR'S REPORT
FOR THE YEAR ENDED JUNE 30, 2017**

WACHUSETT REGIONAL SCHOOL DISTRICT
BASIC FINANCIAL STATEMENTS AND
MANAGEMENT'S DISCUSSION AND ANALYSIS
WITH INDEPENDENT AUDITOR'S REPORT
FOR THE YEAR ENDED JUNE 30, 2017

Table of Contents

Independent Auditor's Report	i
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Governmental Auditing Standards</i>	iii
Management's Discussion and Analysis	v
Basic Financial Statements:	
Government-wide Financial Statements:	
Statement of Net Position	1
Statement of Activities	2
Fund Financial Statements:	
Balance Sheet – Governmental Funds	3
Statement of Revenues, Expenditures and Changes in Fund Balance – Governmental Funds	4
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balance of Governmental Funds to the Statement of Activities	5
Statement of Fiduciary Net Position – Fiduciary Funds	6
Statement of Changes in Fiduciary Net Position – Fiduciary Funds	7
Notes to the Financial Statements	8
Schedule of Changes in the Districts Net OPEB Liability and Related Ratios	32
Schedule of Contributions – Other Postemployment Benefits	33
Schedule of Investment Returns – Other Postemployment Benefits	34
Schedule of Pension Plan Contributions	35
Budgetary Comparison Schedule – General Fund	37
Budgetary Basis of Accounting Notes	38
Other Information	39
Schedule 1 – Combining Schedule of Assets, Liabilities and Fund Balance – Other Governmental Funds	39
Schedule 2 – Combining Schedules of Revenues, Expenditures and Changes in Fund Balance – Other Governmental Funds	41
Schedule 3 – Combining Schedules for Fiduciary Funds – Private Purpose Trust Funds	43
Schedule 4 – Combining Schedule for Fiduciary Funds – Agency Funds	44



Lynch, Malloy, Marini, LLP

Certified Public Accountants & Advisors

www.LMMepas.com

INDEPENDENT AUDITOR'S REPORT

To the Honorable School Committee
Wachusett Regional School District
Jefferson, Massachusetts

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Wachusett Regional School District, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Wachusett Regional School District, as of June 30, 2017, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages v - x, and Schedule of Changes in Net OPEB Liability and Related Ratios, the Schedule of Contributions – Other Postemployment Benefits, the Schedule of Investment Returns – Other Postemployment Benefits, the Schedule of Pension Plan Contributions and Budgetary Comparison Information and Notes on pages 31 to 37. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

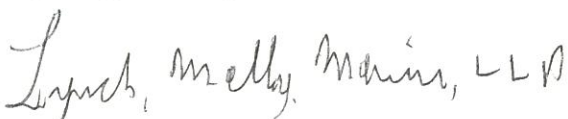
Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Wachusett Regional School District's basic financial statements. The combining schedules for nonmajor governmental funds and fiduciary funds on pages 38 to 43 are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining schedules for nonmajor governmental funds and fiduciary funds are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting records and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining schedules for nonmajor governmental funds and fiduciary funds are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 29, 2017 on our consideration of the Wachusett Regional School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Wachusett Regional School District's internal control over financial reporting and compliance.



Norwell, Massachusetts
December 29, 2017

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

To the Honorable School Committee
Wachusett Regional School District
Jefferson, Massachusetts

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Wachusett Regional School District, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise Wachusett Regional School District's basic financial statements, and have issued our report thereon dated December 29, 2017.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Wachusett Regional School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Wachusett Regional School District's internal control. Accordingly, we do not express an opinion on the effectiveness of the Wachusett Regional School District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

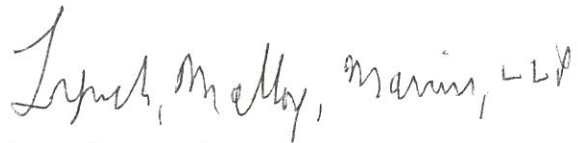
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Wachusett Regional School District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. The report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Norwell, Massachusetts
December 29, 2017

MANAGEMENT'S DISCUSSION AND ANALYSIS

WACHUSETT REGIONAL SCHOOL DISTRICT

Management's Discussion and Analysis

June 30, 2017

As management of the Wachusett Regional School District (the District), we offer readers of the District's financial statements this narrative overview and analysis of the financial activities of the District for the year ended June 30, 2017.

Financial Highlights:

- The liabilities and deferred inflows of resources of the District exceeded its' assets and deferred outflows of resources at the close of the most recent fiscal year by roughly \$48.8 million. The District's net investment in capital assets and restricted net position consisted of approximately \$53.8 million and \$1.1 million respectively. The \$103.7 million deficit balance reported in unrestricted net position classification is due in large part to the reporting of approximately \$82.1 million of net Other Postemployment Benefits (OPEB) obligations and \$24.6 million of net pension liability as of June 30, 2017. The change in the net OPEB obligation increased approximately \$9.1 million and the change in net pension liabilities increased \$3.1 million over the previous year.
- The total cost of all District services for fiscal year 2017 was \$121.4 million, which was an increase from the prior year amount of \$113.4 million. This increase is largely attributable to increases in both salaries and employee benefits and other charges (mostly comprised of OPEB expense and pension expense).
- As of the end of the current fiscal year, unassigned fund balance for the general fund was \$553,674, or approximately 0.6% of general fund expenditures.

Overview of the Financial Statements:

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, 3) notes to financial statements. Required supplementary information as provided by the Governmental Accounting Standards Board (GASB), including Schedule of Changes in Net OPEB Liability and Related Ratios, the Schedule of Contributions – Other Postemployment Benefits, the Schedule of Investment Returns – Other Postemployment Benefits, the Schedule of Pension Plan Contributions and Budgetary Comparison Information and Notes are presented following the notes to the financial statements. Additionally, certain combining schedules have been presented as other information that is not a required part of the District's basic financial statements in accordance with GASB standards, but has been presented for additional analysis.

Government-Wide Financial Statements: The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business. The *statement of net position* presents information on all of the District's assets plus deferred outflows of resources, less liabilities, less deferred inflows of resources resulting in the aggregate net position of the District. Over time increases or decreases in net assets may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected revenues).

Both of the government-wide financial statements distinguish functions of the District that are principally supported by member community assessments, fees and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the District include general District administrative services, education services for grades K-12 and maintenance and operation of school facilities. The District does not maintain any business-type activities.

WACHUSETT REGIONAL SCHOOL DISTRICT

Management's Discussion and Analysis

June 30, 2017

Fund financial statements: A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the District can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds: *Governmental funds* are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The District maintains many individual funds. The General Fund is considered a major fund for presentation purposes. The remaining funds (non-major) are aggregated and shown as Other Governmental Funds.

The basic fund financial statements can be found in the accompanying pages of this report.

Proprietary funds: Proprietary funds focus on the determination of operating income, changes in net assets, financial position, and cash flows. These funds measure economic resources using the full accrual basis of accounting. The District does not report any funds as proprietary funds.

Fiduciary funds: *Fiduciary funds* are used to report assets held in a trustee or agency capacity for others and therefore not available to support District programs. The reporting focus is on net position and changes in net position.

The District's fiduciary funds are private purpose trust funds and agency funds. The private purpose trust funds account for resources legally held in trust for the benefit of persons and organizations other than the District. Since these funds cannot be used for providing District services, they are excluded from the District's government-wide financial statements.

The Agency fund is used to hold funds on the behalf of parties other than the District, more specifically of funds related to student activities. Agency funds are custodial in nature and do not involve measurement of results of operations.

The basic fiduciary fund financial statements can be found in the accompanying pages of this report.

Notes to the financial statements: The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements follow the basic financial statements described above.

WACHUSETT REGIONAL SCHOOL DISTRICT

Management's Discussion and Analysis

June 30, 2017

Required supplementary information: Budgetary comparison information, schedule of funding progress for the District's Other Post-Employment Benefit Plan (OPEB), schedule of pension plan contributions and related notes are presented following the basic financial statements and notes as required by *Governmental Accounting Standards Board (GASB)*.

Other information: Combining schedules for other governmental funds and fiduciary funds have been presented for additional analysis.

Government-Wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the Wachusett Regional School District, liabilities and deferred inflows of resources exceeded assets by roughly \$48.8 million for the governmental activities at the close of the most recent fiscal year. The following tables demonstrate the net position of the District.

	FY2017	FY2016
	Governmental	Governmental
	Activities	Activities
Current assets	\$ 8,219,117	\$ 11,790,433
Capital assets	70,838,818	73,125,982
Total assets	79,057,935	84,916,415
Deferred outflows of resources	3,961,487	1,852,546
Total assets and deferred outflows	\$ 83,019,422	\$ 86,768,961
Current liabilities	\$ 8,210,469	11,803,185
Non-current liabilities	122,092,045	111,642,603
Total liabilities	130,302,514	123,445,788
Deferred inflows of resources	1,512,354	1,306,455
Net investment in capital assets	53,833,818	54,280,982
Restricted	1,101,455	1,286,748
Unrestricted	(103,730,719)	(93,551,012)
Total net position	(48,795,446)	(37,983,282)
Total liabilities, deferred inflows and net position	\$ 83,019,422	\$ 86,768,961

Governmental activities' current assets consisted of roughly \$7.5 million in cash and cash equivalents and roughly \$753,000 of intergovernmental receivables due from the state and federal agencies. The change in cash primarily represent amounts held at year end which are owed in the future year and are reflected as accounts payable at year end, in 2016.

Deferred outflows of resources and deferred inflows of resources aggregating approximately \$4.0 million and \$1.5 million respectively, represent the District's proportionate share of these amounts as a participant in the Worcester County Retirement System, a cost sharing plan. These amounts are required to be included in future pension expense and are amortized over future periods. The significant increases in these amounts result primarily due to changes in amounts associated with net pension which are explained in more detail in the footnotes.

WACHUSETT REGIONAL SCHOOL DISTRICT

Management's Discussion and Analysis

June 30, 2017

Governmental activity current liabilities consisted of \$792,000 of accounts payable, \$5.4 million of salaries and withholdings payable and \$160,000 of accrued interest. Long term liabilities consist primarily of about \$17 million in general obligation bonds (of which \$1.8 million is classified as due within one year), \$283,000 in compensated absences, about \$82.1 million in net other post-employment (OPEB) obligations, and roughly \$24.6 million in net pension liability. The net OPEB obligation increased by approximately \$9.1 million for the current fiscal year, and the net pension liability increased by approximately \$3.1 million for the current fiscal year.

The District's net investment in capital assets (e.g. land, building, machinery and equipment, etc., net of accumulated depreciation and related debt) was \$53.8 million. The District uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the District investment in its capital assets is reported net of related debt, deferred outflows or inflows of resources associated with the acquisition of those assets, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the District's total net position, \$1.1 million, represents resources that are subject to restrictions placed on how they may be used. The remaining portion of the District's net position, which may be used to meet the District's ongoing obligations to citizens and creditors, was in a deficit of approximately \$103.7 million. As noted above, the primary reason for the deficit is due to the significant net OPEB obligation reported at year-end of about \$82.1 million, as well as the net pension liability of about \$24.6 million.

A summary of revenues and major functional expenditures is presented below.

	FY2017 Governmental Activities	FY2016 Governmental Activities
Revenues:		
Charges for services	\$ 3,034,290	\$ 3,043,484
Operating grants and contributions	23,400,765	19,576,481
General revenues:		
Assessments to member towns	56,539,230	52,954,294
Grants and contributions unrestricted	27,278,446	26,125,692
Interest income	13,253	31,143
Premiums received on borrowings		122,876
Departmental and other	281,720	195,775
Total revenue	110,547,704	102,049,745
Expenses:		
Salaries	57,856,568	55,992,644
Employee benefits and fixed charges	39,468,049	34,146,007
Instructional support	4,640,964	4,771,955
Operations and maintenance of facilities	5,613,101	5,557,985
Pupil services	1,377,584	1,405,789
Special education tuition	4,351,856	3,693,726
Other operating costs	1,072,382	1,208,924
Transportation	6,283,641	5,638,811
Interest and other costs	695,723	1,013,184
Total expenses	121,359,868	113,429,025
Change in net position	\$ (10,812,164)	\$ (11,379,280)

WACHUSETT REGIONAL SCHOOL DISTRICT

Management's Discussion and Analysis

June 30, 2017

Governmental activities decreased the District's total net position by approximately \$10.8 million during fiscal year 2017. The decrease is due primarily to the increase in the net OPEB obligation of \$9.1 million and \$3.1 million net increase in the net pension liability for fiscal year 2017. Additionally, the District belongs to the Massachusetts Teachers Retirement System (MTRS). The Commonwealth of Massachusetts contributes directly to the MTRS, however, pursuant to GASB pronouncements, the District's proportionate share of the MTRS pension expense is required to be reported as revenue and expense. This amount is included in intergovernmental revenues and employee benefits expense and was approximately \$14.8 million for fiscal year 2017, an increase of approximately \$4.8 million from the prior year. This accounts for the significant change on both the government-wide financial statements and the General Fund fund basis statements, in operating grants and employee benefits and fixed charges.

Financial Analysis of the Government's Funds

As noted earlier, the District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds - The focus of *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing financing requirements. Fund balance for governmental funds is reported in a classification hierarchy which is based upon the extent to which the District is bound to honor constraints on the specific purposes for which the amounts in those funds can be spent. These classifications are non-spendable, restricted, committed, assigned and unassigned fund balance.

In particular, *unassigned fund balance* represents the residual fund balance which has not been restricted, committed, or assigned to a purpose within the fund. The general fund is the only fund which should report a positive unassigned fund balance amount. Any negative unassigned fund balance amount represents expenditures incurred for specific purposes which exceeded the amounts restricted, committed, or assigned for that purpose.

As of the end of the current fiscal year, the District's governmental funds reported combined ending fund balances of approximately \$2.0 million. Of this combined amount roughly \$1.1 million and \$385,000 has been restricted and assigned for specific purposes, respectively. The remaining balance of roughly \$542,000 is unassigned at year end.

The General Fund is the chief operating fund of the District. At the end of the current fiscal year, the District reported total General Fund balance of about \$938,000. Of this amount, about \$385,000, or 41% of the total General Fund balance, has been assigned by the District for carried over appropriations of \$235,000 and \$150,000 of fund balance assigned to fund fiscal year 2018 operating budget. The remaining amount of about \$553,000, or 59% of the total, is unassigned at year end. As a measure of the general fund's liquidity, it may be useful to compare unassigned fund balance and total fund balance to total fund revenues and expenditures. General fund unassigned fund balance represents 0.6% of total general fund revenues and expenditures, respectively. Total fund balance represents 1.0% of total general fund revenues and expenditures, respectively.

As illustrated on page 4 of the financial statements, total general fund balance increased by approximately \$190,000, whereas general fund revenues of about \$93.7 million exceeded general fund expenditures of \$93.5 million.

WACHUSETT REGIONAL SCHOOL DISTRICT
Management's Discussion and Analysis
June 30, 2017

General Fund Budgetary Highlights

The District adopts an annual expenditure budget for its General Fund. A budgetary comparison schedule has been provided for the General Fund to demonstrate compliance with the budget. The difference between the original budget and the amended final budget is primarily due to School committee votes between appropriations and encumbrances.

Capital Asset and Debt Administration

Capital assets:

In conjunction with the operating budget, the District annually prepares a capital budget by individual school and collectively by member Town. The capital budget is reviewed and approved by the School Committee annually.

The District's investment in capital assets for governmental activities as of June 30, 2017 amounts to \$70.8 million which is net of accumulated depreciation of \$20.6 million. Capital assets, net of accumulated depreciation as of June 30, 2016 amounted to approximately \$73.1 million. The District had no capital asset additions or disposals during the year. The change represented depreciation of \$2.3 million.

The District's capital assets, net of accumulated depreciation consist of the following (in millions):

	<u>2017</u>	<u>2016</u>
Land	\$ 0.7	\$ 0.7
Buildings	70.1	72.4
Total	<u>\$ 70.8</u>	<u>\$ 73.1</u>

Debt administration:

At the end of the current fiscal year, the District had total bonded debt outstanding of \$17.0 million. This is compared to \$18.8 million last year. This debt is a general obligation of the District.

On June 16, 2017, the District was downgraded to A2 from A1 rating by Moody's Investor Services, primarily due to the limited reserves and weakened financial and political support from member towns.

Economic Factors and Next Year's Budgets and Rates

The District School Committee proposed a budget for fiscal year 2018 of approximately \$90.4 million. The District budget was approved by the required majority of member towns on June 12, 2017.

Requests for Information

This financial report is designed to provide a general overview of the District's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Wachusett Regional School District, Attn: Director Finance & Operations, 1745 Main Street, Jefferson, MA 01522.

BASIC FINANCIAL STATEMENTS

WACHUSETT REGIONAL SCHOOL DISTRICT

Statement of Net Position

June 30, 2017

	Primary Government Governmental Activities
ASSETS	
Cash and cash equivalents	\$ 7,465,553
Receivables	753,564
Capital assets, net of accumulated depreciation	70,838,818
Total assets	<u>79,057,935</u>
DEFERRED OUTFLOWS OF RESOURCES	
Deferred outflows of resources associated with net pension liability	3,961,487
Total deferred outflows of resources	<u>3,961,487</u>
Total assets and deferred outflows of resources	<u><u>\$ 83,019,422</u></u>
LIABILITIES	
Accounts payable and other liabilities	\$ 792,143
Salaries and withholdings payable	5,398,873
Accrued interest	159,453
Long-term liabilities:	
Due within one year	1,860,000
Due in more than one year	122,092,045
Total liabilities	<u>130,302,514</u>
DEFERRED INFLOWS OF RESOURCES	
Deferred inflows of resources associated with net pension liability	1,512,354
Total deferred inflows of resources	<u>1,512,354</u>
NET POSITION	
Net investment in capital assets	53,833,818
Restricted	1,101,455
Unrestricted	<u>(103,730,719)</u>
Total net position	<u>(48,795,446)</u>
Total liabilities, deferred inflows of resources and net position	<u><u>\$ 83,019,422</u></u>

The accompanying notes are an integral part of these statements.

WACHUSETT REGIONAL SCHOOL DISTRICT

Statement of Activities

For the Year Ended June 30, 2017

Functions/Programs	Program Revenues			Net (Expense) Revenue and Changes in Net Position	
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Total Governmental Activities
Primary government					
Governmental activities:					
Salaries	\$ 57,856,568	\$ 1,699,138	\$ 535,636	\$	(55,621,794)
Employee benefits and other charges	39,468,049	249,969	15,686,540		(23,531,540)
Instructional support	4,640,964	223,357	1,927,929		(2,489,678)
Operations and maintenance of facilities	5,613,101	65,462	24,100		(5,523,539)
Pupil services	1,377,584	774,762	520,016		(82,806)
Special education tuition	4,351,856		2,330,270		(2,021,586)
Other operating costs	1,072,382	21,602			(1,050,780)
Transportation	6,283,641		2,376,274		(3,907,367)
Interest and other costs	695,723				(695,723)
Total governmental activities	\$ 121,359,868	\$ 3,034,290	\$ 23,400,765	\$	(94,924,813)
General revenues:					
Assessments to member towns					56,539,230
Grants and contributions not restricted to specific programs					27,278,446
Interest income					13,253
Departmental and miscellaneous					281,720
Total general revenues					84,112,649
Change in net position					(10,812,164)
Net position - beginning					(37,983,282)
Net position - ending					\$ (48,795,446)

The accompanying notes are an integral part of these statements.

WACHUSETT REGIONAL SCHOOL DISTRICT

Balance Sheet – Governmental Funds

June 30, 2017

	General	Other Governmental Funds	Total Governmental Funds
ASSETS			
Cash and cash equivalents	\$ 6,408,639	\$ 1,056,914	\$ 7,465,553
Receivables		753,564	753,564
Interfund receivables	637,960		637,960
Total assets	<u>\$ 7,046,599</u>	<u>\$ 1,810,478</u>	<u>\$ 8,857,077</u>
LIABILITIES			
Accounts payable and other liabilities	\$ 708,968	\$ 83,175	\$ 792,143
Salaries payable and withholdings payable	5,398,873		5,398,873
Interfund payables		637,960	637,960
Total liabilities	<u>6,107,841</u>	<u>721,135</u>	<u>6,828,976</u>
FUND BALANCE			
Restricted		1,101,455	1,101,455
Assigned	385,084		385,084
Unassigned	553,674	(12,112)	541,562
Total fund balances	<u>938,758</u>	<u>1,089,343</u>	<u>2,028,101</u>
Total liabilities and fund balances	<u>\$ 7,046,599</u>	<u>\$ 1,810,478</u>	<u>\$ 8,857,077</u>

Amounts reported for net position of governmental activities in the statement of net position are different because:

Total fund balances of governmental funds	2,028,101
Capital assets used in governmental activities of \$91,450,709 net of accumulated depreciation of \$20,611,891 are not financial resources and not reported in funds.	70,838,818
Accrued interest recorded on the full accrual basis, not recognized on the modified accrual basis.	(159,453)
Deferred outflows of resources, not recognized on the modified accrual basis.	3,961,487
Deferred inflows of resources, not recognized on the modified accrual basis.	(1,512,354)
Long-term liabilities, including debt, compensated absences, net OPEB obligation, and net pension liabilities are not due and payable in the current period and are not included in funds.	<u>(123,952,045)</u>
Net position of governmental activities	<u>\$ (48,795,446)</u>

The accompanying notes are an integral part of these statements.

WACHUSETT REGIONAL SCHOOL DISTRICT
Statement of Revenues, Expenditures, and Changes in Fund Balance
Governmental Funds
For the Year Ended June 30, 2017

	General	Other Governmental Funds	Total Governmental Funds
REVENUES			
Town assessments	\$ 56,539,230	\$	\$ 56,539,230
Intergovernmental	36,916,100	5,979,329	42,895,429
Charges for services		2,177,174	2,177,174
Investment income	13,253	819	14,072
Departmental and miscellaneous	281,720	1,175,382	1,457,102
Total revenues	93,750,303	9,332,704	103,083,007
EXPENDITURES			
Salaries	55,571,893	2,261,675	57,833,568
Employee benefits and other charges	20,302,840	1,317,112	21,619,952
Instructional support	2,411,332	2,229,632	4,640,964
Operations and maintenance of facilities	3,281,118	44,819	3,325,937
Pupil services	74,826	1,302,758	1,377,584
Special education tuition	2,021,586	2,330,270	4,351,856
Other operating costs	1,061,890	10,492	1,072,382
Transportation	6,283,641		6,283,641
Debt service:			
Principal	1,840,000		1,840,000
Interest and other costs	711,056		711,056
Total expenditures	93,560,182	9,496,758	103,056,940
Excess (deficiency) of revenues over expenditures	190,121	(164,054)	26,067
Fund balances - beginning	748,637	1,253,397	2,002,034
Fund balances - ending	\$ 938,758	\$ 1,089,343	\$ 2,028,101

The accompanying notes are an integral part of these statements.

WACHUSETT REGIONAL SCHOOL DISTRICT
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances
of Governmental Funds to the Statement of Activities
For the Year Ended June 30, 2017

Revenues and other financing sources over (under) expenditures and other financing uses - governmental funds	\$ 26,067
Governmental funds report capital outlays as expenditures, however, the costs of those assets is allocated over their estimated useful lives and reported as depreciation expense in the Statement of Activities.	
Depreciation expense recorded for the fiscal year	(2,287,164)
Certain deferred outflows of resources and deferred inflows of resources are recognized on the government-wide financial statements, which are applicable to future periods.	
Net change in deferred outflows related to pension	2,108,941
Net change in deferred inflows related to pension	(205,899)
The issuance and repayment of long-term debt are recorded as other financing sources or uses in the fund financial statements, but have no effect on net position in the government-wide financial statements. Also, governmental funds report issuance costs, premiums, discounts and similar items as expenditures when paid, whereas these amounts are deferred and amortized on a government-wide basis.	
Principal payments on long term debt	1,840,000
The fund financial statements record interest on long-term debt when due. The government- wide financial statements report interest on long-term debt when incurred.	
Net change in accrued interest	15,333
Certain liabilities are not funded through the use of current financial resources and, therefore, are not reported in the fund financial statements; however, these liabilities are reported in the government-wide financial statements. The change in these liabilities is reflected as an expense in the Statement of Activities. Net changes in these liabilities are as follows:	
Other postemployment benefits obligation	(9,155,075)
Net pension liability	(3,131,367)
Estimated compensated absences	(23,000)
Change in net position of governmental activities	<u>\$ (10,812,164)</u>

The accompanying notes are an integral part of these statements.

WACHUSETT REGIONAL SCHOOL DISTRICT

Statement of Net Position

Fiduciary Funds

June 30, 2017

	Private Purpose Trust Funds - Scholarships	Agency Amounts
ASSETS		
Cash and cash equivalents	\$ 191,095	\$ 524,954
Total assets	<u>191,095</u>	<u>524,954</u>
LIABILITIES		
Accounts payable	\$	\$ 50,315
Amounts due to students		474,639
Total liabilities		<u>\$ 524,954</u>
NET POSITION		
Total amounts held in trust for scholarships	191,095	
Total liabilities and net position	<u>\$ 191,095</u>	

The accompanying notes are an integral part of these statements.

WACHUSETT REGIONAL SCHOOL DISTRICT
Statement of Changes in Fiduciary Net Position
Fiduciary Funds
June 30, 2017

	Other Postemployment Benefits Trust Fund	Private Purpose Trust Funds - Scholarships
ADDITIONS		
Employer contributions	\$ 2,922,743	\$
Donations		500
Interest		1,139
Total additions	2,922,743	1,639
DEDUCTIONS		
Benefit payments	2,922,743	
Scholarships and awards		105
Total deductions	2,922,743	105
Change in net position		1,534
Net position - beginning		189,561
Net position - ending	\$	\$ 191,095

The accompanying notes are an integral part of these statements.

NOTES TO FINANCIAL STATEMENTS

WACHUSETT REGIONAL SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2017

Note 1. Organization and Reporting Entity

A. Organization

The Wachusett Regional School District (the District), Jefferson, Massachusetts, was originally formed in 1950 as a grade 9-12 school district under Chapter 71 of the Massachusetts General Laws for the member towns of Holden, Paxton, Princeton, Rutland and Sterling. In 1994, the member towns as amended and supplemented the Agreement for the District to operate the public school system, consisting of grades from pre-kindergarten through grade twelve (12) for the benefit of its member towns. The District operates 13 schools within the member towns. The District is governed by a representative School Committee comprised of twenty-two individuals elected from its member towns.

B. Reporting Entity

As required by accounting principles generally accepted in the United States of America (GAAP) and in accordance with the *Governmental Accounting Standards Board*, the accompanying financial statements present the Wachusett Regional School District (the primary government) and its component units.

Primary Government - The District is governed by the School Committee, which consists of (22) members elected on staggered terms every three years by registered voters of each member town. The number of seats each community elects is based on its population in accordance with the Regional Agreement.

Component Units - Component units are included in the District's reporting entity if their operational and financial relationships with the school district are significant. No component units are identified for the year ended June 30, 2017, which meet the criteria for inclusion in the accompanying basic financial statements.

Joint Ventures - Municipal joint ventures pool resources to share the costs, risks, and rewards of providing services to its participants, the public, or others. The following table identifies the most significant joint ventures of the District. Financial information may be obtained from each joint venture by contacting them at the above addresses below. The District has no equity in the joint ventures. The District also participates in cost-sharing groups for retirement benefits.

<u>Name</u>	<u>Purpose</u>	<u>Address</u>	<u>2017 District's payments</u>
Assabet Valley Collaborative	Special education services	57 Orchard Street, Marlborough, MA 01752	\$ 277,535
CAPS Education Collaborative	Special education services	53 School, St Gardner, MA 01440	\$ 165,582
Central Massachusetts Special Education Collaborative	Special education services	11 McKeon Rd, Worcester, MA 01610	\$ 257,402
FLLAC Education Collaborative	Special education services	2 Shaker Rd, Suite B210, Shirley, MA 01464	\$ 247,947

Note 2. Summary of Significant Accounting Policies

A. Basis of Presentation

The District's financial statements are prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The *Governmental Accounting Standards Board* (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). The more significant accounting policies established in GAAP and used by the District is discussed below.

WACHUSETT REGIONAL SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2017

The District's basic financial statements include both government-wide (reporting the District as a whole) and fund financial statements (reporting the District's major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business type. Governmental activities are generally financed through intergovernmental assessments or other non-exchange transactions. The District does not maintain any proprietary funds which would be classified as business-type activities.

Government-wide Statements

In the government-wide Statement of Net Position, governmental columns are presented on a consolidated basis and are reported on a full accrual, economic resource basis, which recognizes all long-term assets, receivables and deferred outflows of resources, as well as long-term liabilities, deferred inflows of resources and other liabilities reported on a full accrual basis. The District's net position is reported in three parts - net investment in capital assets, restricted, and unrestricted. The District first utilizes restricted resources to finance qualifying activities.

The government-wide Statement of Activities reports both the gross and net cost of each of the District's functions. Gross expenses (including depreciation) are reduced on the Statement of Activities by related program revenues, which consist of charges for services, operating grants and capital grants. Program revenues must be directly associated with the function. Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants. Assessments to the member towns include amounts for respective share of operating costs and debt service. The total amount of the assessments have been reported as general revenues.

The net costs by function are normally covered by general revenue.

Certain costs, such as employee benefits, property and liability insurance, among other costs are not allocated among the District's functions and are included in employee benefits and other charges expense in the Statement of Activities. Interest on general long-term liabilities is considered an indirect expense and is reported in the Statement of Activities as a separate line. Depreciation expense has been included with Operations and Maintenance functions as a direct expense.

The government-wide focus is more on the sustainability of the District as an entity and the change in the District's net position resulting from the current year's activities.

Fund Financial Statements

The financial transactions of the District are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, reserves, fund equity, revenues and expenditures/expenses. The various funds are reported by generic classification within the financial statements.

The emphasis in fund financial statements is on the major funds in either the governmental or business-type activities categories. Non-major funds by category are summarized into a single column titled Other Governmental Funds. GASB pronouncements set forth minimum criteria (percentage of the assets and deferred outflows of resources, liabilities and deferred inflows of resources, revenues or expenditures/expenses of either fund category or the governmental and enterprise combined) for the determination of major funds. The District may electively add funds, as major funds, which have specific community focus.

The District's fiduciary funds are presented in the fiduciary fund financial statements by type (private purpose and agency). Since by definition these assets are being held for the benefit of a third party (other local governments, private parties, etc.) and cannot be used to address activities or obligations of the government, these funds are not incorporated into the government-wide statements.

WACHUSETT REGIONAL SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2017

The following fund types may be used by the District:

Governmental Funds:

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental funds available to the District:

Major Funds

- General fund is the primary operating fund of the District. It is used to account for and report all financial resources not accounted for and reported in another fund.

Other governmental funds consist of other special revenue, capital project and other funds that are aggregated and presented in the other governmental funds column on the governmental funds financial statements. The following describes the general use of these funds:

- Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.
- Debt service funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest. Debt service funds should be used if legally mandated. Currently, the District does not utilize a debt service fund.
- Capital projects funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.
- Permanent funds are used to account for and report resources that are restricted to the extent that only earnings, and not principal, may be used for purposes that support the District's programs. Currently, the District does not utilize any permanent funds.

Fiduciary Funds:

Fiduciary funds are used to report assets held in a trustee or agency capacity for others and therefore are not available to support District programs. The reporting focus is on net position and changes in net position and is reported using accounting principles similar to proprietary funds. The following is a description of the fiduciary funds of the District:

- Private purpose trust funds account for resources legally held in trust for the benefit of persons and organizations other than the District. Since these funds cannot be used for providing District services, they are excluded from the District's government-wide financial statements.
- Agency funds are used to hold funds on behalf of parties other than the District. The District maintains funds for school student activities. Agency funds are custodial in nature and do not involve measurement of results of operations. Since these funds cannot be used for providing District services, they are excluded from the District's government-wide financial statements.
- Other Postemployment Benefits Trust fund accounts for resources legally held in trust for the benefit of retirees of the District. Since these funds cannot be used for providing District services, they are excluded from the District's government-wide financial statements. This fund was established pursuant to District Meeting vote in accordance with provisions of MGL Chapter 32B, Section 20, which allows for establishment of a trust fund for other postemployment benefits.

WACHUSETT REGIONAL SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2017

B. Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are proprietary and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter (60 days) to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt which is recognized when due, certain compensated absences, claims and judgments, and post-employment health care benefits, which are recognized when the obligations are expected to be liquidated with current expendable available resources.

Entitlements and shared revenues are recorded at the time of receipt, or earlier, if the susceptible to accrual criteria is met. Expenditure driven grants recognize revenue when the qualifying expenditures are incurred and all other grant requirements are met.

C. Cash and Cash Equivalents

The District maintains deposits in accordance with established policies and Massachusetts General Laws (MGL). The District considers cash and cash equivalents to be cash on hand, demand deposits, and certificates of deposit. Cash and cash equivalents are reported at carrying amount, which reasonably approximates fair value.

The cash balances of substantially all funds are pooled and invested by the District for the purpose of increasing earnings through banking activities and providing efficient management of temporary investment of funds as may be applicable. Additional cash disclosures are presented in these Notes.

D. Fair Value Measurement

The District measures assets and liabilities at fair value according to the hierarchy established by generally accepted accounting principles. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The hierarchy is based upon valuation inputs, which are assumptions that market participants would use when pricing an asset or liability, including assumptions about risk. The following are levels considered:

- Level 1 inputs are quoted prices in active markets for identical assets or liabilities at the measurement date.
- Level 2 inputs are directly observable for an asset or liability (including quoted prices for similar assets or liabilities), as well as inputs that are indirectly observable for the asset or liability.
- Level 3 inputs are unobservable for the asset or liability.

E. Inventories

The District currently doesn't report any inventories for financial reporting purposes. The District treats food and supplies purchased in the food service program as expenditures when purchased, rather than when consumed. The District has determined any amounts not consumed at year end to be immaterial to the District's financial statements.

WACHUSETT REGIONAL SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2017

F. Interfund Receivables and Payables

During the course of operations, numerous transactions occur between individual funds that may result in amounts owed between funds. Those related to goods and services type transactions are classified as "due to and from other funds." Short-term interfund loans are reported as "interfund receivables and payables." Long-term interfund loans (non-current portion) are reported as "advances from and to other funds." Inter-fund receivables and payables between funds within governmental activities are eliminated in the Statement of Net Position.

G. Receivables

Receivables consist of all revenues earned at year-end and not yet received, net of an allowance for uncollectible amounts. Allowances for uncollectible accounts receivable are based upon historical trends and the periodic aging of accounts receivable. The District considers all of its receivables collectible and does not report an allowance for uncollectible accounts.

H. Capital Assets

The accounting treatment over property, plant, and equipment (capital assets) depends on whether they are reported in the government-wide or fund financial statements.

Government-wide Statements

All capital assets are valued at historical cost or estimated historical cost if actual is unavailable, except for donated capital assets, which are recorded at acquisition value (entry price) at the date of donation. Acquisition value is defined as the price that would be paid to acquire an asset with equivalent service potential in an orderly market transaction at the acquisition date, or the amount at which a liability could be liquidated with the counterparty at the acquisition date. The District defines capital assets, which includes land, building and improvements, and furniture and equipment, as assets with an initial, individual cost of more the \$25,000 and an estimated useful life in excess of one year. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

Depreciation of all exhaustible capital assets is recorded as an expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Position. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

➤ Land improvements	5-50 years
➤ Buildings	40 years
➤ Machinery and equipment	5-10 years
➤ Vehicles	5 years
➤	

Fund Financial Statements

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition.

WACHUSETT REGIONAL SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2017

I. Deferred Outflows and Deferred Inflows

Deferred outflows of resources, as applicable, represent a consumption of assets by the government that is applicable to a future reporting period. These deferred outflows of resources have a positive effect on net position and are reported after assets when applicable. Deferred inflows of resources, as applicable, represent the acquisition of assets by the government that is applicable to a future reporting period. These deferred inflows of resources have a negative effect on net position and are reported after liabilities when applicable. These amounts are reported in government-wide and fund financial statements based upon the nature of the items.

J. Liabilities

Liabilities represent present obligations to sacrifice resources for which the government has little or no discretion to avoid. The primary focus is on the obligation for the government to perform. The accounting treatment for these obligations depends on whether they are reported in the government-wide or fund financial statements.

Current liabilities are reported in both the fund and government-wide financial statements. Current liabilities represent obligations incurred in the operating cycle for acquisition goods, services, accruals for salaries/wages, vacation accruals, and other obligations due or generally expected to be liquidated within one year from the balance sheet date. Government-wide financial statements also report other current liabilities such as accrued interest, which is reported on a full accrual basis.

Generally, all noncurrent (long term) liabilities are not reported as liabilities in the fund financial statements, but are reported in the government-wide statements. Such obligations consist primarily of such obligations as bonds payable, compensated absences, other postemployment obligations, and net pension liability.

K. Compensated Absences

The District's policies and provisions of certain bargaining unit contracts regarding vacation and sick time permit employees to accumulate earned but unused vacation and sick leave. The liability for estimated payout of accumulated sick time upon retirement or death pursuant to certain collective bargaining agreements is recorded as long-term obligations in the government-wide statements.

L. Equity Classifications

Government-wide Statements

Equity is classified as net position in the government-wide financial statements. The District first utilizes restricted resources for appropriate activities prior to utilizing unrestricted resources. Net position is displayed in three components:

- **Net investment in capital assets** — This component of net position consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of bonds, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. Deferred outflows of resources and deferred inflows of resources that are attributable to the acquisition, construction, or improvement of those assets or related debt are also included in this component of net position.
- **Restricted** — This component of net position consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets. These assets may be restricted by constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.

WACHUSETT REGIONAL SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2017

- Unrestricted—This component of net position is the net amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted component of net position.

Fund Financial Statements

Governmental fund equity is classified as fund balance. Fund balance is further classified based on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in the funds can be spent.

The District's spending policy is to spend restricted fund balance first, followed by committed, assigned and unassigned fund balance. Most governmental funds were designated for one purpose at the time of their creation. Therefore any expenditure made from the fund will be allocated to the applicable fund balance classifications in accordance with the aforementioned spending policy. The general fund and certain other funds may have more than one purpose.

Fund balance can be classified in the following components:

- Nonspendable fund balance – consists of amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.
- Restricted fund balance – consists of amounts upon which constraints have been placed on their use either (a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; (b) imposed by law through constitutional provisions or enabling legislation.
- Committed fund balance – consist of amounts which can only be used for specific purposes pursuant to constraints imposed by the District's highest level of decision making, the District School Committee. Any modification or rescission must also be made by District School Committee vote.
- Assigned fund balance – consist of amounts that are constrained by the District's intent to be used for a specific purpose. Intent is expressed by (a) the governing body itself, or (b) a body, or official to which the governing body has delegated the authority to assign amounts to be used for specific purposes. Amounts are assigned based upon vote of the School Committee, or approval by the Director of Finance and Operations and the Superintendent through the District's procurement and budgeting processes.
- Unassigned fund balance – represents the residual classification for the remaining fund balance. It represents amounts that have not been assigned to other funds and has not been restricted, committed, or assigned to specific purposes.

M. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results will differ from those estimates.

WACHUSETT REGIONAL SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2017

N. Total Columns

The total column presented on the government-wide financial statements represents consolidated financial information.

The total column presented on the fund financial statements is presented only to facilitate financial analysis. Data in this column is not the equivalent of consolidated financial information.

Note 3. Stewardship, Compliance and Accountability

A. Budget Process

The School Committee annually determines the amount to be raised to maintain and operate the District during the next fiscal year and apportions the amount among the member towns in accordance with the terms of the district agreement and provisions of MGL. The amounts apportioned to each town are certified by the District Treasurer to the Treasurers of each member town. Each town takes action on the amounts so certified at the town's next Annual Town Meeting. Changes in the originally adopted appropriations are voted by the School Committee. Supplemental appropriations are acted upon through Special Town Meetings of the member towns. Enacted appropriations cannot legally be exceeded; any savings from annual general fund appropriations lapse at fiscal year-end with the exception of those indicated as a fund balance reserve. Amounts assessed to the member towns are due semi-annually on the first day of each November and May.

Budgets for grants and certain revenues from revolving funds accounted for in special revenue funds and are not required to be prepared under the General Laws of Massachusetts. Budgets for various special revenue funds utilized to account for specific grant programs are established in accordance with the requirements of the Commonwealth of Massachusetts or other grantor agencies.

Massachusetts General Law, Chapter 70, as amended by the Education Reform Act of 1993, provides for a minimum amount of spending for local and regional school districts. This net school spending requirement is made up of the minimum local contribution and Chapter 70 state aid. The District appropriated sufficient funds in fiscal year 2017 and met the net school spending requirements.

The minimum, local contribution is computed by the Commonwealth of Massachusetts. The following are the fiscal year 2017 minimum local contributions and net school spending requirements for the District:

Holden	\$ 17,412,852
Paxton	4,194,000
Princeton	3,426,348
Rutland	6,813,218
Sterling	7,982,763
Total minimum local contribution	39,859,181
Regional Chapter 70 Aid	26,385,616
Total net school spending requirement	<u>\$ 66,244,797</u>

These amounts represent the minimum each community must contribute to support the net school spending of the District. Eligible net school spending costs include all spending of the District except transportation, debt service, and capital costs.

WACHUSETT REGIONAL SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2017

B. Budgetary basis of accounting

Budgets are prepared on a basis other than accounting principles generally accepted in the United States of America (GAAP). A comparison of the budget to actual amounts on a "budgetary basis" is provided as required supplementary information to provide a meaningful comparison with the budget.

C. Fund equities

Operations of the various District funds for fiscal 2017 were funded in accordance with the General Laws of Massachusetts. The District classifies fund equity in the fund financial statements as either nonspendable, restricted, committed, or assigned for specific purposes. As of June 30, 2017, the classification of the District's fund balances can be detailed as follows:

	General Fund	Other Governmental Funds	Total Governmental Funds
Restricted:			
Instructional	\$	\$ 755,019	\$ 755,019
Pupil services		227,137	227,137
Operations and maintenance		43,172	43,172
Other operational costs		73,930	73,930
Capital projects		2,197	2,197
Subtotal		1,101,455	1,101,455
Assigned:			
FY18 budget	150,000		150,000
Employee benefits	64,196		64,196
Instructional	97,268		97,268
Operations and maintenance	71,975		71,975
Special education tuition	170		170
Transportation	1,475		1,475
Subtotal	385,084		385,084
Unassigned	553,674	(12,112)	541,562
Total fund balance	<u>\$ 938,758</u>	<u>\$ 1,089,343</u>	<u>\$ 2,028,101</u>

Deficit unassigned fund balance of \$12,112 represents deficits in certain special revenue funds for which funds have not yet been received.

D. Restricted Net Position

The following table illustrates the District's restricted net position as reported on the government-wide financial statements as of June 30, 2017:

School revolving	\$ 662,444
Athletic revolving	185,362
Federal grants	85,571
District revolving	113,391
Other special revenue funds and grants	54,687
Total restricted net position	<u>\$ 1,101,455</u>

WACHUSETT REGIONAL SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2017

Note 4. Cash and Cash Equivalents and Investments

District policies and Massachusetts General Laws, Chapter 44, Section 54 and 55, place certain limitations on cash deposits and investments available to the District. Authorized deposits include demand deposits, term deposits, and certificates of deposit in trust companies, national banks, savings banks, and certain other financial institutions. The District may also invest in securities issued by or unconditionally guaranteed by the U.S. Government or an agency thereof, and having a maturity from date of purchase of one year or less. The District may also invest in repurchase agreements guaranteed by such government securities with maturity dates of not more than ninety days from date of purchase. The District may invest in units of the Massachusetts Municipal Depository Trust (MMDT), a 2a7-like external investment pool managed by the Treasurer of the Commonwealth of Massachusetts.

The following are risks associated with the District's deposits:

Custodial credit risk for investments is the risk that, in the event of the failure of the counter party to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. Deposited amounts are to be secured by depository insurance, collateralization agreement, irrevocable letters of credit or pledges of U.S. government securities by the financial institution involved.

Interest rate risk is the risk that changes in market interest rates that will adversely affect the fair market value of an investment. Generally, the longer the maturity of an investment the greater the sensitivity of its fair market value to changes in market interest rates. The District's investment policy limits all investments to under two years.

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. Credit risk is measured by the assignment of a rating by a nationally recognized statistical rating organization. Obligations of the U.S. Government and certain of its agencies are not considered to have credit risk and therefore no rating is disclosed. Equity securities, money market funds, repurchase agreements and equity mutual funds are not rated as to credit risk. The District's investment policy requires a perfected interest in all investments.

Concentration of credit risk – The District's investment policy limits the no more than 60% of District funds in one bank or financial institution.

At June 30, 2017, amounts on deposit totaled \$10,210,883 and had a carrying amount of \$8,181,602. The difference between deposit amounts and carrying amounts represents outstanding checks and other reconciling items. Of the \$10,210,883, \$6,022,008 was invested in a sweep accounts which are invested in U.S. government securities. For financial reporting purposes, the District has classified this sweep account and MMDT as cash equivalents. At June 30, 2017, \$2,855,471 was exposed to custodial credit risk because it was not covered by depository insurance or other instruments. The District reported no other amounts as investments at June 30, 2017. At June 30, 2017, the District maintained \$5,960 in the MMDT.

Note 5. Receivables

The District reports the aggregate amount of receivables in the accompanying Statement of Net Position and Balance Sheet. At June 30, 2017, the District reported intergovernmental receivables in the amount of \$753,564 which represented amounts due for various state and federal grants. All of these amounts have been accrued for financial reporting purposes and are considered fully collectible; and accordingly, have no allowances for uncollectible associated with them.

WACHUSETT REGIONAL SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2017

Note 6. Deferred Outflows of Resources and Deferred Inflows of Resources

The District reported the following deferred outflows and deferred inflows of resources at June 30, 2017. Deferred outflows of resources and deferred inflows of resources associated with the District's participation in the Worcester Regional Retirement System (the pension Plan) are to be recognized in future pension expense in subsequent years. Refer to Note 12.

<u>Deferred Outflows Associated with Net Pension Liability</u>	<u>Amount</u>
Net difference between expected and actual experience	\$ 200,466
Change in assumptions	2,907,927
Net difference between projected and actual investment earnings	853,094
Total deferred outflows of resources	<u>\$ 3,961,487</u>
<u>Deferred Inflows Associated with Net Pension Liability</u>	
Changes in allocated proportion	\$ 1,512,354
Total deferred inflows of resources	<u>\$ 1,512,354</u>

Note 7. Capital Assets

Capital asset activity for the year ended June 30, 2017 is as follows:

	<u>Beginning Balances</u>	<u>Increases</u>	<u>(Decreases)</u>	<u>Ending Balances</u>
<u>Governmental activities</u>				
Capital assets not being depreciated:				
Land	\$ 695,000	\$	\$	\$ 695,000
Capital assets being depreciated:				
Buildings	90,755,709			90,755,709
Total capital assets	91,450,709			91,450,709
Less: Accumulated Depreciation				
Buildings	18,324,727	2,287,164		20,611,891
Governmental capital assets, net	<u>\$ 73,125,982</u>	<u>\$ (2,287,164)</u>	<u>\$</u>	<u>\$ 70,838,818</u>

Depreciation expense of \$2,287,164 was charged to operations and maintenance functions.

Note 8. Leased Facilities

The School District leases the elementary and middle schools from the various Towns for one dollar annual pursuant to the Regional Agreement. The District owns the high school and administration buildings. Under the terms of the agreement the School District is responsible for the cost of operations including utilities, insurance, and maintenance of these facilities. The member Towns perform any significant capital improvements. During fiscal year 2017, the various member Towns have received funding through the Massachusetts School Building Authority (MSBA) for capital improvement projects to their facilities, which have been passed through the District. These amounts are as follows:

<u>Member Town</u>	<u>Amount</u>
Holden	\$ 3,473,190
Sterling	1,034,230
Rutland	864,461
Paxton	338,045
	<u>\$ 5,709,926</u>

WACHUSETT REGIONAL SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2017

Note 9 Interfund Balances and Activity

The General fund is owed \$637,960 from various governmental funds as of June 30, 2017 for deficit spending.

Note 10. Long Term Obligations

The following is a summary of changes in long-term obligations of the District for the year ending June 30, 2017:

<u>Purpose</u>	<u>Interest Rate</u>	<u>Maturity</u>	<u>Beginning Balance</u>	<u>Increases</u>	<u>(Decreases)</u>	<u>Ending Balances</u>	<u>Current Portion</u>
Governmental activities:							
2009 Multipurpose bonds	3.12% - 4.50%	2029	\$ 3,965,000	\$	\$ (305,000)	\$ 3,660,000	\$ 305,000
2010 Multipurpose bonds	2.5% - 4.25%	2027	1,330,000		(130,000)	1,200,000	130,000
2011 Multipurpose bonds	3.00% - 5.25%	2030	2,265,000		(165,000)	2,100,000	165,000
2014 State qualified refunding bonds	1.50% - 4.00%	2024	9,325,000		(1,045,000)	8,280,000	1,060,000
2015 State qualified refunding bonds	2.00% - 4.00%	2024	1,960,000		(195,000)	1,765,000	200,000
Total bonds payable			18,845,000		(1,840,000)	17,005,000	1,860,000
Compensated absences			260,000	23,000		283,000	
Net OPEB obligation			72,924,477	12,077,818	(2,922,743)	82,079,552	
Net pension liability			21,453,126	4,763,002	(1,631,635)	24,584,493	
Total governmental activities - long term obligations			<u>\$ 113,482,603</u>	<u>\$ 16,863,820</u>	<u>\$ (6,394,378)</u>	<u>\$ 123,952,045</u>	<u>\$ 1,860,000</u>

The annual requirements to amortize all general obligation bonds and loans outstanding as of June 30, 2017, including interest, are as follows:

<u>Year ending</u>	<u>June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2018	\$	1,860,000	\$ 650,894	\$ 2,510,894
2019		1,895,000	578,856	2,473,856
2020		1,935,000	502,106	2,437,106
2021		1,990,000	425,731	2,415,731
2022		2,040,000	346,106	2,386,106
2023-2027		6,195,000	733,659	6,928,659
2028-2030		1,090,000	77,651	1,167,651
Total	<u>\$</u>	<u>17,005,000</u>	<u>\$ 3,315,003</u>	<u>\$ 20,320,003</u>

Lease obligations

A. Operating leases

The District has entered into a number of operating leases for copier equipment to support governmental activities, subject to annual appropriation. The District has determined these lease payments to be immaterial to the District at June 30, 2017.

B. Capital leases

In accordance with Massachusetts General Laws, the District may enter into lease agreements for a period not exceed five years and subject to annual appropriation. The District has no capital leases at June 30, 2017.

WACHUSETT REGIONAL SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2017

Note 11. Temporary Debt Obligations

Under state law and by authorization of the School Committee, the District is authorized to borrow on a temporary (short-term) basis to fund the following:

- Operating expenses prior to obtaining member town assessments, state aid and other revenues through the issuance of revenue anticipation notes (RANs).
- Capital project costs incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANs),
- Federal and state aided capital projects and other program expenditures prior to receiving reimbursement through issuance of federal and state aid anticipation notes (FANs and SANs).

Temporary loans are general obligations of the District and carry maturity dates that are limited by statute and are maintained in the appropriate fund. Interest expenditures for temporary borrowings are accounted for in the General Fund.

The District did not utilize short term borrowings during the year ended June 30, 2017.

Note 12. Employee Benefits

A. Retirement Benefits

1. Worcester Regional Retirement System

Plan Description

The Worcester Regional Retirement System (the System) is a multiple-employer, cost sharing, contributory defined benefit pension plan covering all employees of the governmental member units deemed eligible by the Worcester Regional Retirement Board (the Board), with the exception of school department employees who serve in a teaching capacity. The pensions for these school employees are administered by the Commonwealth of Massachusetts' Teachers Retirement System (MTRS). Membership in the System is mandatory immediately upon the commencement of employment for all permanent employees working a minimum of 20 hours per week. As of December 31, 2016, the Plan had 97 participating employers.

The System is a member of the Massachusetts Contributory Retirement System and is governed by Chapter 32 of the Massachusetts General Laws (MGL). The Public Employee Retirement Administration Commission (PERAC) is the state agency responsible for oversight of the Commonwealth's public retirement systems. The Plan is governed by a five member Board comprised of the Chairman/Chief Executive Officer, who serves ex-officio and is appointed by the other members of the board; two members who are elected by the participants in or retired from the services of the System; a fourth member appointed by the member employers; and a fifth member appointed by the other members of the board.

The System issued an audited financial statement for the year ended December 31, 2016, which may be obtained by contacting the Association directly at: Worcester Regional Retirement System, 23 Midstate State Drive, Suite 106, Auburn, Massachusetts 01501.

WACHUSETT REGIONAL SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2017

Benefits Provided

The System provides retirement, disability, survivor and death benefits to members and their beneficiaries. Massachusetts General Laws (MGL) establishes uniform benefit and contribution requirements for all contributory public employee retirement systems (PERS). Those requirements provide for an annual retirement allowance based upon the member's final three year salary multiplied by (1) the number of years and full months of creditable service at the time of retirement, and (2), a percentage based on age at retirement in accordance with a schedule provided by state law. Assuming normal retirement at age 65, this percentage is 2.5%, which is reduced for individual who retire prior to age 65 to reflect the longer payout period. A member's final three-year average salary is defined as the greater of the highest consecutive three-year average annual rate of regular compensation and the average annual rate of regular compensation received during the last three years of creditable service prior to retirement.

For employees hired after April 1, 2012, retirement allowances are calculated on the basis of the member's final five-year average multiplied by (1) the number of years and full months of creditable services at the time of retirement and (2) a percentage based on age at retirement in accordance with a schedule provided by state law. Assuming normal retirement at age 67, this percentage is 2.5%. A member's final five-year average salary is defined as the greater of the highest consecutive five-year average annual rate of regular compensation and the average annual rate of regular compensation received during the last five years of creditable service prior to retirement.

Contributions

Chapter 32 of MGL governs the contributions of plan members and member employers. Depending on their employment date, active System members must contribute anywhere between 5%-9% of their gross regular compensation. Members hired after December 31, 1978 must contribute an additional 2% of regular compensation in excess of \$30,000. Employees in Group 1 hired on or after April 2, 2012 with 30 years of creditable service or greater will pay a base contribution rate of 6%. These deductions earn interest at a rate determined by PERAC that vests based upon years of service. Employers are required to pay into the System its share of the system-wide actuarial determined contribution, in accordance with Chapter 32, Section 22D of MGL, apportioned among the employers based on annual employer normal cost and amortization payments to pay the unfunded actuarial accrued liability. The District's contributions to the System for the year was \$1,425,736.

Pension Liabilities, Expenses, and Deferred Outflows of Resources Related to Pension

The collective net pension liability of the System was determined by an actuarial valuation as of January 1, 2016, updated to the measurement date of December 31, 2016.

WACHUSETT REGIONAL SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2017

	<u>2016</u>
Total pension liability	\$ 1,444,178,575
Less: plan fiduciary net position	<u>606,584,812</u>
Net pension liability	837,593,763

Plan's fiduciary net position as a percentage of total pension liability	42.00%
--	--------

Total employer pension expense	\$ 102,687,868
The District's proportionate share of the collective net pension liability	2.93513%
The District's percentage share of the collective net pension liability	\$ 24,584,493
District covered payroll	\$ 12,325,281
The District's proportionate share of pension expense recognized	\$ 2,654,061

The District's proportionate share of collective deferred outflows of resources aggregate of \$2,449,133 will be recognized in pension expense subsequent to June 30, 2017 as follows:

<u>For the year ended June 30.</u>	<u>Amount</u>
2017	\$ 585,308
2018	585,308
2019	583,685
2020	422,055
2021	<u>272,777</u>
Total	<u>\$ 2,449,133</u>

Actuarial Assumptions

Valuation Date	January 1, 2016
Actuarial cost method:	Entry Age Normal Cost Method
Amortization method:	Payments to increase at 4.0%, except for Early Retirement (ERI) Programs for 2002 and 2003 (4.5%) and 2010 (level dollar)
Inflation rate:	3.0% per year
Asset valuation method:	5-year smoothed market value
Projected salary increases:	3.0% per year, including longevity
Mortality rates:	Based on the RP-2000 Mortality Table projected to 2014 with Scale BB. For disabled lives, the mortality rates were based on the RP-2000 Mortality Table with full generational mortality improvement using Scale BB.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in the pension plan's target asset allocation as of December 31, 2016 are summarized in the following table:

WACHUSETT REGIONAL SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2017

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Rate of Return</u>
Global Equity	40%	4.97%
Fixed Income	22%	2.29%
Private Equity	11%	6.50%
Real Estate	10%	3.50%
Timber/Natural Resources	4%	3.00%
Hedge Funds	<u>13%</u>	3.48%
Total	<u>100%</u>	

Discount Rate

The discount rate used to measure the total pension liability was 7.75%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rates and that member employer contributions will be made in accordance with Sections 22D and 22F of Chapter 32 of the Massachusetts General Laws. Based on those assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity Analysis

The following illustrates the sensitivity of the collective net pension liability to changes in the discount rate. In particular, the table presents the System's and the District's proportionate share of the collective net pension liability assuming it was calculated using a single discount rate that is one-percentage-point lower or one-percentage-point higher than the current discount rate at December 31, 2016:

	<u>1% Decrease to 6.75%</u>	<u>Current Discount Rate 7.75%</u>	<u>1% Increase to 8.75%</u>
Worcester Regional Retirement System - Total Plan	\$ 1,008,891,540	\$ 837,593,763	\$ 692,990,031
District's proportionate share	\$ 29,612,309	\$ 24,584,493	\$ 20,340,179

2. Massachusetts Teachers Retirement System - Special Funding Situation

Plan Description

The Massachusetts Teachers Retirement System (MTRS) is a public employee retirement system (PERS) that administers a cost-sharing multi-employer defined benefit plan, as defined in Governmental Accounting Standards Board (GASB) Statement No. 67, Financial Reporting for Pension Plans. The MTRS is managed by the Commonwealth of Massachusetts (Commonwealth) on behalf of municipal teachers and municipal teacher retirees. The MTRS covers certified teachers in cities (except Boston), towns, regional school districts, charter schools, educational collaborative and Quincy College. The MTRS is part of the Commonwealth's reporting entity and does not issue a stand-alone audited financial report. Financial information of the MTRS' Pension Trust fund financial statements are contained in the Commonwealth's Comprehensive Annual Financial Report (CAFR). The Commonwealth's CAFR may be obtained by contacting the Comptroller's office directly at One Ashburton Place #919, Boston, MA 02108.

WACHUSETT REGIONAL SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2017

Management of MTRS is vested in the Massachusetts Teachers' Retirement Board (MTRB), which consists of seven members-two elected by the MTRS members, one who is chosen by the six other MTRB members, the State Treasurer (or their designee), the State Auditor (or their designee), a member appointed by the Governor, and the Commissioner of Education (or their designee), who services ex-officio as the Chairman of the Board of the MTRS.

The Commonwealth is a nonemployer contributor and is required by statute to make all actuarially determined employer contributions on behalf of the member employers. Therefore, these employers, including the District, are considered to be in a special funding situation as defined by GASB Statement No. 68, *Accounting and Financial Reporting for Pensions* and the Commonwealth is a nonemployer contributing entity in MTRS. Since the District does not contribute directly to MTRS, there is no net pension liability to recognize. However, the District is required to disclose the portion of the nonemployer contributing entities' (the Commonwealth) share of the collective net pension liability that is associated with the District. In addition, the District must recognize its portion of the collective pension expense as both a revenue and pension expense.

Benefits Provided

MTRS provides retirement, disability, survivor and death benefits to members and their beneficiaries. Massachusetts General Laws (MGL) establishes uniform benefit and contribution requirements for all contributory public employee retirement systems (PERS). Those requirements provide for superannuation retirement allowance benefits up to a maximum of 80% of a member's highest three-year average annual rate of regular compensation. For employees hired after April 1, 2012, retirement allowances are calculated on the basis of the last five years or any five consecutive years, whichever is greater in terms of compensation. Benefit payments are based upon a member's age, length of credible service, and group creditable service, and group classification. The authority for amending these provisions rests with the Legislature.

Members become vested after ten years of creditable service. A superannuation retirement allowance may be received upon the completion of twenty years of creditable service or upon reaching the age of 55 with ten years of service. Normal retirement for most employees occurs at age 65. Most employees who joined the system after April 1, 2012, cannot retire prior to age 60.

The MTRS' funding policies have been established by Chapter 32 of the MGL. The Legislature has the authority to amend these policies. The annuity portion of the MTRS retirement allowance is funded by employees, who contribute a percentage of their regular compensation. Costs of administering the plan are funded out of plan assets.

Contributions

Member contributions for MTRS vary depending on the most recent date of membership:

<u>Hire Date</u>	<u>% of Compensation</u>
Prior to 1975	5% of regular compensation
1975-1983	7% of regular compensation
1984 to 6/30/1996	8% of regular compensation
7/1/1996 to present	9% of regular compensation
7/1/2001 to present	11% of regular compensation (for teachers hired after 7/1/01 and those accepting provisions of Chapter 114 of the Acts of 2000)
1979 to present	An additional 2% of regular compensation in excess of \$30,000

WACHUSETT REGIONAL SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2017

Contributions are provided by the Commonwealth on behalf of the District based upon actuarially determined amounts. The nonemployer contributions made by the Commonwealth to the MTRS on behalf of the District was \$7,261,380. The annuity portion of the MTRS retirement is funded by employees, through a contribution of a percentage of their compensation as indicated above.

Pension Liabilities and expenses related to pension

The collective net pension liability of the MTRS was determined by an actuarial valuation as of January 1, 2016, rolled forward to June 30, 2016 (measurement date). The following table illustrates the Plan's net pension liability and the Commonwealth's proportionate share associated with the District.

	<u>2016</u>
Total pension liability	\$ 47,300,000.000
Less: plan fiduciary net position	24,942,072.000
Net pension liability	<u>22,357,928.000</u>
Plan's fiduciary net position as a percentage of total pension liability	52.73%
Commonwealth's proportionate share of collective net pension liability associated with the District	\$ 144,364,023
Commonwealth's proportionate share associated with the District as a percentage of the total net pension liability	0.645695%
Commonwealth's proportionate share of pension expense associated with the District	\$ 14,726,077

The Commonwealth's on-behalf contributions of \$7,261,380 have been included on the District's statement of revenues, expense, and fund balance under intergovernmental revenue and employee benefits and other insurances expenses. In the Statement of Activities, the District's proportionate share of pension expense of \$14,726,077 is reported as Program Revenue Operating Grant and Contributions and employee benefits and other insurances expenses. As the net pension liability is a special funding situation, and the District does not contribute to MTRS, the District does not book a liability in the Statement of Net Position.

Actuarial Assumptions

The calculation used the following assumptions:

- (1) (a) 7.5% investment rate of return, (b) 3.5% interest rate credited to the annuity savings fund and (c) 3.0% cost of living increase per year.
- (2) Salary increases are based on analyses of past experience but range from 4.0% to 7.5% depending on length of service.
- (3) Mortality rates were as follows:
 - a. Pre-retirement: reflects RP-2014 Employees table projected generationally with Scale BB and a base year of 2014 (gender distinct).
 - b. Post-retirement: reflects RP-2014 Healthy Annuitant table projected generationally with Scale BB and a base year of 2014 (gender distinct).
 - c. Disability: assumed to be in accordance with RP-2014 Healthy Annuitant table projected generationally with Scale BB and a base year 2014 set forward 4 years.

WACHUSETT REGIONAL SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2017

Investment assets of the MTRS are with the Pension Reserves Investment Trust (PRIT) Fund. The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future rates of return are developed for each major asset class. These rates are combined to produce the long-term expected rate of return by weighing the expected future rates of return by the target asset allocation percentage. Best estimates of geometric rates of return for each major asset class included in the PRIT Fund's target asset allocation as of June 30, 2016 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Rate of Return</u>
Global Equity	40.0%	6.9%
Core Fixed Income	13.0%	1.6%
Private Equity	10.0%	8.7%
Real Estate	10.0%	4.6%
Value Added Fixed Income	10.0%	4.8%
Hedge Funds	9.0%	4.0%
Portfolio Completion Strategies	4.0%	3.6%
Timber/Natural Resources	4.0%	5.4%
Total	100.0%	

Discount Rate

The discount rate used to measure the total pension liability was 7.5%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rates and the Commonwealth's contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rates. Based on those assumptions, the net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all period of projected benefit payments to determine the total pension liability.

Sensitivity Analysis

The following illustrates the sensitivity of the collective net pension liability to changes in the discount rate. In particular, the table presents the MTRS collective net pension liability assuming it was calculated using a single discount rate that is one-percentage-point lower or one-percentage-point higher than the current discount rate at June 30, 2017:

	<u>1% Decrease to 6.50%</u>	<u>Current Discount Rate 7.50%</u>	<u>1% Increase to 8.50%</u>
Massachusetts Teacher's Retirement System - Total Plan	\$ 27,464,000,000	\$ 22,357,928,000	\$ 18,022,000,000
Proportionate share associated with the District	\$ 177,333,675	\$ 144,364,023	\$ 116,367,153

WACHUSETT REGIONAL SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2017

B. Compensated Absences

Upon retirement or the death of an employee, the District shall pay a retirement benefits for accumulated sick leave days at the date of retirement or death pursuant to collective bargaining agreements. Certain employees may carryover vacation days. The District has determined the vacation liability to be immaterial to the financial statements. As of June 30, 2017, the District has estimated the potential accumulated sick leave liability associated with employees eligible for the retirement benefit to be approximately \$283,000. The amount associated with accumulated sick leave to be paid upon retirement or death has been reported as a long-term liability in the Statement of Net Position.

C. Other Post-Employment Benefits

Plan Description

The District administers a single employer defined benefit healthcare plan (the Plan) which provides lifetime health and life insurance for eligible retirees and their spouses through the District's group health and life insurance plans, which cover both active and retired members (plan members). Eligibility to retire under the District's plan based upon meeting one of the following conditions:

- Group 4 employees hired before April 2, 2012; retire after attaining age 55 with 10 or more years of service or any age with 20 or more years of service;
- Group 1 employees hired after April 1, 2012; retire after attaining age 60 with 10 or more years of service.

At June 30, 2017, OPEB plan membership consisted of the following:

Inactive plan members or beneficiaries currently receiving benefits	478
Active plan members	<u>1,031</u>
Total	<u>1,509</u>

Contributions

The contribution rates of retirees are established by collective-bargaining agreements, Massachusetts General Law, and District ordinances. The required contribution is based on pay as you go financing requirements. All benefits are provided through a third-party joint purchasing group that administers, assumes, and pays all claims. The District contributes 50%, 72% or 78% (dependent on plan type and coverage) of the insurance premiums with the remainder funded through pension benefit deductions.

Investments

In fiscal year 2016, the District accepted provisions of Massachusetts General Laws (MGL) Chapter 32B, Section 20, enabling it to establish an other postemployment benefits liability trust fund. As of the date of these financial statements, the District has not proposed a funding schedule in accordance with the law's provisions. There is currently no amount reported as fiduciary net position in the OPEB trust fund as of June 30, 2017.

Net OPEB Liability of the District

The components of the net OPEB liability of the District at June 30, 2017 were as follows:

Total Net OPEB Liability	\$ 133,273,515
Less: Fiduciary Net Position	
Net OPEB Liability	<u>\$ 133,273,515</u>

WACHUSETT REGIONAL SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2017

Annual OPEB Cost and Net OPEB Obligation

The District's annual other postemployment benefit (OPEB) cost (expense) is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the provisions of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed thirty years. It should be noted that the discount rate used for purposes of calculating the Net OPEB obligation under GASB Statement No. 45 was 4 percent, which differs from the discount rate used to calculate the total OPEB liability under GASB Statement No. 74. The District will implement GASB Statement No. 75 during fiscal year 2018 whereby the net OPEB liability presented above will be reflected on the statement of net position.

The following table shows the components of the District's annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the District's net OPEB obligation:

	<u>Governmental</u>
	<u>Activities</u>
Annual required contribution	\$ 13,378,565
Interest on net OPEB obligation	2,916,979
Adjustment to annual required contribution	(4,217,726)
Annual OPEB cost (expense)	12,077,818
Contributions made	(2,922,743)
Increase in net OPEB obligation	9,155,075
Net OPEB obligation - beginning of the year	72,924,477
Net OPEB obligation - end of year	<u>\$ 82,079,552</u>

The District's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for 2017 and the two preceding years were as follows:

	<u>Year</u>	<u>Annual</u>	<u>Annual OPEB</u>	<u>OPEB</u>
	<u>Ended</u>	<u>OPEB Cost</u>	<u>Cost Contributed</u>	<u>Obligation</u>
Governmental activities:				
	6/30/2017	\$ 12,077,818	24.2%	\$ 82,079,552
	6/30/2016	\$ 11,491,522	21.4%	\$ 72,924,477
	6/30/2015	\$ 10,976,266	22.4%	\$ 63,888,064

Actuarial Methods and Assumptions

Projections of the benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

WACHUSETT REGIONAL SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2017

Actuarial Cost Method:	Entry Age Normal
Investment Rate of Return:	4 percent, net of investment expense, including inflation
Medical Inflation Assumption:	8 percent for 2016, decreasing 1 percent per year to an ultimate rate of 5 percent for 2019 and later years.
Actuarial Value of Assets:	Market Value
Amortization of UAAL:	Level dollar amount over 30 years on an open amortization period
Remaining Amortization Period:	30 years
Mortality:	Pre-Retirement: General employees: RP-2000 Employees Mortality Table, base year 2009, projected with generational mortality improvement using scale BB. Teachers: RP-2014 Employees Mortality Table, base year 2014, projected with generational mortality improvement using scale BB;

Post-Retirement: General employees: RP-2000 Healthy Annuitant Mortality Table, base year 2009, projected with generational mortality improvement scale BB. Teachers: RP-2014 Healthy Annuitant Mortality Table, base year 2014, with generational mortality improvement using scale BB.

Discount rate. The discount rate used to measure the total OPEB liability was 3.58 percent. The projection of cash flows used to determine the discount rate assumed that the District would make contributions equal to current year premium payments. Based on those assumptions, the OPEB plan's fiduciary net position was not projected to be available to make all projected future benefit payments of current plan members. Therefore, a 20-year, tax-exempt municipal bond rate was used to determine the total OPEB liability. The discount rate changed from 2.85 percent as of June 30, 2016 to 3.58 percent as of June 30, 2017 due to the implementation of GASB Statement No. 74. It should be noted that the discount rate used to calculate the net OPEB obligation under GASB Statement No. 45 was 4 percent. The net OPEB obligation under GASB Statement No. 45 is reflected on the statement of net position.

Sensitivity of the net OPEB liability to changes in the discount rate. The following presents the net OPEB liability of the District, as well as what the District's net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.58 percent) or 1-percentage-point higher (4.58 percent) than the current discount rate:

	<u>1% Decrease (2.58%)</u>	<u>Discount Rate (3.58%)</u>	<u>1% Increase (4.58%)</u>
Net OPEB liability	\$ 161,258,665	\$ 133,275,515	\$111,684,272

Sensitivity of the net OPEB liability to change in healthcare trend rates. The following presents the net OPEB liability of the District, as well as what the District's net OPEB liability would be if it were calculated using a healthcare cost trend rates that are 1-percentage-point lower (7 percent decreasing to 4 percent) or 1-percentage-point higher (9 percent decreasing to 6 percent) for all years within the range than the current healthcare trend rates:

WACHUSETT REGIONAL SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2017

	<u>1% Decrease (7% (Decreasing to 4%))</u>	<u>Current Trend (8% Decreasing to 5%)</u>	<u>1% Increase (9% Decreasing to 6%)</u>
Net OPEB Liability	\$ 107,560,478	\$ 133,275,515	\$ 170,705,301

Note 13. Risk Management

The District is exposed to various risks of loss related to general liability, property and casualty, workers' compensation, unemployment, and employee health claims.

The District carries commercial insurance for general liabilities and property, plant and equipment. Losses are insured to the extent the losses exceed the deductibles.

The District participates in premium based health care plans for its employees and retirees. The District pays premiums for active and retired employees on a pay-as-you go-basis. For fiscal year 2017 the District paid \$15,682,000 for benefits on a pay-as-you-go basis.

Note 14. Commitments and Contingencies

The District receives significant financial assistance from Federal and State governmental agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by grantor agencies, principally the federal and state government. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable fund. The amount, if any, of expenditures which may be disallowed by the grantor agencies cannot be determined at this time, although the District believes such disallowance, if any, would be immaterial.

The District entered into an agreement related to tuition reimbursement for special education services and placement at a boarding school for a student. The agreement provides that the District will pay placement tuitions over the next two years of approximately \$120,760. This obligation has been included in other liabilities for financial reporting purposes.

The District is subject to legal actions and claims that are subject to many uncertainties. Although the amount of the liability, unless otherwise mentioned, if any, at June 30, 2017, cannot be ascertained, management is in the process of contesting these claims and believes no resulting liability can reasonably be recorded at June 30, 2017.

Note 15. Implementation of GASB pronouncements

The following are pronouncements issued by the Governmental Accounting Standards Board (GASB), which are applicable to the Districts financial statements.

Current pronouncements

The GASB issued Statement No. 74, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*. This pronouncement replaces Statements No. 43, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*, as amended, and No. 57, *OPEB Measurements by Agent Employers and Agent Multiple-Employer Plans*. The District has implemented this pronouncement.

WACHUSETT REGIONAL SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2017

The GASB issued Statement No. 80, *Blending Requirements for Certain Component Units – an amendment of GASB Statement No. 41*. The objective of this pronouncement is to improve financial reporting by clarifying the financial statement presentation for certain component units. The District has assessed this pronouncement and determined that it does not have an effect on financial reporting.

The GASB issued Statement No. 81, *Irrevocable Split-Interest Agreements*. The pronouncement issues guidance improving accounting and financial reporting for these agreements which are used by donors to provide resources to two or more beneficiaries, including governments. The District has assessed this pronouncement and determined that it does not have a significant effect on financial reporting.

Future pronouncements

The GASB issued Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefit Plans Other Than Pensions*, which is required to be implemented in fiscal year 2018. The pronouncement replaces previously issued guidance and establishes new accounting and financial reporting requirements for governments whose employees are provided other post-employment benefits. The District expects the implementation of the pronouncement to have a material effect on the financial statements.

The GASB issued Statement No. 82, *Pension Issues - An Amendment of GASB Statement No. 67, No. 68 and No. 73* which is generally required to be implemented in fiscal year 2018. The pronouncement addresses certain classification, presentation and other issues raised with previous Statements addressing pension obligations. The District expects to implement the pronouncement as applicable.

The GASB issued Statement No. 83, *Certain Asset Retirement Obligations*, which is required to be implemented in fiscal year 2019. The pronouncement establishes criteria for determining the timing and pattern of recognition of a liability and a corresponding deferred outflow of resources for asset retirement obligations. The District does not expect this pronouncement to have a material effect on the financial statements.

The GASB issued Statement No. 84, *Fiduciary Activities*, which is required to be implemented in fiscal year 2020. The pronouncement establishes criteria for identifying fiduciary activities and its objective is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. The District expects to implement the pronouncement as applicable.

The GASB issued Statement No. 85, *Omnibus 2017*, which is required to be implemented in fiscal year 2018. This pronouncement addresses practice issues that have been identified during implementation and application of certain GASB Statements. The District expects to implement the pronouncement as applicable.

The GASB issued Statement No. 86, *Certain Debt Extinguishing Issues*, which is required to be implemented in fiscal year 2018. This pronouncement improves the consistency in accounting and financial reporting for in-substance defeasance of debt by providing guidance for transaction in which cash and other monetary assets acquired with only existing resources – resources other than the proceeds of refunding debt – are placed in an irrevocable trust for the sole purpose of extinguishing debt. The District expects to implement the pronouncement as applicable.

The GASB issued Statement No. 87, *Leases*, which is required to be implemented in fiscal year 2021. This pronouncement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. The District expects to implement the pronouncement as applicable.

REQUIRED SUPPLEMENTARY INFORMATION

WACHUSETT REGIONAL SCHOOL DISTRICT
Required Supplementary Information
Schedule of Changes in District's Net OPEB Liability and Related Ratios -
Other Postemployment Benefits
For the Year Ended June 30, 2017

Total OPEB liability	2017
Service cost	\$ 9,091,033
Interest	4,278,911
Changes of benefit terms	
Differences between expected and actual experience	
Changes of assumptions	(19,679,264)
Benefits payments	(2,922,743)
Net change in total OPEB liability	(9,232,063)
Total OPEB liability - beginning	142,507,576
Total OPEB liability - ending (a)	\$ 133,275,513
 Plan fiduciary net position	
Contributions - employer	\$ 2,922,743
Net investment income	
Benefit payments	(2,922,743)
Administrative expense	
Net change in fiduciary net position	
Plan fiduciary net position - beginning	
Plan fiduciary net position - ending (b)	
District's net OPEB liability - ending (a-b)	\$ 133,275,513
 Plan fiduciary net position as a percentage of the total OPEB liability	 0.00%
Covered - employee payroll	\$ 56,327,718
District's net OPEB liability as a percentage of covered-employee payroll	 236.61%

*This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, the District will present information for those years which is available.

See Independent Auditor's Report.

WACHUSETT REGIONAL SCHOOL DISTRICT
 Required Supplementary Information
 Schedule of Contributions – Other Postemployment Benefits
 For the Year Ended June 30, 2017

	<u>2017</u>
Actuarially determined contribution	\$ 13,378,565
Contributions in relation to the actuarially determined contribution	<u>\$ 2,922,743</u>
Contribution deficiency (excess)	<u>\$ 10,455,822</u>
Covered-employee payroll	\$ 56,327,718
Contributions as a percentage of covered-employee payroll	5.19%

*This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, the District will present information for those years which information is available.

Notes to the Schedule:

Valuation Date: Actuarially determined contribution rates are calculated as of July 1, and change based on biannual valuations. The date of the most recent valuation was July 1, 2016.

Actuarial Cost Method:	Entry Age Normal
Investment Rate of Return:	4 percent, net of investment expense, including inflation
Medical Inflation Assumption:	8 percent for 2016, decreasing 1 percent per year to an ultimate rate of 5 percent for 2019 and later years.
Actuarial Value of Assets:	Market Value
Amortization of UAAL:	Level dollar amount over 30 years on an open amortization period
Remaining Amortization Period:	30 years
Mortality:	Pre-Retirement: General employees: RP-2000 Employees Mortality Table, base year 2009, projected with generational mortality improvement using scale BB. Teachers: RP-2014 Employees Mortality Table, base year 2014, projected with generational mortality improvement using scale BB; Post-Retirement: General employees: RP-2000 Healthy Annuitant Mortality Table, base year 2009, projected with generational mortality improvement scale BB. Teachers: RP-2014 Healthy Annuitant Mortality Table, base year 2014, with generational mortality improvement using scale BB.

See Independent Auditor's Report.

WACHUSETT REGIONAL SCHOOL DISTRICT
Required Supplementary Information
Schedule of Investment Returns – Other Postemployment Benefits
For the Year Ended June 30, 2017

	<u>2017</u>
Annual money-weighted rate of return, net of investment expense	N/A

*This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, the District will present information for those years which information is available.

See Independent Auditor's Report.

WACHUSETT REGIONAL SCHOOL DISTRICT
 Required Supplementary Information
 Schedule of Pension Plan Contributions
 June 30, 2017

Schedule of Pension Plan Contributions

A. Worcester Regional Retirement System

The Worcester Regional Retirement System (the Plan) is a multiple-employer, cost-sharing contributory defined benefit pension plan covering eligible employees (except for school department employees who serve in a teaching capacity). Based upon the actuarial valuation date of the Plan as of December 31, 2017, the following is presented.

	<u>2016</u>	<u>2015</u>	<u>2014</u>
Total pension liability	\$ 1,444,178,575	\$ 1,279,439,605	\$ 1,142,996,656
Less:			
Plan fiduciary net position	(606,584,812)	(569,632,634)	(547,938,846)
Net pension liability	<u>\$ 837,593,763</u>	<u>\$ 709,806,971</u>	<u>\$ 595,057,810</u>
Plan fiduciary net position as a percentage of total pension liability	42.00%	44.52%	47.94%
District's proportionate/allocated share of collective net pension liability	\$ 24,584,493	\$ 21,453,126	\$ 19,556,058
District's proportionate share of pension expense	\$ 2,654,061	\$ 2,722,389	\$ 1,749,597
District's share of collective net pension liability as a percentage of the total Actuarially determined contribution	2.935%	3.022%	3.286%
Contributions in relation to actuarial determined contribution	\$ 1,425,736	\$ 1,359,653	\$ 1,298,737
Contribution deficiency(excess)	<u>\$ (1,425,736)</u>	<u>\$ (1,359,653)</u>	<u>\$ (1,298,737)</u>
	<u>\$</u>	<u>\$</u>	<u>\$</u>
District's covered payroll	\$ 12,325,281	\$ 10,975,602	\$ 10,553,463
District's contributions as a percentage of covered payroll	11.57%	12.39%	12.31%
District's proportionate share of the collective net pension liability as a percentage of covered payroll	199.46%	195.46%	185.31%

*This schedule is intended to present information for 10 years. Until a 10 year trend is compiled, information is presented for those years for which information is available.

See Independent Auditor's Report.

WACHUSETT REGIONAL SCHOOL DISTRICT
 Required Supplementary Information
 Schedule of Pension Plan Contributions
 June 30, 2017

Schedule of Pension Plan Contributions

B. Special Funding Situation – Massachusetts Teachers Retirement System (MTRS)

The Commonwealth of Massachusetts is a nonemployer contributor and is required by statute to make all actuarially determined employer contributions on behalf of member employers. Therefore, these employers are considered to be in a special funding situation as defined by GASB and the Commonwealth is a nonemployer contributing entity in the MTRS (the Plan). Since the District does not contribute directly to the MTRS, there is no net pension liability to recognize for each employer. Based upon the actuarial valuation of the Plan as of January 1, 2016, the following is presented

	<u>2016</u>	<u>2015</u>	<u>2014</u>
Total pension liability	\$ 47,300,000,000	\$ 45,918,711,000	\$ 41,435,000,000
Less:			
Plan fiduciary net position	(24,942,072,000)	(25,429,068,000)	(25,538,646,000)
Net pension liability	\$ 22,357,928,000	\$ 20,489,643,000	\$ 15,896,354,000
Plan fiduciary net position as a percentage of total pension liability	52.73%	55.38%	61.64%
Commonwealth's proportionate/allocated share of collective net pension liability associated with the District	\$ 144,364,023	\$ 131,776,121	\$ 103,660,015
Commonwealth's proportionate share of collective pension expense associated with the District	\$ 14,726,077	\$ 10,688,216	\$ 7,201,759
Commonwealth's proportionate share of collective net pension liability as a percentage of the total	0.645695%	0.643135%	0.652099%
Actuarially determined contribution	\$ 7,261,380	\$ 6,572,392	\$ 6,112,644
Contributions in relation to actuarial determined contribution	\$ (7,261,380)	\$ (6,572,392)	\$ (6,112,644)
Contribution deficiency(excess)	\$ _____	\$ _____	\$ _____
District's covered payroll -approximate	\$44.8 million	\$41.0 million	\$40.0 million
Commonwealth's contributions on behalf of the District as a percentage of covered payroll	16.21%	16.12%	15.28%
Commonwealth's proportionate share of the collective net pension liability as a percentage of covered payroll	322.24%	323.23%	259.15%

*This schedule is intended to present information for 10 years. Until a 10 year trend is compiled, information is presented for those years for which information is available.

See Independent Auditor's Report.

WACHUSETT REGIONAL SCHOOL DISTRICT
Required Supplementary Information
Budgetary Comparison Schedule – General Fund
June 30, 2017

	Budgeted Amounts		Actual Amounts, Budgetary Basis	Variance with Final Budget - Positive (Negative)
	Original	Final		
REVENUES				
Town assessments	\$ 56,539,230	\$ 56,539,230	\$ 56,539,230	\$
Intergovernmental	28,861,435	28,861,435	28,795,307	(66,128)
Interest income	25,000	25,000	13,253	(11,747)
Departmental and miscellaneous	1,300,000	1,300,000	1,141,133	(158,867)
Total revenues	86,725,665	86,725,665	86,488,923	(236,742)
EXPENDITURES				
Salaries	56,177,952	55,906,615	55,571,893	334,722
Employee benefits and other costs	13,254,409	13,090,213	13,041,460	48,753
Instructional support	2,938,690	2,437,343	2,411,332	26,011
Pupil services	71,186	74,690	74,826	(136)
Operations and maintenance of facilities	3,621,548	3,449,573	3,281,118	168,455
Special education tuition	1,548,797	2,134,617	2,100,826	33,791
Other operating costs	1,137,237	1,084,565	1,061,890	22,675
Transportation	5,965,064	6,302,183	6,283,641	18,542
Debt service	2,551,056	2,551,056	2,551,056	
Total expenditures	87,265,939	87,030,855	86,378,042	652,813
Excess (deficiency) of revenues over expenditures	(540,274)	(305,190)	\$ 110,881	\$ 416,071
OTHER BUDGETARY ITEMS				
Use of available fund balance	150,000	150,000		
Encumbrances	390,274	155,190		
Total other budgetary items	540,274	305,190		
Net Budget	\$	\$		

See Independent Auditor's Report.

WACHUSETT REGIONAL SCHOOL DISTRICT

Notes to the Required Supplementary Information

June 30, 2017

Note 1. Budgetary Basis of Accounting

Budgets are prepared on a basis other than accounting principles generally accepted in the United States of America (GAAP). The "actual" results column of the Budgetary Comparison Schedule - General Fund, are presented on a "budget basis" to provide a meaningful comparison with the budget. The major differences between the budget and GAAP basis is all budgeted revenues are recorded when cash is received, as opposed to when susceptible to accrual (GAAP). A reconciliation of the budgetary-basis to GAAP-basis results for the General Fund for the year ended June 30, 2017, is presented in the following schedule.

	<u>Revenues</u>	<u>Expenditures</u>
As reported on a budgetary basis	\$ 86,488,923	\$ 86,378,042
Amounts previously recognized as expenditures per GAAP		(79,240)
State funded teacher's pension	<u>7,261,380</u>	<u>7,261,380</u>
As reported on a GAAP basis	<u>\$ 93,750,303</u>	<u>\$ 93,560,182</u>

See Independent Auditor's Report.

OTHER INFORMATION

WACHUSETT REGIONAL SCHOOL DISTRICT
Combining Schedule of Assets, Liabilities and Fund Balance – Other Governmental Funds
June 30, 2017

Schedule 1	Assets			Liabilities			Fund Balance	Total liabilities & fund balance
	Cash	Receivables	Total	Warrants Payable	Interfund payable	Total		
Capital projects	\$ 2,197	\$	\$ 2,197	\$	\$	\$	\$ 2,197	\$ 2,197
Federal grants:								
MASSeccels	\$	\$	\$	\$	\$	\$	\$	\$
Teacher quality		15,020	15,020	1,800	13,220	15,020	-	15,020
SPED 94-142		547,571	547,571	37,541	457,274	494,815	52,756	547,571
EEC		31,738	31,738		31,738	31,738	-	31,738
SPED program improvement		9,485	9,485		3,076	3,076	6,409	9,485
Title I		100,565	100,565	2,497	92,780	95,277	5,288	100,565
Title III		3,197	3,197		12,927	12,927	(9,730)	3,197
Total federal grants		707,576	707,576	41,838	611,015	652,853	54,723	707,576
Food service program	\$	\$ 45,988	\$ 45,988	\$	\$ 24,870	\$ 24,870	\$ 21,118	\$ 45,988
Athletic revolving funds:								
High school athletic fees	\$ 11,665	\$	\$ 11,665	\$ 3,672	\$	\$ 3,672	\$ 7,993	\$ 11,665
Mount View athletic fees	20,186		20,186	6,826		6,826	13,360	20,186
Paxton athletic fees	8,925		8,925	1,436		1,436	7,489	8,925
Princeton athletic fees	30,732		30,732	3,836		3,836	26,896	30,732
Central Free athletic fees	27,437		27,437	342		342	27,095	27,437
Sterling athletic fees	28,749		28,749	2,650		2,650	26,099	28,749
High school athletic revolving	57,249		57,249	816		816	56,433	57,249
HS athletic transportation	15,031		15,031				15,031	15,031
HS athletic gatorade					314	314	(314)	
HS athletic invitational	3,568		3,568				3,568	3,568
HS athletic water	1,398		1,398				1,398	1,398
District revolving								
Total athletic revolving funds	204,940		204,940	19,578	314	19,892	185,048	204,940
State grants:								
Essential school health services	\$ 424	\$	\$ 424	\$ 424	\$	\$ 424	\$	\$ 424
Academic support								
Total state grants	424		424	424		424		424
District revolving funds:								
EEC tuition	\$ 113,316	\$	\$ 113,316	\$	\$	\$	\$ 113,316	\$ 113,316
District tuition								
School choice								
Circuit breaker								
Professional development								
Insurance reimbursement	5,569		5,569	5,569		5,569		5,569
Adult education revolving	75		75				75	75
Total district revolving	118,960		118,960	5,569		5,569	113,391	118,960
Program initiatives:								
WRHS	\$ 30,002	\$	\$ 30,002	\$	\$	\$	\$ 30,002	\$ 30,002
Dawson	15,104		15,104				15,104	15,104
Mount View	1,245		1,245				1,245	1,245
Mayo	21		21				21	21
Paxton	1,081		1,081				1,081	1,081
Naquag					633	633	(633)	
Central Free					127	127	(127)	
Glenwood	518		518	826		826	(308)	518
Chocksett	1,440		1,440				1,440	1,440
Davis Hill	3,598		3,598				3,598	3,598
Total program initiatives	53,009		53,009	826	760	1,586	51,423	53,009

See Independent Auditor's Report.

WACHUSETT REGIONAL SCHOOL DISTRICT
Combining Schedule of Assets, Liabilities and Fund Balance – Other Governmental Funds
June 30, 2017

	Assets			Liabilities			Total	
	Cash	Receivables	Total	Warrants Payable	Interfund payable	Total	Fund Balance	liabilities & fund balance
School revolving funds:	\$	\$	\$	\$	\$	\$	\$	\$
Admin bldg use								
WRHS bldg use	4,376		4,376				4,376	4,376
Dawson bldg use	7,703		7,703				7,703	7,703
Mount View bldg use	11,398		11,398				11,398	11,398
Mayo bldg use	14,431		14,431				14,431	14,431
Davis Hill bldg use	8,385		8,385				8,385	8,385
Paxton bldg use	4,927		4,927				4,927	4,927
Thos. Prince bldg use	777		777				777	777
Naquag bldg use	2,894		2,894				2,894	2,894
Central Tree bldg use	1,856		1,856				1,856	1,856
Glenwood bldg use	3,090		3,090				3,090	3,090
Sterling bldg use	6,971		6,971				6,971	6,971
Houghton bldg use	2,105		2,105				2,105	2,105
WRHS damaged property	4,694		4,694				4,694	4,694
Mount View damaged property	208		208				208	208
Davis Hill damaged property	15		15				15	15
Central Tree damaged property	100		100				100	100
WRHS lost books	9,385		9,385				9,385	9,385
Dawson lost books	117		117				117	117
Mount View lost books	670		670				670	670
Davis Hill lost books	259		259				259	259
Mayo lost books	192		192				192	192
Paxton lost books	100		100				100	100
Thos. Prince lost books	18		18				18	18
Naquag lost books	115		115				115	115
Central Tree lost books	338		338				338	338
Glenwood lost books	779		779				779	779
Sterling lost books	170		170				170	170
Houghton lost books	99		99				99	99
Dawson gift & grant	16,838		16,838	12,151		12,151	4,687	16,838
Mount View gift & grant	800		800	374		374	426	800
Mayo gift & grant	488		488				488	488
Davis Hill gift & grant	17,194		17,194				17,194	17,194
Paxton gift & grant	9,434		9,434	270		270	9,164	9,434
Naquag gift & grant	1,995		1,995				1,995	1,995
Thos. Prince gift & grant	9,595		9,595				9,595	9,595
Central Tree gift & grant	2,487		2,487				2,487	2,487
Glenwood gift & grant	2,242		2,242				2,242	2,242
Sterling gift & grant	1,653		1,653				1,653	1,653
Houghton gift & grant	5,850		5,850	219		219	5,631	5,850
ECC gift & grant	2,020		2,020				2,020	2,020
Admin gift & grant	2,961		2,961				2,961	2,961
Dawson kindergarten tuition	10,665		10,665				10,665	10,665
Mayo kindergarten tuition	65,457		65,457				65,457	65,457
Davis Hill kindergarten tuition	107,232		107,232				107,232	107,232
Paxton kindergarten tuition	35,172		35,172				35,172	35,172
Princeton kindergarten tuition					1,001	1,001	(1,001)	
Naquag kindergarten tuition	114,085		114,085				114,085	114,085
Houghton kindergarten tuition	20,698		20,698				20,698	20,698
Davis Hill extended day tuition	25,647		25,647				25,647	25,647
Sterling extended day tuition	282		282				282	282
WRHS parking	45,094		45,094	1,922		1,922	43,172	45,094
WRHS performing arts								
WRHS summer school	4,961		4,961				4,961	4,961
WRHS locker fees	20,657		20,657				20,657	20,657
WRHS applied arts	35,590		35,590	4		4	35,586	35,590
WRHS driver's education	32,115		32,115				32,115	32,115
Total school revolving	677,384		677,384	14,940	1,001	15,941	661,443	677,384
Total Other governmental Funds	\$ 1,056,914	\$ 753,564	\$ 1,810,478	\$ 83,175	\$ 637,960	\$ 721,135	\$ 1,089,343	\$ 1,810,478

See Independent Auditor's Report.

WACHUSETT REGIONAL SCHOOL DISTRICT
Combining Schedule of Revenues, Expenditures and Changes in Fund Balance - Other Governmental Funds
June 30, 2017

Schedule 2	Beginning Fund Balance	Revenue	(Expenses)	Transfers In/Out	Net Change	Ending Fund Balance
Capital projects	\$ 2,197	\$	\$	\$	\$	\$ 2,197
Federal grants:						
MASSseals	\$ (11,315)	\$ 35,806	\$ (24,191)	\$	\$ 11,315	\$
Teacher quality	(840)	42,015	(41,175)		840	
SPED 94-142	199,784	1,604,698	(1,751,726)		(147,028)	52,756
EEC		63,477	(63,477)			
SPED program improvement	14,047	61,055	(68,693)		(7,638)	6,409
Title I		422,913	(417,625)		5,288	5,288
Title III	(951)	25,069	(33,848)		(8,779)	(9,730)
Total federal grants	200,725	2,254,733	(2,400,735)		(146,002)	54,723
Food service program	\$ 4,815	\$ 1,883,723	\$ (1,867,420)	\$	\$ 16,303	\$ 21,118
Athletic revolving funds:						
High school athletic fees	\$ 20,217	\$ 125,773	\$ (137,997)	\$	\$ (12,224)	\$ 7,993
Mount View athletic fees	25,556	29,203	(41,399)		(12,196)	13,360
Paxton athletic fees	9,184	6,188	(7,883)		(1,695)	7,489
Princeton athletic fees	27,108	17,538	(17,750)		(212)	26,896
Central Free athletic fees	28,176	16,920	(18,001)		(1,081)	27,095
Sterling athletic fees	29,712	17,441	(21,054)		(3,613)	26,099
High school athletic revolving	63,049	103,731	(110,347)		(6,616)	56,433
HS athletic transportation	16,772	125,900	(127,641)		(1,741)	15,031
HS athletic gatorade	292	788	(1,394)		(606)	(314)
HS athletic invitational	4,284	3,031	(3,747)		(716)	3,568
HS athletic water	475	15,666	(14,743)		923	1,398
District revolving						
Total athletic revolving funds	224,825	462,179	(501,956)		(39,777)	185,048
State grants:						
Essential school health services	\$	\$ 3,000	\$ (3,000)	\$	\$	\$
Academic support	1,155		(1,155)		(1,155)	
Total state grants	1,155	3,000	(4,155)		(1,155)	
District revolving funds:						
EEC tuition	\$ 95,461	\$ 148,423	\$ (130,568)	\$	\$ 17,855	\$ 113,316
District tuition	(275)		275		275	
School choice		872,129	(872,129)			
Circuit breaker		2,330,270	(2,330,270)			
Professional development						
Insurence reimbursement	4,366	38,969	(43,335)		(4,366)	
Adult education revolving	75					75
Total district revolving	99,627	3,389,791	(3,376,027)		13,764	113,391
Program initiatives:						
WRHS	\$ 8,838	\$ 65,450	\$ (44,286)	\$	\$ 21,164	\$ 30,002
Dawson	17,657	49,987	(52,540)		(2,553)	15,104
Mount View	639	840	(234)		606	1,245
Mayo	(303)	1,125	(801)		324	21
Paxton	846	880	(645)		235	1,081
Naquag	(633)					(633)
Central Free	(230)	3,080	(2,977)		103	(127)
Glenwood	(3,653)	18,555	(15,210)		3,345	(308)
Choeksett	1,440					1,440
Davis Hill	83	6,720	(3,295)		3,515	3,598
Total program initiatives	24,684	146,637	(119,398)		26,739	51,423

See Independent Auditor's Report.

WACHUSETT REGIONAL SCHOOL DISTRICT
Combining Schedule of Revenues, Expenditures and Changes in Fund Balance - Other Governmental Funds
June 30, 2017

Schedule 2 (continued)	Beginning Fund Balance	Revenue	(Expenses)	Transfers In/Out	Net Change	Ending Fund Balance
School revolving funds:						
Admin bldg use	\$ (11,891)	\$	\$ 11,891	\$	\$ 11,891	\$
WRHS bldg use	8,124	943	(4,691)		(3,748)	4,376
Dawson bldg use	5,853	5,520	(3,670)		1,850	7,703
Mount View bldg use	7,132	28,935	(23,769)		4,266	11,398
Mayo bldg use	11,171	6,880	(3,620)		3,260	14,431
Davis Hill bldg use	5,929	3,870	(1,414)		2,456	8,385
Paxton bldg use	4,249	2,225	(1,547)		678	4,927
Thos. Prince bldg use	1,549	2,835	(3,607)		(772)	777
Naquag bldg use	2,242	1,350	(698)		652	2,894
Central Tree bldg use	1,466	5,435	(5,045)		390	1,856
Glenwood bldg use	1,491	6,275	(4,676)		1,599	3,090
Sterling bldg use	9,035	3,310	(5,374)		(2,064)	6,971
Houghton bldg use	1,728	3,326	(2,949)		377	2,105
WRHS damaged property	5,281	125	(712)		(587)	4,994
Mount View damaged property	208					208
Davis Hill damaged property	15					15
Central Tree damaged property	100					100
WRHS lost books	6,913	8,987	(6,515)		2,472	9,385
Dawson lost books	132	59	(74)		(15)	117
Mount View lost books	611	59			59	670
Davis Hill lost books	563	144	(448)		(304)	259
Mayo lost books	186	6			6	192
Paxton lost books	92	8			8	100
Thos. Prince lost books	18					18
Naquag lost books	67	48			48	115
Central Tree lost books	290	48			48	338
Glenwood lost books	779					779
Sterling lost books	510	29	(359)		(330)	170
Houghton lost books	512	160	(573)		(413)	99
Dawson gift & grant	2,313	16,377	(14,603)		2,374	4,687
Mount View gift & grant	792	3,655	(4,021)		(369)	426
Mayo gift & grant	338	7,385	(7,235)		150	488
Davis Hill gift & grant	4,818	20,469	(8,093)		12,376	17,194
Paxton gift & grant	6,943	6,555	(3,434)		3,121	9,164
Naquag gift & grant	3,299	4,618	(5,922)		(1,304)	1,995
Thos. Prince gift & grant	7,252	18,389	(16,946)		2,343	9,595
Central Tree gift & grant	2,846		(359)		(359)	2,487
Glenwood gift & grant	2,119	4,910	(4,787)		123	2,242
Sterling gift & grant	253	8,912	(7,512)		1,400	1,653
Houghton gift & grant	2,660	14,036	(11,065)		3,571	5,631
ECC gift & grant	2,101	868	(949)		(81)	2,020
Admin gift & grant	2,844	24,100	(23,983)		117	2,961
Dawson kindergarten tuition	66,894	117,849	(174,078)		(56,229)	10,665
Mayo kindergarten tuition	60,375	102,060	(96,978)		5,082	65,457
Davis Hill kindergarten tuition	88,962	115,329	(97,059)		18,270	107,232
Paxton kindergarten tuition	25,826	55,612	(45,666)		9,346	35,172
Princeton kindergarten tuition	12,080	59,810	(72,891)		(13,081)	(1,001)
Naquag kindergarten tuition	142,450	156,236	(184,691)		(28,365)	114,085
Houghton kindergarten tuition	93,451	66,176	(138,929)		(72,753)	20,698
Davis Hill extended day tuition	145		(145)		(145)	
Princeton extended day tuition	12,419	47,583	(34,355)		13,228	25,647
Sterling extended day tuition	282					282
WRHS parking	22,654	65,337	(44,819)		20,518	43,172
WRHS performing arts	(3,260)	21,050	(17,790)		3,260	
WRHS summer school	4,711	1,000	(750)		250	4,961
WRHS locker fees	20,754	2,243	(2,349)		(97)	20,657
WRHS applied arts	37,127	61,991	(63,532)		(1,541)	35,586
WRHS driver's education	9,076	110,414	(87,375)		23,039	32,115
Total school revolving	695,369	1,192,641	(1,226,567)		(33,926)	661,443
Total Other governmental funds	\$ 1,253,397	\$ 9,332,704	\$ (9,496,758)	\$	\$ (164,054)	\$ 1,089,343

See Independent Auditor's Report.

WACHUSETT REGIONAL SCHOOL DISTRICT
Combining Schedules for Fiduciary Fund – Private Purpose Trust Funds
June 30, 2017

Schedule 3	Schedule of Changes in Fiduciary Net Position - Private Purpose Trust Funds - For the Year Ended June 30, 2017									
	Schedule of Assets, Liabilities and Net Position - Private Purpose Trust Funds - June 30, 2017					Schedule of Changes in Fiduciary Net Position - Private Purpose Trust Funds - For the Year Ended June 30, 2017				
	Cash	Accounts Payable	Amounts Held in Trust	Beginning Net Position	Donations	Interest	(Awards)	Net Change	Ending Net Position	
Scholarships:										
Atlas scholarship	\$ 10,789	\$	\$ 10,724	\$ 10,724	\$	\$ 65	\$	\$ 65	\$ 10,789	
Bailey scholarship	2,130		2,117	2,117		13		13	2,130	
Bradshaw scholarship	7,421		7,377	7,377		44		44	7,421	
Finocchio scholarship	8,085		8,037	8,037		48		48	8,085	
Early adopters										
Fitzgerald scholarship	9,224		9,169	9,169		55		55	9,224	
Green scholarship	6,755		6,715	6,715		40		40	6,755	
Griffin scholarship	18,658		18,650	18,650		113	(105)	8	18,658	
Hayman scholarship	3,232		3,213	3,213		19		19	3,232	
Hewson scholarship	16,388		15,793	15,793	500	95		595	16,388	
Lionett scholarship	8,137		8,089	8,089		48		48	8,137	
Ljunberg scholarship	2,182		2,169	2,169		13		13	2,182	
Erickson scholarship										
Naroian scholarship	10,896		10,831	10,831		65		65	10,896	
Shilale scholarship	4,734		4,706	4,706		28		28	4,734	
Tarkkainen scholarship	7,407		7,363	7,363		44		44	7,407	
Thibodeau scholarship	4,498		4,471	4,471		27		27	4,498	
Wachusett scholarship	59,350		58,995	58,995		355		355	59,350	
Wesley scholarship	6,053		6,017	6,017		36		36	6,053	
White scholarship	1,172		1,165	1,165		7		7	1,172	
D'Errico scholarship	3,984		3,960	3,960		24		24	3,984	
Total scholarships	191,095		189,561	189,561	500	1,139	(105)	1,534	191,095	
Total Private Purpose Trust Funds	\$ 191,095	\$	\$ 189,561	\$ 189,561	\$ 500	\$ 1,139	\$ (105)	\$ 1,534	\$ 191,095	

See Independent Auditor's Report.

WACHUSETT REGIONAL SCHOOL DISTRICT
Combining Schedules for Fiduciary Fund – Agency Funds
June 30, 2017

Schedule 4

Schedule of Assets and Liabilities - Agency Funds – June 30, 2017		Schedule of Changes in Amounts due to Students - For year ended June 30, 2017			
	Cash	Accounts Payable	Due to Students	Beginning Balance	
					Ending Balance
Student activities:					
WRHS	\$ 246,785	\$	\$ 246,785	\$ 228,572	\$ 405,931 \$ (387,718) \$ 18,213 \$ 246,785
Dawson	3,498	342	3,156	3,374	10,339 (10,557) (218) 3,156
Mount View	48,038	12,224	35,814	49,102	200,997 (214,285) (13,288) 35,814
Mayo	10,031	3,909	6,122	4,825	19,550 (18,253) 1,297 6,122
Davis Hill	63,078	21,090	41,988	46,013	70,570 (74,595) (4,025) 41,988
Paxton	26,160	5,968	20,192	31,912	72,893 (84,613) (11,720) 20,192
Princeton	19,222		19,222	42,993	52,558 (76,329) (23,771) 19,222
Naquag	10,506		10,506	12,254	11,852 (13,600) (1,748) 10,506
Central Tree	28,476	2,645	25,831	18,074	73,277 (65,520) 7,757 25,831
Glenwood	19,657	2,141	17,516	15,672	28,151 (26,307) 1,844 17,516
Sterling	41,132		41,132	24,791	57,896 (41,555) 16,341 41,132
Houghton	2,510		2,510	4,395	7,865 (9,750) (1,885) 2,510
ECC	5,861	1,996	3,865	3,081	6,222 (5,438) 784 3,865
Total student activities	524,954	50,315	474,639	485,058	1,018,101 (1,028,520) (10,419) 474,639
Total Student Activities	524,954	50,315	474,639	485,058	1,018,101 (1,028,520) (10,419) 474,639

See Independent Auditor's Report.